



April 26, 2023

Memo To: Mayor and Members of Council

From: Stephen M.A. Huycke
Director, Legislative Services/City Clerk

Subject: Appointment of an Integrity Commissioner and By-law 53-23

Recommendation:

- a) That the memorandum of the City Clerk in respect to the Appointment of Integrity Commissioner and By-law 53-23, dated April 26, 2023, be received;
- b) That upon appointment as Integrity Commissioner, Suzanne Craig be requested to undertake a comprehensive review of the Council Code of Conduct (“Code”) and report to Council on recommended improvements to the Code and Integrity Commissioner Procedures.

Comments:

During the confidential closed session portion of the Council meeting on March 29, 2023, Council provided direction to the City Clerk in respect to the recruitment of an Integrity Commissioner for the City. Section 239(6)(b) of the *Municipal Act, 2001* permits Council to provide direction to staff during the closed session portion of a meeting.

In response to Council’s confidential direction, the City Clerk has successfully negotiated an agreement for the provision of Integrity Commissioner Services with Suzanne Craig. The agreement with Ms. Craig is for a four (4) year term, beginning on May 12, 2023. The agreement also includes a mutually agreeable one (1) year extension, for a total term of five (5) years.

Attached, for the benefit of the public, is Ms. Craig’s Biography.

Council’s Code of Conduct last underwent a comprehensive review in 2018. It is recommended, given her significant experience, that in addition to finalizing the appointment of the City’s next Integrity Commissioner, Council request Ms. Craig to conduct a comprehensive review of the current Code for a report back on options to improve the Code and associated Integrity Commissioner Procedures.

Stephen M.A. Huycke
Director, Legislative Services/City Clerk

- Attachment - Suzanne Craig’s Biography