



Staff Report for City Manager Delegated Authority

Date of Report: August 22, 2022

Report Number: SRCFS.22.029

Department: Corporate and Financial Services

Division: Information Technology

Subject: SRCFS.22.029 – Renew Contract for Internet Services

Purpose:

The Information Technology Division is seeking approval for non-competitive acquisition greater than \$100,000, in accordance with the Procurement By-law No. 113-16.

Recommendation(s):

- a) That the contract to renew Internet Services be awarded non-competitively to Bell Canada for a three (3) year term, for a total cost not exceeding \$250,000 (exclusive of taxes) pursuant to Article 7.1 Section (b)(1) and Appendix “B” Part I – Sole Source Acquisitions, Section (c) of the Procurement By-law No. 113-16 to ensure compatibility with existing deployed technologies;
- b) That the Commissioner of Corporate and Financial Services be authorized to execute any necessary documentation to effect the contract.

Contact Person:

Davis Kwan, Manager Technology Infrastructure x5731

Rob Jones, Chief Information Officer x2445

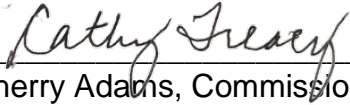
Report Approval:

Submitted by:

Rob Jones, Chief Information Officer

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Approved by:



For: Sherry Adams, Commissioner of Corporate and Financial Services

Approved by:



Darlene Joslin, Interim City Manager

Background:

The City's Internet connection is a vital component of the IT Infrastructure layer used by staff to consume digital services as well as enables the delivery of City services digitally to residents and visitors online.

The City's is currently under contract with Bell Canada for Internet service. The current contract was executed in 2019 for a three (3) year term and the City is seeking to renew the contract for another three (3) years. Bell Canada has provided stable and reliable Internet services to the City during the contract period. Renewing our contract with Bell Canada will ensure compatibility with existing technology investments, minimize downtime and reduce the heavy effort required to migrate Internet services to another provider, which in turn will allow the City to continue providing digital services to our residents seamlessly. In keeping with the City's strategy of providing resilient and secure services, the City leverages services from multiple providers to fail safe against a single point of failure.

Financial/Staffing/Other Implications:

The total value of the three (3) year contract is \$250,000 (exclusive of taxes) to renew the Internet service for the Municipal Office building and Operations Centre with our current service provider Bell Canada. The funding is approved in the City's 2022 IT Data Communications operation budget and is included in the three (3) and five (5) year operation forecast.

Relationship to Council's Strategic Priorities 2020-2022:

A stable and reliable Internet connection is key for the City to be able to deliver online services to our residents. As the City moves forward to bring additional digital services

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online, our gateway to the Internet is crucial as a channel to promote a strong sense of belonging within our community allowing us to communicate and service a broader online audience in conjunction with traditional physical channels.

Climate Change Considerations:

Climate change considerations are not applicable to this staff report.

Conclusion:

The Information Technology Division recommends renewing the contract for Internet service to Bell Canada.

Attachments:

The following attached documents may include scanned images of appendixes, maps and photographs. All attachments have been reviewed and made accessible. If you require an alternative format please call the contact person listed in this document.

- N/A