



Heritage Richmond Hill

Minutes

HRH#04-23

Thursday, May 11, 2023, 3:00 p.m.

A Heritage Richmond Hill meeting of the Council of the City of Richmond Hill was held on Thursday, May 11, 2023 at 3:05 p.m. via videoconference.

Committee Members present via videoconference:

Councillor Cilevitz (Chair)
Barbara Di Mambro (Vice-Chair)
Councillor Davidson
Bob Berube
Timothy Cheng
Natasha Khan
Barbara Maher-Erwin
Agnes Parr (Richmond Hill Historical Society)

Regrets:

Dianne McLeod
Tom Pechkovsky (Education Community)
Joanne Schreiber
Nancy Spinks
Jenica Veenstra (Richmond Hill Public Library)

Staff Members present via videoconference:

S. Bell, Manager, Urban Design
J. Smith, Heritage and Urban Design Planner
M. Maugeri, Heritage Planning Intern
R. Ban, Deputy City Clerk
S. Dumont, Council/Committee Coordinator
C. Connolly, Legislative Services Assistant

1. **Call to Order**

Chair Cilevitz called the meeting to order at 3:05 p.m.

2. **Adoption of Agenda**

Moved by: Councillor Davidson

That the agenda be adopted as distributed by the Clerk.

Carried

3. Disclosures of Pecuniary Interest and General Nature Thereof

There were no disclosures of pecuniary interest by members of the Committee under the *Municipal Conflict of Interest Act*.

4. Minutes of Previous Meeting

4.1 Minutes - Heritage Richmond Hill meeting HRH#03-23 held April 13, 2023

Moved by: N. Khan

a) That the minutes of Heritage Richmond Hill meeting HRH#03-23 held April 13, 2023, be adopted.

Carried

4.2 Extract - Council Meeting C#16-23 held April 26, 2023

Moved by: B. DiMambro

a) That the extract from Council meeting C#16-23 held April 26, 2023, regarding staff report SRPI.23.036, Heritage Permit - 1370 Elgin Mills Road East (Thomas F. Boynton House), be received.

Carried Unanimously

5. Delegations

5.1 Edwin Rowse, Edwin Rowse Architecture Inc., regarding the Heritage Permit for 10066 Yonge St (Richmond Hill Presbyterian Cemetery Octagonal Vault) Roof Replacement - (refer to Item 6.2)

Edwin Rowse, Edwin Rowse Architecture Inc., had no comments to provide and advised that he was available to answer any questions that may arise.

5.2 David Mock, Richmond Hill Presbyterian Church Cemetery, regarding the Heritage Permit for 10066 Yonge St (Richmond Hill Presbyterian Cemetery Octagonal Vault) Roof Replacement - (refer to Item 6.2)

David Mock, Richmond Hill Presbyterian Church Cemetery, had no comments to provide and advised that he was available to answer any questions that may arise.

6. Scheduled Business

6.1 SRPI.23.037 - 2023 Heritage Grant Applications – Six Properties

- Presentation by Julia Smith, Urban Design/Heritage Planner

Julia Smith, Urban Design/Heritage Planner, provided background information regarding the Heritage Grant Program, identified the location of the properties that applied for 2023 heritage grants, and summarized the six grant applications received. She concluded by outlining the recommendations within the associated staff report.

Committee members questioned the application process to qualify for a grant, and whether multiple estimates were provided and checked by staff. Committee members inquired if any grants were rejected, and clarification was sought on the administration of the Grant Program with respect to the annual grant budget.

Moved by: N. Khan

That Heritage Richmond Hill recommends to Council:

- a) That the presentation by Julia Smith, Urban Design/Heritage Planner, regarding SRPI.23037, 2023 Heritage Grant Applications – Six Properties, be received with thanks;
- b) That a Heritage Grant in the amount of \$5,000 be approved towards the cost of emergency structural and roof repairs to the front verandah/balcony of the property located at 188 Gormley Road West (designated under Part V of the Ontario Heritage Act), as outlined in SRPI.23.03;
- c) That a Heritage Grant in the amount of \$5,000 be approved towards the cost of replacing the roof of the Octagonal Vault located at 10066 Yonge Street (designated under Part IV of the Ontario Heritage Act), as outlined in SPRI.23.037;
- d) That a Heritage Grant in the amount of \$5,000 be approved towards the cost of replacing 20 deteriorated windows of the property at 12 Station Road (designated under Part V of the Ontario Heritage Act), as outlined in SRPI.23.037;
- e) That a Heritage Grant in the amount of \$5,000 be approved towards the cost of replacing three deteriorated wood windows of the property located at 210 Richmond Street (designated under Part IV of the Ontario Heritage Act), as outlined in SPRI.23.037;

f) That a Heritage Grant in the amount of \$750 be approved towards the cost of repainting exterior doors and windows of the property located at 16 Macleod Estate Court (designated under Part IV of the Ontario Heritage Act), as outlined in SRPI.23.037; and

g) That a Heritage Grant in the amount of \$5,000 be approved towards the cost of installing a new front door and windows of the property located at 16 Bawden Drive (designated under Part IV of the Ontario Heritage Act), as outlined in SRPI.23.037.

Carried Unanimously

6.2 SRPI.23.045 - Heritage Permit – 10066 Yonge Street (Richmond Hill Presbyterian Cemetery Octagonal Vault) Roof Replacement D12-07438

- Presentation by Julia Smith, Urban Design/Heritage Planner

Julia Smith, Urban Design/Heritage Planner, identified the site location of the Presbyterian Cemetery and Octagonal Vault, and reviewed its heritage status. She provided details on the heritage permit application, impacts and conservation rationale, and concluded by outlining the recommendation within the associated staff report.

Committee members asked questions regarding the cost of replacing the roof with cedar shingles, whether the cedar shingles were a designated heritage feature of the property, age of the shingles, and if other materials besides asphalt were considered. Committee members shared their opinion that the use of asphalt shingles was a good approach given the circumstances and financial considerations.

Committee members also questioned if there was a penalty to violating the heritage designation by-law

Moved by: A. Parr

That Heritage Richmond Hill recommends to Council:

a) That the Heritage Permit Application to replace the roof of the Octagonal Vault located at 10066 Yonge Street, as described in report SRPI.23.045, be approved.

Carried Unanimously

6.3 Bill 23 Heritage Designation Strategy for Richmond Hill

- Presentation by Steven Bell, Manager, Urban Design and Julia Smith, Urban Design/Heritage Planner

Steven Bell, Manager, Urban Design, provided introductory remarks regarding Bill 23, and advised of staff's intention to consult with a Designation Sub-committee. He reviewed the intent and implications of Bill 23 on heritage properties, the importance of heritage conservation as supported in a number of municipal policies and objectives, and highlighted designation as the principle tool in protecting heritage properties.

Julia Smith, Urban Design/Heritage Planner, reviewed the need to develop a heritage designation strategy, the three possible scenarios that could be followed, and highlighted the preferred approach of designating up to 35 properties. She outlined the designation priority areas, how Heritage Richmond Hill and the Designation Sub-committee will be engaged, key considerations moving forward, proposed focus group meeting dates, and concluded by outlining the recommendations within the associated staff report.

Committee members questioned if membership to the sub-committee was limited to Heritage Richmond Hill members; if there was something Council could do to expedite the designation approval process; and if there was a mechanism to save older trees situated on heritage properties.

Committee members expressed their disappointment with the impact Bill 23 will have on heritage properties, and inquired if there was a possibility of designating more than 35 properties before the end of 2024. Further questions ensued regarding staff time required to designate a property, and the timeframe in which additional staff resource could be made available.

There was discussion on whether members of the Designation Sub-committee could reach out to individuals outside of the committee who have heritage knowledge, and if there were any by-laws or other means of protecting heritage properties outside of the heritage designation process.

Moved by: N. Khan

a) That the presentation by Steven Bell, Manager, Urban Design, and Julia Smith, Urban Design/Heritage Planner, regarding Bill 23 Heritage Designation Strategy for Richmond Hill, be received with thanks;

b) That the following Committee Members be appointed to the Heritage Richmond Hill Designation Sub-committee for the 2022 to 2026 Term of Office;

- i) Committee Member Parr
- ii) Committee Member Berube
- iii) Committee Member Di Mambro
- iv) Committee Member Maher-Erwin

c) That the Heritage Richmond Hill Designation Sub-committee attend 3 facilitated focus groups; 2 in June and 1 in late September, 2023, based on potential dates provided in staff's presentation; and

d) That the Heritage Richmond Hill Designation Sub-committee members report back to Heritage Richmond Hill on focus group outcomes.

Carried Unanimously

7. Date of Next Meeting

The next meeting of Heritage Richmond Hill was scheduled on Thursday, June 15, 2023 at 3:00 p.m.

8. Adjournment

Moved by: A. Parr

That the meeting be adjourned.

Carried Unanimously

The meeting was adjourned at 4:54 p.m.