



Staff Report for Committee of the Whole Meeting

Date of Meeting: April 19, 2023

Report Number: SRCS.23.07

Department: Community Services
Division: Recreation and Culture Services

Subject: **SRCS.23.07 – 2023 Outdoor Special Occasion Permit Requests**

Purpose:

To have the 2023 Outdoor Special Occasion Permit Requests approved by Council.

Recommendation(s):

- a) That staff report SRCS.23.07 regarding 2023 Outdoor Special Occasion Permit requests be received.
- b) That the 2023 Outdoor Special Occasion Permit requests listed in Appendix A to staff report SRCS.23.07 be approved.

Contact Person:

Donald Hearn, Director of Recreation and Culture, extension 2503

Report Approval:

Submitted by: Tracey Steele, Commissioner of Community Services

Approved by: Darlene Joslin, City Manager

All reports are electronically reviewed and/or approved by the Division Director, Treasurer (as required), City Solicitor (as required), Commissioner, and City Manager. Details of the reports approval are attached.

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Background:

Each year, organizations request permission to hold special occasion permits at various outdoor park locations. The Alcohol and Gaming Commission of Ontario requires a motion from Council approving the request in order for the groups to obtain a liquor license. All groups are required to follow the terms of the City of Richmond Hill Municipal Alcohol Policy and abide by all regulations stipulated by the Alcohol and Gaming Commission of Ontario.

Financial/Staffing/Other Implications:

All special occasion permit holders pay \$300 per event in accordance with the approved Tariff of Fees By-Law (By-law No. 83-22). Revenue is deposited into Cost Centre 1133310, Account 436200.

Relationship to Council's Strategic Priorities 2020-2022:

Enforcement of the Municipal Alcohol Policy and ensuring that special occasion permits are in compliance with the rules and regulations of the Alcohol and Gaming Commission of Ontario aligns with Council's strategic priority of a strong sense of belonging specifically by promoting the use of parks and public spaces as places for people to assemble and connect.

Climate Change Considerations:

Climate change considerations are not applicable to this staff report.

Conclusion:

The permit requests for 2023 comply with all regulations set out by the Alcohol and Gaming Commission of Ontario and as outlined in the Municipal Alcohol Policy; therefore, staff recommend that all requests be approved as attached in Appendix A.

Attachments:

The following attached documents may include scanned images of appendixes, maps and photographs. All attachments have been reviewed and made accessible. If you require an alternative format please call the contact person listed in this document.

- Appendix A – 2023 Outdoor Special Occasion Permit Requests

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Report Approval Details

Document Title:	SRCS.23.07 - 2023 Outdoor Special Occasion Permit Requests.docx
Attachments:	- SRCS.23.07 Appendix A.pdf
Final Approval Date:	Mar 31, 2023

This report and all of its attachments were approved and signed as outlined below:

Tracey Steele - Mar 31, 2023 - 8:14 AM

Darlene Joslin - Mar 31, 2023 - 4:06 PM