



Staff Report for Committee of the Whole Meeting

Date of Meeting: June 21, 2023

Report Number: SRCS.23.15

Department: Community Services
Division: Community Standards

Subject: **SRCS.23.15 Administrative Penalties
Amendment – Parking and Stopping on
Regional Roads**

Purpose:

To replace Schedule “B” of the Administrative Penalty By-law No. 69-16, as amended in accordance with the updated Regional Municipality of York’s Parking and Stopping on Regional Roads By-law amendment.

Recommendation(s):

- a) That Staff Report SRCS.23.15 regarding amendment of the Administrative Penalty By-law be received;
- b) That By-law No. 70-23 (Attachment 3) be enacted to replace Schedule “B” of the Administrative Penalty By-law No. 69-16.

Contact Person:

Melinda Fartsalas, Manager Adjudication, Extension 5480

Report Approval:

Submitted by: Tracey Steele, Commissioner of Community Services

Approved by: Darlene Joslin, City Manager

All reports are electronically reviewed and/or approved by the Division Director, Treasurer (as required), City Solicitor (as required), Commissioner, and City Manager. Details of the reports approval are attached.

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Background:

Administrative Monetary Penalty Systems (AMPS) are a fair and efficient municipal run alternative to the provincial court system for the administration and adjudication of by-law offences. In September 2016, Council approved the implementation of AMPS for the enforcement, processing and adjudication of parking offences (SRPRS.16.140). Implementation of AMPS for parking offences began on July 1, 2017. Since 2019, the City's Administrative Penalty By-law No. 69-16 (the "AMPS By-law") has been amended to include AMPS enforcement for additional designated non-parking related by-laws such as Waste, Tow Truck Licensing, Idling, Noise, Signs, and Site Alteration.

On June 29, 2017, the Regional Municipality of York (the "Region") enacted By-law No. 2017-37 Parking and Stopping on Regional Roads (the "Region's Parking By-law") to enable enforcement of vehicle parking and stopping on Regional Roads utilizing AMPS. The City enforces the Region's Parking By-law pursuant to an agreement dated July 10, 2017 and inclusion of the Region's Parking By-law provisional violations and fines in Schedule "B" of the AMPS By-law. Pursuant to the agreement, the City retains all fines collected for parking infractions on Regional roads within City boundaries.

On May 18, 2023, York Region Council amended the Region's Parking By-law to provide for consistency with local municipal by-laws, allow for greater control of parking and stopping on Regional roads, simplify the rules for road users, and create inter-municipal enforcement consistency. Because of these amendments to the Region's Parking By-law, Schedule "B" of the City's AMPS By-law requires amendment to conform to the new Regional parking provisions and fine values.

Summary of Amendments

The Region consulted York Regional Police, York Region Transit and local area municipal staff and parking by-laws to establish best practices and identify opportunities to harmonize regulations within the Region's Parking By-law and simplify rules for road users and enforcement efforts across the Region.

The updated Regional Parking By-law general provisions include:

- Prohibiting stopping in reserved lanes such as bus rapidways, high occupancy vehicle and bicycle lanes.
- Prohibiting stopping adjacent to schools where necessary.
- Prohibiting parking or stopping near transit stops.
- Added Penalty fees for the new violations, as well as amendments to existing to align with area municipalities.

The York Region staff report is included as Attachment 1, and amending By-law 2023-34 to the Region's By-law is included as Attachment 2 to this report. By-law No. 70-23 to amend the Schedule "B" of the City's AMPS by-law consistently is attached as Attachment 3.

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Financial/Staffing/Other Implications:

In 2022, The City issued 196 Penalty Notices on Regional Roads with an approximate fine value of \$9,100.00. It is anticipated that the violation fine adjustments and new provisions will slightly increase fine revenue.

Relationship to Council's Strategic Priorities 2020-2022:

Updated provisions of the Region's Parking Bylaw, as well as the updated fee schedule within the City's AMPS Bylaw, align with the strategic priority of Getting Around the City. The amendments promote the safety of vehicle, cycling and pedestrian traffic by increasing control of parking and stopping of vehicles, minimizing complexity for road users and simplifying enforcement efforts.

Climate Change Considerations:

Climate change considerations are not applicable to this staff report.

Conclusion:

York Region consulted York Regional Police and local municipal staff to identify best practices and opportunities to harmonize regulations with the Region's Parking Bylaw, and as a result of the consultation, general provisions of the by-law were amended.

In order to facilitate continued enforcement of the Region's Parking By-law by the City through AMPS, Schedule "B" of the City's AMPS By-law must be amended as proposed in Attachment 3 to this report.

Attachments:

The following attached documents may include scanned images of appendixes, maps and photographs. All attachments have been reviewed and made accessible. If you require an alternative format please call the contact person listed in this document.

- Attachment 1 –Regional Municipality of York Report "Update to Parking and Stopping on Regional Roads Bylaw" May 4, 2023
- Attachment 2 – Regional Municipality of York By-law No. 2023-34
- Attachment 3 – By-law No. 70-23 to amend the Richmond Hill Administrative Penalties By-law No. 69-16, Schedule B

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Report Approval Details

Document Title:	SRCS.23.15 Administrative Penalties Amendment - Parking and Stopping on Regional Roads.docx
Attachments:	<ul style="list-style-type: none">- Attachment 1 York Region Staff Report Update to Parking and Stopping on Regional Roads Bylaw 05 04 2023.pdf- Attachment 2 York Region Amending Bylaw 2023-34 05 18 2023.pdf- Attachment 3 Bylaw 70-23 Administrative Penalties Amendment Sch. B Parking and Stopping on Regional Roads.docx
Final Approval Date:	Jun 8, 2023

This report and all of its attachments were approved and signed as outlined below:

Tracey Steele - Jun 8, 2023 - 8:18 AM

Darlene Joslin - Jun 8, 2023 - 11:52 AM