



## Heritage Richmond Hill

### Minutes

**HRH#04-22**

**Tuesday, May 17, 2022, 7:00 p.m.**

**(Electronic Meeting pursuant to Section 238(3.3) of the Municipal Act, 2001)**

An Electronic Heritage Richmond Hill Meeting, pursuant to Section 238(3.3) of the *Municipal Act, 2001*, of the Council of the City of Richmond Hill was held on Tuesday, May 17, 2022 at 7:00 p.m. via videoconference.

Committee Members present via videoconference:

Marj Andre (Richmond Hill Historical Society) Chair  
Councillor Sheppard  
Helen Lu (Ward 3)  
Kidambi Raj (Ward 3)  
Dan Kelly (Ward 4)  
Doris Dumais (Ward 6)  
Jenica Veenstra (Richmond Hill Public Library)  
Al Itwar (Member at Large)  
Tom Pechkovsky (Education Community)

Regrets:

Barbara DiMambro (Ward 5) Vice-Chair  
Councillor Cilevitz  
James Counter (Ward 1)

The following members of Staff were present via videoconference:

J. Leung, Manager, Heritage and Urban Design  
P. Vega, Heritage/Urban Design Planner  
R. Ban, Deputy City Clerk  
S. Dumont, Council/Committee Coordinator

#### **1. Call to Order**

The Chair called the meeting to order at 7:00 p.m., extended a warm welcome to Councillor Sheppard, and provided opening remarks with respect to tonight's electronic Heritage Richmond Hill meeting.

**2. Adoption of Agenda**

Moved by: D. Dumais

That the agenda be adopted as distributed by the Clerk.

Carried

**3. Disclosures of Pecuniary Interest and General Nature Thereof**

There were no disclosures of pecuniary interest by members of the Committee under the *Municipal Conflict of Interest Act*.

**4. Minutes of Previous Meeting**

**4.1 Minutes - Heritage Richmond Hill meeting HRH#02-22 held on March 1, 2022**

Moved by: J. Veenstra

a) That the minutes of Heritage Richmond Hill meeting HRH#02-22 held March 1, 2022 be adopted.

Carried

**4.2 Extracts - Council Meeting C#09-22 held March 9, 2022**

Moved by: K. Raj

a) That the extracts from the Council meeting C#09-22 held March 9, 2022, regarding staff reports SRPI.22.007 (Heritage Permit Application for 19 Church Street North), SRPI.22.027 (Heritage Permit Application for 376 Church Street South) and SRPI.22.029 (Heritage Permit Application for 1370 Elgin Mills Road East), be received.

Carried

**5. Delegations**

**5.1 Amy Barnes, Heritage Consultant for 11666 Yonge Street, regarding the draft Commemoration Plan for 11666 Yonge Street - (refer to Item 6.1)**

Amy Barnes, Heritage Consultant for 11666 Yonge Street, provided background information on the property, noting that a Heritage Impact Assessment (HIA) was conducted, in which alternatives to demolition were explored. She described the condition of the building, advised that an engineering report proposed demolition due to the condition of the building, and reviewed the recommendations within the HIA, which

included symbolic conservation methods. A. Barnes advised that a detailed condition assessment was completed as part of the HIA, which identified materials from the building that were determined to be 'salvageable' and/or had the potential for reuse. She outlined the proposed Conservation and Commemoration Plan (Plan), provided illustrations of the conceptual site plan, noted various elements of the Plan, including materials, and displayed panel options for the commemoration.

Committee members directed questions to A. Barnes with respect to plans for the parkette, recommendations on where the plaque would best be situated, and how the materials would be reused. Committee members raised concerns with the slanted panel option, how the materials can best be stored, risks associated with a transfer of ownership, and questioned how the parkette would be maintained.

Michael Roberts, Property Manager for 11666 Yonge Street, addressed staff's concerns regarding the permanency of the parkette, noting that the owner did not have plans to redevelop the lands where the parkette was proposed, and that he would follow up with the owner. Committee members recommended that the Plan include how long the parkette was expected to be there.

Committee members shared concerns with the property no longer being designated should Council decide to remove the designation by-law following the demolition of the building.

A. Barnes advised that she welcomed working with the Historical Society on the plaque and hearing their ideas on how they could create a more visual aesthetic, and clarified that they were in the early stages of the Plan and did not have details on dimensions of the parkette. A. Barnes also received comments on the need to provide shade in the parkette.

Staff clarified that a demolition application had not been received, and that the landowner intended to bring the recommendations of the Plan as a condition of the demolition to Council for consideration.

**5.2 Michael Roberts, Property Manager for 11666 Yonge Street, regarding the draft Commemoration Plan for 11666 Yonge Street - (refer to Item 6.1)**

Michael Roberts, Property Manager for 11666 Yonge Street, advised that he would take back all comments and work with Amy Barnes, Heritage Consultant, on the next steps. M. Roberts commented on his affection for

heritage buildings, noting that he would have loved to save the building, but that the engineering report was not favourable.

**6. Scheduled Business**

**6.1 Draft Commemoration Plan for 11666 Yonge Street - Verbal Update by Pamela Vega, Urban Design/Heritage Planner**

Pamela Vega, Urban Design/Heritage Planner, advised that the owners of 11666 Yonge Street were proposing to request that the building be demolished. She advised that a formal application to demolish had not been received, but that it was anticipated, and would be placed on a future Heritage Richmond Hill Committee meeting agenda.

Moved by: J. Veenstra

a) That the verbal update by Pamela Vega, Heritage/Urban Design Planner, regarding the draft commemoration plan for 11666 Yonge Street, be received and that all comments be referred back to staff.

Carried

**6.2 SRPI.22.048 - Request to Amend Heritage Designating By-law 290-98 - 1000 Elgin Mills Road East - City File D12-07173**

Moved by: D. Dumais

a) That Heritage Richmond Hill recommends to Council that the proposed amendments to Designating By-law 290-98 as provided in SRPI.22.048 be approved;

b) That the Clerk provide the owner of the designated property described in municipal By-law 290-98, written notice of the proposed amendment to correct the legal description and the description of the cultural heritage value or interest of the said property in accordance with section 30.1 of the *Ontario Heritage Act*;

c) That, pending no objection from the owner during the 30-day post-notification period, the Amending By-law substantially in the form as set out in Appendix B to Staff Report SRPI.22.048 be adopted by Council;

d) That the Clerk:

i. provide a copy of the Amending By-law to the Ontario Heritage Trust;

ii. cause the Amending By-law to be registered against the property; and,

- iii. update the Municipal Heritage Register, in accordance with the requirements of the *Ontario Heritage Act*.

Carried

**6.3 SRPI.22.052 – Heritage Permit Application for 37 Chao Crescent – File D12-07233**

Moved by: Helen Lu

- a) That the Heritage Permit Application to install eavestroughs and downspouts on the building at 37 Chao Crescent, as described in Staff Report SRPI.22.052, be approved.

Carried

**6.4 SRPI.22.056 - 2022 Heritage Grant Applications – Six Properties**

Members of committee shared their appreciation for the grant program, noting that it required significant effort to maintain heritage properties, and that it was great to give back to the owners to assist with those costs.

Moved by: Councillor Sheppard

- a) That a Heritage Grant in the amount of \$5,000 be approved towards the cost of replacing seven windows and two exterior doors for the *Ontario Heritage Act* Part V designated structure located at 11 Station Road, as outlined in SRPI.22.056;
- b) That a Heritage Grant in the amount of \$5,000 be approved towards the cost of repairing and repainting the fascia, frieze, and window frames for the *Ontario Heritage Act* Part IV designated structure located at 37 Chao Crescent, as outlined in SPRI.22.056;
- c) That a Heritage Grant in the amount of \$5,000 be approved towards the cost of reinforcing the structural support for the *Ontario Heritage Act* Part IV designated structure located at 16 Bawden Drive, as outlined in SRPI.22.056;
- d) That a Heritage Grant in the amount of \$5,000 be approved towards the cost of replacing the front door in a period-appropriate style, two additional exterior doors and one window for the *Ontario Heritage Act* Part V designated structure located at 106 Gormley Road West, as outlined in SRPI.22.056;
- e) That a Heritage Grant in the amount of \$5,000 be approved towards the cost of repairing the foundation of the *Ontario Heritage Act* Part V

designated structure located at 26 Gormley Court, as outlined in SRPI.22.056; and,

f) That a Heritage Grant in the amount of \$3,400 be approved towards the cost of tuckpointing and repairing the foundation of the *Ontario Heritage Act* Part V structure located at 49 Gormley Road East.

Carried

## **6.5 Opportunities for Promotion and Marketing Heritage through the City of Richmond Hill's Website - Discussion Item by Dan Kelly**

Dan Kelly provided background on the idea of using the website to promote heritage, noting that he sought input from the committee on three considerations with respect to opportunities for promotion and marketing heritage:

- (1) Is this something that is needed?
- (2) What is the role of the Heritage Richmond Hill Committee?
- (3) What is the effort that is required?

D. Kelly shared his opinion that the Committee needed to increase engagement with the public to reinforce the need for heritage, and suggested that the website could provide links to other webpages on heritage matters within Richmond Hill. He questioned whether the Committee should take a reactive or proactive approach with heritage, and shared his opinion that the Committee should develop content, with staff's assistance on the technical matters on the website, and that the promotion of heritage did not need to be limited to the website.

Committee members commented on the importance of knowing what heritage resources were in the community before promotion can take place, and suggested that it could be part of the new Committee's orientation. Committee members shared the importance of consulting City staff with respect to the Committee's proposed plan, commented on what promotion the Committee had done to date, and shared ideas on ways to promote heritage in the future.

Committee members discussed the merits of setting up a sub-committee to investigate opportunities for promotion and marketing heritage further, and had a discussion on whether the orientation materials should be examined as part of the sub-committee's mandate. Opinions were shared on the importance of building the orientation program to ensure the new Committee members were well-informed. A request was also made for

staff to circulate the existing orientation materials to Committee members and include it as a discussion item on the next meeting agenda. Members of the Committee also stepped forward to volunteer as a member of the new sub-committee.

Moved by: D. Kelly

- a) That a sub-committee be formed for the purposes of investigating opportunities for the following:
  - a. a review of the current Heritage Richmond Hill orientation program;
  - b. promotion of heritage in Richmond Hill; and
  - c. any other matter that the sub-committee deems appropriate
- b) That the following Heritage Richmond Hill Members be appointed members of the sub-committee
  - i) Councillor Sheppard
  - ii) Dan Kelly
  - iii) Doris Dumais
  - iv) Helen Lu
  - v) Kidambi Raj

Carried

**6.6 Designation Sub-committee - Verbal Update**

Dan Kelly advised that the Designation Sub-committee did not have an update to provide at this month's meeting.

**6.7 Heritage Richmond Hill Committee Meeting Format for the Remainder of 2018 to 2022 Term of Council**

Moved by: D. Dumais

- a) That the Heritage Richmond Hill Committee confirm the format of meetings going forward be held electronically, for the remainder of the 2018 to 2022 Term of Council.

Carried

**7. Date of Next Meeting**

The next meeting of Heritage Richmond Hill was scheduled on Tuesday, June 14, 2022 at 7:00 p.m.

**8. Adjournment**

Moved by: H. Lu

May 17, 2022

HRH#04-22

That the meeting be adjourned.

Carried

The meeting was adjourned at 9:01 p.m.