



Staff Report for Council Meeting

Date of Meeting: September 14, 2022

Report Number: SRPI.22.100

Department: Planning and Infrastructure
Division: Infrastructure and Engineering Services

Subject: **SRPI.22.100 Summary Report Q2 2022,
Municipal Infrastructure Assumptions under
Delegated Authority**

Purpose:

To inform Council on subdivision municipal infrastructure assumptions that have been approved to the end of Q2 of 2022, under the delegated authority of the Executive Director, Infrastructure and Engineering Services.

Recommendation(s):

- a) That Council receive Staff Report SRPI.22.100 for information purposes.

Contact Person:

Jeff Walters, Manager Engineering Subdivisions and Infrastructure Planning, 905-747-6380.

Report Approval:

Submitted by: Kelvin Kwan, Commissioner of Planning and Infrastructure

Approved by: Darlene Joslin, Interim City Manager

All reports are electronically reviewed and/or approved by the Division Director, Treasurer (as required), City Solicitor (as required), Commissioner, and City Manager. Details of the reports approval are attached.

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Background:

In April of 2021, Council approved staff report SRPI.21.038, which delegated authority to the Executive Director, Infrastructure and Engineering Services, to approve the assumption of municipal services related to new developments. This also includes assuming road allowances within registered plans as public highway, establishing lands within registered plans as public highway and establishing assumption by-laws. This delegated authority process for assumptions was a recommended outcome from the LEAN review of the City's subdivision assumption process.

As part of delegating authority for assumption of subdivision municipal servicing to the Executive Director, Infrastructure and Engineering Services, it was also recommended that staff report back to Council on a bi-annual basis to keep them informed of the assumptions approved under the new process.

To meet this requirement, the Infrastructure Planning and Development Engineering Division has prepared a summary table of subdivision assumptions approved to the end of Q2 of 2022 under the new delegated authority. This summary is included as Appendix A to this report.

As indicated in the summary table in Appendix A, a total of 5 subdivision files were assumed to the end of Q2 of 2022, which resulted in the City's acquisition of approximately 2.9 km of new municipal roads, 3.3 km of new sidewalks, 5.8 km of new storm sewers, 5.8 km of new sanitary sewers, 2.9 km of new watermains, 2 stormwater management ponds and a sanitary pumping station/forcemain, along with all of the related infrastructure appurtenances.

Financial/Staffing/Other Implications:

As noted in the summary table in Appendix A, the assumed aboveground and belowground municipal infrastructure will result in an estimated annual operating and maintenance cost of \$74,384.

It is recommended that these operating costs be accounted for in the Public Works Operations Division annual operating budget, as part of next budget cycle.

Relationship to Council's Strategic Priorities 2020-2022:

Execution of this Amending Servicing Agreement supports the Council's strategic priority of balancing growth and financial responsibility.

Climate Change Considerations:

Climate change considerations are not applicable to this staff report.

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Conclusion:

That Council receive for information, this summary of municipal infrastructure assumption approvals that were completed up to Q2 of 2022 under the new delegated authority process.

Attachments:

The following attached documents may include scanned images of appendices, maps and photographs. All attachments have been reviewed and made accessible. If you require an alternative format please call the contact person listed in this document.

- Appendix A – Municipal Infrastructure Assumption Summary for Q2 of 2022

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Report Approval Details

Document Title:	SRPI.22.100 Assumption Summary Report Q2 2021 under Delegated Authority.docx
Attachments:	- 2022 Q2 Assumption Summary Chart.docx
Final Approval Date:	Aug 23, 2022

This report and all of its attachments were approved and signed as outlined below:

Dan Terziewski - Aug 22, 2022 - 4:38 PM

Task assigned to Paolo Masaro was completed by delegate Nick Kalyvas

Nick Kalyvas on behalf of Paolo Masaro - Aug 23, 2022 - 8:19 AM

Kelvin Kwan - Aug 23, 2022 - 8:30 AM

Darlene Joslin - Aug 23, 2022 - 10:51 AM