



Budget Committee of the Whole Meeting

Minutes

BCW#01-23

Tuesday, January 24, 2023, 1:30 p.m.

Council Chambers

225 East Beaver Creek Road

Richmond Hill, Ontario

A Budget Committee of the Whole meeting of the Council of the City of Richmond Hill was held on Tuesday, January 24, 2023 at 1:30 p.m. in Council Chambers via videoconference.

Council Members present in Council Chambers:

Mayor West
Regional and Local Councillor Chan
Regional and Local Councillor DiPaola
Councillor Davidson
Councillor Thompson
Councillor Cui
Councillor Cilevitz
Councillor Shiu

Council Member present via videoconference:

Councillor Liu

Staff Members present in Council Chambers:

D. Joslin, City Manager
S. Adams, Commissioner of Corporate and Financial Services
K. Kwan, Commissioner of Planning and Infrastructure
T. Steele, Commissioner of Community Services
P. Masaro, Executive Director, Infrastructure and Engineering Services
D. Terzievski, Director, Infrastructure Planning and Development Engineering
N. Kalyvas, Director, Facility Management
G. Li, Director of Financial Services and Treasurer

B. Levesque, Director, Infrastructure Delivery
S. Huycke, City Clerk
R. Ban, Deputy City Clerk
L. Hood, Manager, Strategic Communications
S. Beukeboom, Manager, Fiscal Planning and Strategy
D. Selicean, Capital and Reserves Management Advisor
V. Malhotra, Financial Management Advisor
S. Dumont, Council/Committee Coordinator
C. Connolly, Legislative Services Assistant

Staff Members present via videoconference:

A. Dimilta, City Solicitor
B. Burbidge, Fire Chief
A. Ierullo, Director Economic Development and Richmond Hill Center
D. Hearn, Director, Recreation and Culture
N. Khan, Director, Building Division and Chief Building Official
M. Flores, Director, Policy Planning
D. Hearn, Director, Recreation and Culture
G. Galanis, Director, Development Planning
J. Stewart, Director, Public Works Operations
L. Conde, Manager, Strategy and Government Relations
S. Tu, Manager, Financial Reporting and Accounting
J. Concepcion, Financial Management Advisor
H. Leung, Financial Management Advisor
B. Yu, Financial Management Advisor
S. Deshpande, Financial Management Advisory

1. Adoption of Agenda

Moved by: Councillor Cilevitz

That the agenda be adopted as distributed by the Clerk.

Carried

2. Disclosure of Pecuniary Interest and General Nature Thereof

There were no disclosures of pecuniary interest by members of Council under the *Municipal Conflict of Interest Act*.

3. Delegations

There were no delegations.

4. Scheduled Business

4.1 SRCFS.23.002 - 2023 Draft Capital Budget and 9 Year Forecast

Gigi Li, Director, Financial Services and Treasurer, provided introductory remarks on the Operating and Capital Budgets, budget cycle, partnership between Finance and Infrastructure and Engineering Services departments, and the importance of the Enterprise Asset Management System in ensuring the City prioritized the right projects optimally.

Paolo Masaro, Executive Director, Infrastructure and Engineering Services, provided an overview of the City's assets, how capital projects are developed and delivered, community investments made in 2022, and the 2023 Capital Budget and Forecast Strategy. He further reviewed the 2023 draft Capital Budget, significant Growth and State of Good Repair projects, nine-year forecast summary, Capital Budget process improvements and key challenges and risks moving forward.

Gigi Li, Director, Financial Services and Treasurer, provided an overview of the Capital Budget and forecast funding impact, including a history of 2013 to 2032 Capital Budgets, 10 year forecast, funding distribution of the Capital Budget, and the financing methodology. She remarked on the exercise to prioritize capital projects, and provided details on various reserve funds, other funding impacts, projects funded by the Canada Community-Building Fund, grant funding, and concluded by outlining the recommendations within staff report SRCFS.23.002.

Moved by: Councillor Cilevitz

a) That the 2023 Draft Capital Budget in the amount of \$74,393,300 including project management and overhead costs as identified in Appendix "A" of staff report SRCFS.23.002 be approved; and,

b) That the Capital Forecast in the amount of \$1,256,286,500 including project management and overhead costs as attached in Appendix "A" of staff report SRCFS.23.002 be received for information; and,

c) That the 2023 Draft Capital Budget recommended funding sources identified in Appendix "B" of staff report SRCFS.23.002 be approved; and,

d) That Projects Contingent on Grant Funding List in Appendix "C" of staff report SRCFS.23.002 be approved and funding allocated if grant funding becomes available; and,

e) That the following projects be endorsed in principle in their entirety of \$12,039,000 and approved to move to tender phase, with multi-year financing as follows: and,

Project Name	2023	2024	2025	Total
Bayview Hill Park Revitalization	\$4,700,000	\$3,100,000	-	\$7,800,000
Fleet and Operational Equipment	\$3,162,000	\$457,000	-	\$3,619,000
Official Plan Update (2041) Part 2	\$260,000	\$198,000	\$162,000	\$620,000
Total	\$8,122,000	\$3,755,000	\$162,000	\$12,039,000

f) That draft By-Law No. 9-13 attached as Appendix “D” to staff report SRCFS.23.002, be referred to the February 8, 2023 Council meeting for adoption.

g) That staff be directed to investigate the feasibility of advancing the Cedar Avenue Watermain Replacement Project with design commencing in 2023 and construction in 2024, funded from the appropriate reserve account, and report back at the February 8th, 2023 meeting of Council.

Carried

4.2 SRCFS.23.001 – Capital Project Financial Status Report

Moved by: Councillor Cilevitz

G. Li, Director, Financial Services and Treasurer, provided details on the objectives of the Capital Project Status Report, 2022 Closed Projects, and 2017 to 2022 returns to reserves and reserve funds. She reviewed 2022 in-year budget adjustments, projects closed by budget approval year, open project details, and concluded by outlining the recommendations within staff report SRCFS.23.001.

a) That all capital projects listed in Appendix “A” to staff report SRCFS.23.001;

- i) Be closed;
 - ii) The net surplus of \$16.44 million be returned to the original funding source(s) as at December 31, 2022 as identified; and
- b) That Budget and Funding Adjustments net surplus of \$0.83 million as at December 31, 2022 as noted in Appendix “B” to staff report SRCFS.23.001, be approved; and
- c) That the Status of Ongoing Capital Projects List in Appendix “E” to staff report SRCFS.23.001, be received.

Carried Unanimously

5. Adjournment

Moved by: Mayor West

That the meeting be adjourned

Carried

The meeting was adjourned at 3:05 p.m.