



Staff Report for Council Meeting

Date of Meeting: January 25, 2023

Report Number: SRCFS.23.003

Department: Corporate and Financial Services

Division: Office of the Clerk

Subject: SRCFS.23.003 - Status Update - Pending Items List

Purpose:

The purpose of this report is to provide Council with an update on pending items originating from Committee of the Whole and Council meetings for the 2010 to 2014, 2014 to 2018 and 2018 to 2022 Terms of Council, and to recommend closure of all items from previous Terms of Council.

Recommendation(s):

- a) That Staff Report SRCFS.23.003 regarding a status update on pending items from the 2010 to 2014, 2014 to 2018 and 2018 to 2022 Terms of Council be received for information;
- b) That all pending items from the 2010 to 2014 Term of Council (Appendix A to Staff Report SRCFS.23.03) be deemed closed except for items specifically identified by Council;
- c) That all pending items from the 2014 to 2018 Term of Council (Appendix B to Staff Report SRCFS.23.03) be deemed closed except for items specifically identified by Council;
- d) That all pending items from the 2018 to 2022 Term of Council (Appendix C to Staff Report SRCFS.23.03), with the exception of items 5 and 6, be deemed closed unless specifically identified by Council; and
- e) That the City Clerk be directed to include items 5 and 6 from the 2018 to 2022 Term of Council Pending Items List, and any other items specifically identified by Council, on the 2022 to 2026 Term of Council Pending Items List.

Contact Person:

Ryan Ban, Manager, Legislative Services/Deputy City Clerk, Extension 5547

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Report Approval:

Submitted by: Sherry Adams, Commissioner of Corporate and Financial Services

Approved by: Darlene Joslin, City Manager

All reports are electronically reviewed and/or approved by the Division Director, Treasurer (as required), City Solicitor (as required), Commissioner, and City Manager. Details of the reports approval are attached.

Background:

The Pending Items List (PIL) is a list of items where Council has made a request for staff reports or where further staff activities are required to be conducted and reported back to Committee of the Whole or Council. Attached are the lists of pending items from the 2010 to 2014 Term of Council (Appendix “A”), 2014 to 2018 Term of Council (Appendix ‘B’), and 2018 to 2022 Term of Council (Appendix ‘C’). Each PIL includes a summary of the motions and the status of each item as of the September 14, 2022 Council meeting.

For the purpose of providing clarity to Members of Council and the public, the PIL shows items that are in progress, pending completion or have been closed since the last time the PIL was brought to Council; the PIL is brought to Council on a semi-annual basis. The last PIL staff report was brought to Council on May 11, 2022 with the status of each item up to April 13, 2022 (Staff Report SRCFS.22.013).

As this is the first PIL staff report for the 2022 to 2026 Term of Council, staff recommend that all previous items on all three lists be deemed closed except as noted below. Assigning staff resources to continue work identified by previous Council’s reduces the human resources available to address Council’s current priorities. Staff recommend that items 5 and 6 from the 2018 to 2022 Term of Council, and any other items specifically identified by Council, be included on a new clean 2022 to 2026 Term of Council PIL.

Financial/Staffing/Other Implications:

There are no financial, staffing or other implications associated with the recommendation in this report.

Relationship to Council’s Strategic Priorities 2020-2022:

The presentation of a summary of pending items relates to Council’s Strategic Priorities of a Strong Sense of Belonging and Fiscal Responsibility by providing information on issues being considered by Council and by fostering open lines of communication.

Climate Change Considerations:

Climate change considerations are not applicable to this staff report.

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Conclusion:

That the status update on pending items list be received for information, that all pending items from previous Terms of Council be deemed closed except for items specifically identified by Council or staff for inclusion on the 2022 to 2026 Term of Council Pending Items List.

Attachments:

The following attached documents may include scanned images of appendixes, maps and photographs. All attachments have been reviewed and made accessible. If you require an alternative format please call the contact person listed in this document.

- Appendix A – 2010 to 2014 Pending Items List
- Appendix B – 2014 to 2018 Pending Items List
- Appendix C – 2018 to 2022 Pending Items List

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Report Approval Details

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|----------------------|---|
| Document Title: | SRCFS.23.003 - Status Update - Pending Items List - FINAL.docx |
| Attachments: | - Appendix A - 2010 to 2014 - Pending Items List - Final - Accessible.pdf - Appendix B - 2014 to 2018 - Pending Items List - Final - Accessible.pdf - Appendix C - 2018 to 2022 - Pending Items List - Final - Accessible.pdf |
| Final Approval Date: | Jan 12, 2023 |

This report and all of its attachments were approved and signed as outlined below:

Stephen Huycke - Jan 12, 2023 - 9:33 AM

Sherry Adams - Jan 12, 2023 - 9:44 AM

Darlene Joslin - Jan 12, 2023 - 2:35 PM