



## Accessibility Advisory Committee

### Minutes

**AAC#02-22**

**Thursday, June 23, 2022, 3:00 p.m.**

**(Electronic Meeting pursuant to Section 238(3.3) of the Municipal Act, 2001)**

An Electronic Accessibility Advisory Committee Meeting, pursuant to Section 238(3.3) of the *Municipal Act, 2001*, of the Council of the City of Richmond Hill was held on Thursday, June 23, 2022 at 3:00 p.m. via videoconference.

Committee Members present via videoconference:

Councillor Cilevitz – Chair  
Lopa Banerjee - Vice-Chair  
Marisol Pestana  
Lisa Rosenberg  
Patricia Rybka  
Simon Waldman

Regrets:

Bernadina Bathory  
Paul Edwards  
Joseph Frankfort  
Kidambi Raj  
Paul Scotland

The following members of staff were present via videoconference:

S. Huycke, City Clerk  
M. Kashani, Manager, Design and Construction  
R. Ban, Deputy City Clerk  
B. Inglis, Legislative and Projects Advisor  
S Dumont, Council/Committee Coordinator

The Chair called the meeting to order at 3:00 p.m. and provided opening remarks with respect to this afternoon's electronic Accessibility Advisory Committee meeting.

#### **1. Adoption of Agenda**

Moved by: L. Banerjee

That the agenda be adopted as distributed by the Clerk.

Carried

**2. Disclosures of Pecuniary Interest and General Nature Thereof**

There were no disclosures of pecuniary interest by members of Committee under the *Municipal Conflict of Interest Act*.

**3. Adoption of Previous Minutes**

**3.1 Minutes - Accessibility Advisory Committee meeting AAC#01-22 held April 7, 2022**

Moved by: L. Rosenberg

a) That the minutes of Accessibility Advisory Committee meeting AAC#01-22 held April 7, 2022, be adopted.

Carried Unanimously

**4. Scheduled Business**

**4.1 Presentation from Mohammad Kashani, Manager, Design and Construction, regarding Annual Infrastructure Delivery Division Update on Active Projects**

Mohammad Kashani, Manager, Design and Construction, advised that compliance with the *Accessibility for Ontarians with Disabilities Act* (AODA) was one of the top priorities as part of design and construction. He noted that the City's walkways, including sidewalks, trails, multi-purpose paths and parks were designed and constructed in compliance with AODA standards, and that all project managers were trained and aware of AODA legislative requirements. M. Kashani highlighted construction projects that were completed in 2021, and noted that the City had won two Project of the Year Awards from the Ontario Public Works Association.

M. Kashani reviewed construction projects scheduled for completion in 2022 and ongoing design projects that will be delivered in the future. He advised that in addition to consulting with the Accessibility Advisory Committee, the City consulted with the community affected by their projects by soliciting feedback through the City's website. He noted that the previous method of consultation, which included drop-ins and open houses, was not possible due to the pandemic, but that the new format had proven to be very successful.

Committee members extended their gratitude for M. Kashani's presentation, and sought further information on whether materials put down underneath the City's play structures were fully accessible.

Moved by: S. Waldman

a) That the presentation from Mohammad Kashani, Manager, Design and Infrastructure, regarding Annual Infrastructure Delivery Division Update on Active Projects, be received.

Carried Unanimously

**4.2 2022 Municipal Elections Accessibility Plan**

Brian Inglis, Legislative and Special Projects Officer, advised that the City was seeking the Committee's feedback on the draft Accessibility Plan for the 2022 municipal elections, and provided a brief overview of the Plan.

Stephen Huycke, City Clerk, addressed concerns regarding access to accessible entrances at voting locations, and provided information on the methods and tools in place for the upcoming election that will ensure that a person with visual or hearing impairment can vote independently.

Moved by: L. Rosenberg

a) That the 2022 Municipal Elections Accessibility Plan be received for information and that all comments be referred back to staff.

Carried Unanimously

Committee members expressed concerns regarding accessible parking spaces being blocked by delivery vehicles in commercial parking lots. Concerns regarding the size of accessible parking spaces, and the location of curbs within parking lots was also raised. Staff advised that they would reach out to Community Standards and Planning staff with hopes to bring those matters forward at the next Committee meeting.

**5. Date of Next Meeting**

The next meeting of the Accessibility Advisory Committee was scheduled on Thursday, September 15, 2022 at 3:00 p.m.

**6. Adjournment**

Moved by: P. Rybka

That the meeting be adjourned.

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Carried

The meeting was adjourned at 3:56 p.m.