

Pending Items List - 2022 to 2026 Term of Council
(As of July 12, 2023 Council Meeting)

Appendix A to Staff Report SRCFS.23.047

Item Number	Responsible Department	Term of Council	Meeting	Meeting Date	Moved by	Report	Action	Status	Comments
1	Corporate and Financial Services	2018-2022	Council	October 28, 2020	Councillor Muench	Item 13.3.3 - SRCFS.20.028 - Update on Bill 197, COVID-19 Economic Recovery Act, 2020, and Results of the LPAT Appeal Case DC160010 - (BCW Item 4.3)	a) That the update and initiatives outlined in staff report SRCFS.20.028, be received; b) That Staff update three Development Charges By-laws, including the amendment of the City-wide Development Charges By-law to incorporate changes to soft services and two Area Specific Development Charges By-laws by July of 2021; c) That staff update the City-wide Development Charges By-law prior to the end of 2023, to reflect the update of various City-wide plans and studies.	In Progress	Special Council meeting scheduled for October 10, 2023. DC By-law Q4 2023
2	Corporate and Financial Services	2018-2022	Council	October 28, 2020	Councillor Muench	Item 13.3.2 - SRCFS.20.026 - Financial Sustainability Strategy - (BCW Item 4.2)	a) That staff report SRCFS.20.026, regarding the Financial Sustainability Strategy be received; b) That the Financial Sustainability Strategy for the Tax Supported Capital Program, based on the third scenario presented in staff report SRCFS.20.026, be implemented commencing in the 2022 Capital Budget process; c) That Finance staff continue to work with Council to seek other sustainable measures that can be implemented prior to 2022.	In Progress	Capital Sustainability Steering Committee re-established, meetings to commence Fall 2023
3	Planning and Building Services	2022-2026	Council	December 7, 2022	Regional and Local Councillor Chan	Item 13.9 - SRPI.22.113 – Request for Approval – Zoning By-law Amendment and Draft Plan of Subdivision Applications – Silver Spring Homes Development Inc. – City Files D02-20004 and D03-20002	a) That the revised Zoning By-law Amendment and draft Plan of Subdivision applications submitted by Silver Spring Homes Development Inc. for the lands known as Part of Lots 11, 12, 13, 32, 35, 36, and Lots 33 and 34, Plan 3805 and Part of Lots 13 and 53, Plan 3806 (Municipal Addresses: 265 and 305 16th Avenue and 86, 92, 94, 98, 102 and 106 Duncan Road), City Files D02-20004 and D03-20002, be approved, subject to the following: (i) that the subject lands be rezoned from Low Density Residential Six (R6) Zone, Low Density Residential Seven (R7) Zone and Special Residential (SR-1) Zone to Low Density Residential Six (R6) Zone, Low Density Residential Seven (R7) Zone, Special Residential (SR-1) Zone and Flood (F) Zone under By-law 255-96, as amended, with site specific exceptions as set out in Appendix “B” to Staff Report SRPI.22.113; (ii) that the draft amending Zoning By-law as set out in Appendix “B” be finalized to the satisfaction of the Commissioner of Planning and Infrastructure, and be brought forward to a future Council meeting for consideration and enactment; (iii) that pursuant to Section 34(17) of the Planning Act, Council deem that no further notice be required with respect to any necessary modifications to the draft amending Zoning By-law to implement the proposed development on the subject lands;	In Progress	Finalization of draft Plan of Subdivision in progress
3b	Planning and Building Services	2022-2026	Council	December 7, 2022	Regional and Local Councillor Chan	Item 13.9 - SRPI.22.113 – Request for Approval – Zoning By-law Amendment and Draft Plan of Subdivision Applications – Silver Spring Homes Development Inc. – City Files D02-20004 and D03-20002	(iv) that the Plan of Subdivision as depicted on Map 5 to Staff Report SRPI.22.113 be draft approved, subject to the conditions as set out in Appendix “C”; (v) that prior to draft approval being granted, the applicant pay the applicable processing fee in accordance with the City's Tariff of Fees By-law 68-21, as amended; b) That the Manager of Real Estate be directed to commence negotiations for the sale of the lands described as Part of Lot 10, Plan 3805, designated as Parts 2 and 3 on Plan 65R-16599 and further depicted as the lands northwest of Block 27 on Map 5; c) That Site Plan Control By-law 137-09, as amended, be further amended to include the subject lands within a Site Plan Control Area for the purposes of securing the applicant's sustainability commitments, and that said by-law be brought forward to a future Council meeting for consideration and enactment; and, d) That the authority to assign municipal servicing allocation to the proposed development to be constructed on the subject lands be delegated to the Commissioner of Planning and Infrastructure subject to the criteria in the City's Interim Growth Management Strategy, and that the assigned servicing allocation be released in accordance with the provisions of By-law 109-11.	In Progress	Finalization of draft Plan of Subdivision in progress

Item Number	Responsible Department	Term of Council	Meeting	Meeting Date	Moved by	Report	Action	Status	Comments
4	Planning and Building Services	2022-2026	Council	December 7, 2022	Regional and Local Councillor Chan	Item 13.10 - SRPI.22.116 – Request for Approval – Zoning By-law Amendment and Draft Plan of Subdivision Applications – Libang Developments Inc. – 159, 169, 177, 181 and 189 Carrville Road - City Files D02-18015 and D03-18008	a) That the revised Zoning By-law Amendment and draft Plan of Subdivision applications submitted by Libang Developments Inc. for lands known as Part of Lots 125 and 126, and Lots 127 and 128, Plan 1960 (Municipal Addresses: 159, 169, 177, 181 and 189 Carrville Road), City Files D02-18015 and D03-18008, be approved, subject to the following: (i) that the subject lands be rezoned from Third Density Residential – A (R3A) Zone under By-law 2523, as amended, to Multiple Family One (RM1) Zone under By-law 2523, as amended, and that the amending Zoning By-law establish site specific development standards as outlined in Staff Report SRPI.22.116; (ii) that prior to the final amending Zoning By-law being brought forward to Council for consideration and enactment, the following take place: a) that a Site Plan application be submitted and substantially completed to the satisfaction of the Commissioner of Planning and Infrastructure; b) that confirmation be received that the applicant has registered restrictions over the subject lands under Section 118 of the Land Titles Act; c) that the draft amending Zoning By-law as set out in Appendix “B” be finalized and updated to address the comments in Staff Report SRPI.22.116 to the satisfaction of the Commissioner of Planning and Infrastructure;	In Progress	Site Plan Application, servicing allocation and disabled parking by-law exception are under review
4b	Planning and Building Services	2022-2026	Council	December 7, 2022	Regional and Local Councillor Chan	Item 13.10 - SRPI.22.116 – Request for Approval – Zoning By-law Amendment and Draft Plan of Subdivision Applications – Libang Developments Inc. – 159, 169, 177, 181 and 189 Carrville Road - City Files D02-18015 and D03-18008	(iii) that pursuant to Section 34(17) of the Planning Act, Council deem that no further notice be required with respect to any necessary modifications to the draft amending Zoning By-law to implement the proposed development on the subject lands; (iv) that the Plan of Subdivision as depicted on Map 5 to Staff Report SRPI.22.116 be draft approved, subject to the conditions of draft approval as set out in Appendix “C”; (v) that prior to draft approval being granted, the applicant pay the applicable processing fee in accordance with the City's Tariff of Fees By-law 68-21, as amended; b) That the authority to assign servicing allocation to the proposed development to be constructed on the subject lands be delegated to the Commissioner of Planning and Infrastructure subject to the City's Interim Growth Management Strategy, and that the assigned servicing allocation be released in accordance with By-law 109-11, as amended; and, c) That staff be directed to bring forward a site specific exception to the City's Disabled Parking By-law 10-04 (Chapter 1106 of the Municipal Code) to a future Council Meeting as outlined in Staff Report SRPI.22.116.	In Progress	Site Plan Application, servicing allocation and disabled parking by-law exception are under review
5	Corporate and Financial Services	2022-2026	Council	December 7, 2022	Regional and Local Councillor Chan	Item 13.13 - SRCFS.22.040 – Response to September 14, 2022 Member Motion – Regarding Stormwater Fairness - (proposed By-law 148-22)	a) That Staff Report SRCFS.22.040 – Response to September 14, 2022 Member Motion – Regarding Stormwater Fairness be received; b) That Council authorize a maximum property area of ten acres (435,600 square feet) to levy a stormwater management fee effective April 1, 2022 on farm land, vacant land and golf course property types as prescribed by Assessment Act R.S.O. 1990 Section 7; c) That Council authorize a maximum property area of one acre (43,560 square feet) to levy a stormwater management fee effective April 1, 2022 on residential properties as prescribed by Assessment Act R.S.O. 1990 Section 7; d) That Staff be directed to cancel and adjust the 2022 stormwater management fee billings for property types described in b) and c); e) That Staff be directed to undertake a comprehensive stormwater management funding and rate structure review and report back to Council in the 3rd quarter of 2023; f) That Staff be directed to include the budget for the stormwater management funding and rate structure review in the 2023 Draft Operating Budget; g) That a credit / subsidy system for managing runoff on one's property, once established and approved by Council as part of the 2023 stormwater management funding and rate structure review be retroactive to April 1, 2022; h) That draft By-law 148-22, Appendix B to staff report SRCFS.22.040, be enacted to adopt the 2022 Stormwater Management Rate maximum land area.	In Progress	Special Council meeting scheduled for October 16, 2023

Item Number	Responsible Department	Term of Council	Meeting	Meeting Date	Moved by	Report	Action	Status	Comments
6	City Manager	2022-2026	Council	January 25, 2023	Regional and Local Councillor Chan	Item 14.1 - Member Motion - Regional and Local Councillor Chan - Service Charter	NOW THEREFORE BE IT RESOLVED THAT: Staff be directed to review the best practices in delivering services that promote customer satisfaction and operational efficiency and report findings at an appropriate time that aligns with the strategic planning process, operational transformation, and diversity, inclusion and equity strategy with a draft Service Charter for consideration.	In Progress	
7	Planning and Building Services	2022-2026	Council	February 8, 2023	Councillor Davidson	Item 13.3 - SRPI.23.006 - Request for Approval - Private Street Naming Application - Zonix Kent Inc. - 356 King Road - City File AA-22-0042	a) That Staff Report SRPI.23.006 regarding a Private Street Naming Application submitted by Zonix Kent Inc. for the lands known Part Lot 37, Plan 202 (Municipal Address: 356 King Road) be approved subject to the following: i. that the proposed private street name Davide Nicola Lane (P) be approved in accordance with Staff Report SRPI.23.006; and ii. that staff be directed to bring forward a by-law to implement the approval of the private street name in accordance with SRPI.23.006.	In Progress	Waiting for applicant to submit required materials
8	Planning and Building Services	2022-2026	Council	February 8, 2023	Councillor Davidson	Item 13.4 - SRPI.23.007 - Request for Approval - Private Street Naming Application - 8608415 Canada Inc. - 25, 45 and 61 Harris Avenue - City File AA-22-0048	a) That Staff Report SRPI.23.007 regarding a Private Street Naming Application submitted by 8608415 Canada Inc. for the lands known Block N, Plan 1916 (Municipal Address: 25, 45, and 61 Harris Avenue be approved subject to the following: i. that the proposed private street name Russell Fleming Lane (P) be approved in accordance with Staff Report SRPI.23.007; and ii. that staff be directed to bring forward a by-law to implement the approval of the private street name in accordance with SRPI.23.007.	In Progress	Waiting for applicant to submit required materials
9	Corporate and Financial Services	2022-2026	Council	February 22, 2023	Councillor Cilevitz	Item 13.4.2 - SRCFS.23.005 - Municipal Elections Campaign Contribution Rebate Program - (BCW Item 4.2)	a) That staff report SRCFS.23.005 regarding the Municipal Elections Campaign Contribution Rebate Program be received. b) That the "Allocation of Election Campaign Surpluses and Other Contributions Policy", attached as Attachment "G" to staff report SRCFS.23.005, be approved. c) That staff be directed to bring forward an appropriate By-law to a future Council Meeting to formally establish an Election Reserve that was created by previous Council's.	Pending	
10	Corporate and Financial Services	2022-2026	Council	February 22, 2023	Regional and Local Councillor Chan	Item 13.4.4 - Member Motion - Regional and Local Councillor Chan - Public Consultation on Budget	NOW THEREFORE BE IT RESOLVED: That staff are requested to report back on a budget consultation plan for the 2024 Budget process, including the use of an online budget tool/survey before summer recess in 2023.	In Progress	Budget Committee of the Whole meeting scheduled for September 26, 2023
11	Planning and Building Services	2022-2026	Council	March 29, 2023	Regional and Local Councillor Chan	Item 14.1 - Member Motion - Regional and Local Councillor Chan - Sunset Clause as part of Site-Specific Zoning By-law Amendments	Now Therefore Be It Resolved: That staff be directed to review the feasibility to include sunset clauses in site-specific zoning bylaw amendments and report back at an appropriate time that aligns with the process improvements in building permit process.	Pending	
12	City Manager	2022-2026	Council	April 12, 2023	Councillor Davidson	Item 15.2 - SRCFS.23.022 Code of Conduct for Local Boards	a) That Staff Report SRCFS.23.022 regarding Code of Conduct for Local Boards be received. b) That Council adopt the Code of Conduct for Local Boards attached as Appendix "A" to staff report SRCFS.23.022. c) That Council direct City staff to prepare and present draft Rules of Procedure, pursuant to section 25.1 of the Statutory Powers Procedure Act, R.S.O. 1990, Chapter s. 22, to the City's Adjudicative Local Boards for their consideration.	In Progress	
13	Corporate and Financial Services	2022-2026	Council	April 26, 2023	Councillor Cilevitz	Item 15.3 - Memorandum from Stephen Huycke, Director, Legislative Services/City Clerk, dated April 26, 2023, regarding the Appointment of an Integrity Commissioner and By-law 53-23 - (By-law 53-23)	a) That the memorandum from Stephen Huycke, Director, Legislative Services/City Clerk, dated April 26, 2023, in respect to the Appointment of an Integrity Commissioner and By-law 53-23, be received; b) That upon appointment as Integrity Commissioner, Suzanne Craig be requested to undertake a comprehensive review of the Council Code of Conduct ("Code") and report to Council on recommended improvements to the Code and Integrity Commissioner Procedures.	In Progress	
14	Planning and Building Services	2022-2026	Council	May 10, 2023	Councillor Liu	Item 19.3.1 SRCS.23.10 - Renaming Bayview Hill Community Centre Renaissance Room to the Raj Sethi Room - (Agenda Item A)	a) That the Renaissance Room at the Bayview Hill Community Centre be renamed as the 'Raj Sethi Room'; and, b) That staff report back on an updated facility naming process.	Pending	

Item Number	Responsible Department	Term of Council	Meeting	Meeting Date	Moved by	Report	Action	Status	Comments
15	Corporate and Financial Services	2022-2026	Council	May 24, 2023	Councillor Cilevitz	15.3.7 Correspondence from Mark Hebert, President and CEO, Cosmo Music, dated May 1, 2023, regarding a Request to Deem an Event Municipally Significant - CosmoFEST - (CW Item 11.7)	a) That the correspondence from Mark Hebert, President and CEO, Cosmo Music, dated May 1, 2023, regarding a Request to Deem an Event Municipally Significant – CosmoFEST, be received; b) That CosmoFEST, scheduled to be held on June 3, 2023, be deemed as an event of municipal significance in order for CosmoFEST to obtain a Special Occasion Permit from the Alcohol and Gaming Commission of Ontario (AGCO) to be utilized at the CosmoFEST event; and c) That staff be directed to report back regarding delegated authority for special occasion permits, liquor licenses and deeming events to be considered as municipally significant in accordance with the Alcohol and Gaming Commission of Ontario (AGCO).	In Progress	Staff Report planned for Q4 2023
16	Community Services	2022-2026	Council	June 14, 2023	Councillor Thompson	15.2.6 SRCS.23.14 - Sign By-law Amendments for Digital Displays, Highway and Election Signs - (CW Item 11.6) - (By-law 62-23)	a) That Staff Report SRCS.23.14 regarding amendments to the Sign By-law be received; b) That By-law 62-23 (Attachment 1 to staff report SRCS.23.14) be enacted to amend the Sign By-law 52-09, Municipal Code Chapter 740 regarding the regulation of Highway and Digital Display Signs within the City of Richmond Hill; c) That draft By-law 63-23 (Attachment 2 to staff report SRCS.23.14, Agenda Item 18.6) be referred back to staff for consideration of the comments raised by Council at its meeting held June 14, 2023.	In Progress	
17	Community Services	2022-2026	Council	June 28, 2023	Councillor Shiu	15.4.1 SRCS.23.12 – 2022 to 2023 Season Winter Maintenance Review - (CW Item 11.1)	a) That Staff Report SRCS.23.12 regarding review of winter maintenance during the 2022 to 2023 winter season be received for information; b) That staff investigate the potential to provide the South Richvale Greenway, in whole or in part, with the same standard of maintenance provided for other city trails maintained through the winter months; and, that staff report back to Council their findings through the 2024 Operating Budget process; c) That Staff report back, in advance of next year's operating budget process, with a comprehensive review of the Windrow Program that explores ways to enhance the effectiveness and efficiency of the program and includes an assessment of options with associated financial implications.	In Progress	Staff Report planned for Q2 2024
18	Planning and Building Services	2022-2026	Council	June 28, 2023	Regional and Local Councillor Chan	15.4.8 Member Motion - Mayor West - Civic Centre Revitalization - (CW Item 12.1)	Now Therefore Be It Resolved That: a) Staff undertake a consultation process to confirm the design elements to be included in a passive park (i.e. a park with no permanent outdoor recreational facilities) on the portion of the Richmond Hill Civic Centre lands to the east of the Central Library to provide a central location for community gatherings and civic events in the short-term to be considered in the 2024 capital Budget discussion; and b) A report back to Council following the completion of the short-term passive park works on the recommended process to develop and undertake the longer-term vision for the Richmond Hill Civic Centre lands.	In Progress	Part A: Funding and staff resourcing will be considered through the 2024 Capital Budget Process Part B: TBD pending completion of Part A
19	Community Services	2022-2026	Council	June 28, 2023	Regional and Local Councillor Chan	15.4.9 Member Motion - Regional and Local Councillor DiPaola - Pilot Project Re: Allowing Residents to Have Hens in Residential Zoned Areas - (CW Item 12.2)	That the member motion submitted by Regional and Local Councillor DiPaola regarding a Pilot Project to Allow Residents to Have Hens in Residential Zoned Areas be referred to staff to report back when the Animal Keeping By-law review is brought forward to Council.	In Progress	Staff Report planned for Q2 2025
20	Planning and Building Services	2022-2026	Council	July 12, 2023	Councillor Cilevitz	Item 15.2.3 - SRPI.23.063 - Request for Direction: Community Pickleball Hub Planning - (CW Item 11.3)	a) That staff report SRPI.23.063 regarding Community Pickleball Hub Planning be received; b) That staff be directed to prepare a 2025 Capital Budget request to initiate the Tennis and Pickleball Strategy; c) That \$280,200 from the Cash-in-Lieu of Parkland Reserve Fund be allocated to a capital account to facilitate seasonal operation of the ten (10) pickleball courts at Richmond Green and pickleball planning to 2026; d) That the Richmond Hill David Dunlap Observatory Park community pickleball hub be paused to allow time to monitor the impact of the outdoor pickleball facility improvements being made between 2022 and 2024, and to facilitate further detailed analysis of the City's combined tennis and pickleball needs through the preparation of the Tennis and Pickleball Strategy directed by the 2022 Parks Plan.	In Progress	Part A - Complete Part B - PNF entered into Capital Plan forecast for 2025. Part C - Complete. Capital accounts have been set up to receive the transfer of funds from the reserve. Part D - Pause is complete; Monitoring is pending following completion of improvements in 2024.

Item Number	Responsible Department	Term of Council	Meeting	Meeting Date	Moved by	Report	Action	Status	Comments
21	Corporate and Financial Services	2022-2026	Council	July 12, 2023	Councillor Thompson	Item 16.1 Member Motion - Councillor Thompson - Member of Council Expense Policy Analysis	Now Therefore Be It Resolved That: Staff be directed to conduct a high level analysis on the areas in which Constituency accounts are spent since the Member of Council Expense Policy last revision, and report back by Q3 2023 with recommendations on how to improve the policy to best align with Council's intention of transparent and accountable allocation of public funds to conduct City business.	In Progress	Staff Report planned for Q3 2023
22	Corporate and Financial Services	2022-2026	Council	July 12, 2023	Councillor Thompson	Item 16.2 - Member Motion - Councillor Thompson - Member of Council Events Policy Analysis	Now Therefore Be It Resolved That: Staff be directed to conduct a high-level analysis on the areas in which Events accounts are spent since the adoption of the Member of Council Events Policy, and report back in Q3 2023 with recommendations on how to improve the policy to best align with Council's intention that ensures fairness, accountability and transparency.	In Progress	Staff Report planned for Q3 2023