



## **Staff Report for Committee of the Whole**

**Date of Meeting:** September 20, 2023

**Report Number:** SRIES.23.001

**Department:** Infrastructure and Engineering Services

**Division:** Infrastructure Planning and Development Engineering

**Subject:** SRIES.23.001 - Summary Report Q1 to Q2 2023,  
Municipal Infrastructure Assumptions under  
Delegated Authority

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### **Purpose:**

To inform Council on subdivision municipal infrastructure assumptions that have been approved from Q1 to Q2 of 2023, under the delegated authority of the Executive Director, Infrastructure and Engineering Services.

### **Recommendation(s):**

- a) That Council receive Staff Report SRIES.23.001 for information purposes.

### **Contact Person:**

Jeff Walters, Manager Engineering Subdivisions and Infrastructure Planning, 905-747-6380.

### **Report Approval:**

**Submitted by:** Paolo Masaro, Executive Director, Infrastructure and Engineering Services

**Approved by:** Darlene Joslin, City Manager

All reports are electronically reviewed and/or approved by the Division Director, Treasurer (as required), City Solicitor (as required), Commissioner, and City Manager. Details of the reports approval are attached.

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### **Background:**

In April of 2021, Council approved staff report SRPI.21.038, which delegated authority to the Executive Director, Infrastructure and Engineering Services, to approve the assumption of municipal services related to new developments. This also includes assuming road allowances within registered plans as public highway, establishing lands within registered plans as public highway and establishing assumption by-laws. This delegated authority process for assumptions was a recommended outcome from the LEAN review of the City's subdivision assumption process.

As part of delegating authority for assumption of subdivision municipal servicing to the Executive Director, Infrastructure and Engineering Services, it was also recommended that staff report back to Council on a bi-annual basis to keep them informed of the assumptions approved under the new process.

To meet this requirement, the Infrastructure Planning and Development Engineering Division has prepared a summary table of subdivision assumptions approved from Q1 to Q2 of 2023 under the new delegated authority. This summary is included as Appendix A to this report.

As indicated in the summary table in Appendix A, a total of eight subdivisions and services related to one site plan were assumed from Q1 to Q2 of 2023, which resulted in the City's acquisition of approximately 1.6 km of new municipal roads, 2.0 km of new sidewalks, 3.7 km of new storm and sanitary sewers, 1.4 km of new watermain, and 3 stormwater management ponds, along with all of the related infrastructure appurtenances.

### **Financial/Staffing/Other Implications:**

As noted in the summary table in Appendix A, the assumed aboveground and belowground municipal infrastructure will result in an estimated annual operating and maintenance cost of \$43,456. This operating cost will be included as part of the Public Works Operations Division 2024 operating budget.

Please note that the cost identified above only pertains to the operation and maintenance of the core linear asset (road, pipe, etc.) and does not factor the additional costs associated with maintaining appurtenances such as lighting, trees, street furniture, hydrants, boulevard, etc.). Public Works Operations staff and Infrastructure Planning and Development Engineering staff are working together to develop more comprehensive costing estimates, which will reflect these additional items in future iterations of this report.

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### **Relationship to Council's Strategic Priorities 2020-2022:**

This summary of municipal infrastructure assumptions under delegated authority supports the Council's strategic priority of balancing growth and financial responsibility.

### **Climate Change Considerations:**

Climate change considerations are not applicable to this staff report.

### **Conclusion:**

That Council receive for information, this summary of municipal infrastructure assumption approvals that were completed from Q1 to Q2 of 2023 under the new delegated authority process.

### **Attachments:**

The following attached documents may include scanned images of appendixes, maps and photographs. All attachments have been reviewed and made accessible. If you require an alternative format please call the contact person listed in this document.

- Appendix A – Municipal Infrastructure Assumption Summary for Q1 to Q2 of 2023

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### Report Approval Details

Document Title:	SRIES.23.001 - Summary Report Q1 to Q2 2023, Municipal Infrastructure Assumptions under Delegated Authority
Attachments:	Appendix A – Municipal Infrastructure Assumption Summary for Q1 to Q2 of 2023
Final Approval Date:	September 5, 2023

This report and all of its attachments were approved and signed as outlined below:

**Dan Terzievski - Aug 31, 2023 - 10:48 AM**

**Paolo Masaro – Aug 31, 2023 – 11:14 AM**

**Darlene Joslin – September 5, 2023 - 1:18 PM**