



Special Council Meeting

Minutes

C#32-23

Tuesday, October 3, 2023, 1:30 p.m.

Council Chambers

225 East Beaver Creek Road

Richmond Hill, Ontario

A Special Council meeting of the Council of the City of Richmond Hill was held on Tuesday, October 3, 2023 at 1:30 p.m. in Council Chambers via videoconference.

Council Members present in Council Chambers:

Mayor West
Regional and Local Councillor DiPaola
Councillor Davidson
Councillor Liu
Councillor Cilevitz

Council Members present via videoconference:

Regional and Local Councillor Chan
Councillor Thompson
Councillor Cui
Councillor Shiu

Staff Members present in Council Chambers:

D. Joslin, City Manager
G. Galanis, Acting Commissioner of Planning and Building Services
G. Li, Director, Financial Services and Treasurer
S. Huycke, Director, Legislative Services/City Clerk
R. Ban, Deputy City Clerk
S. Dumont, Council/Committee Coordinator
C. Connolly, Legislative Services Assistant

Staff Members present via videoconference:

- S. Adams, Commissioner of Corporate and Financial Services
- P. Masaro, Executive Director, Infrastructure and Engineering Services
- A. Dimilta, City Solicitor

1. Adoption of Agenda

Moved by: Councillor Liu
Seconded by: Councillor Davidson

That the agenda be adopted as distributed by the Clerk.

Carried

2. Disclosures of Pecuniary Interest and General Nature Thereof

There were no disclosures of pecuniary interest by Members of Council under the *Municipal Conflict of Interest Act*.

3. Scheduled Business

3.1 Presentation by Stephen Huycke, Director, Legislative Services/City Clerk, regarding Updating the Procedure By-law

Stephen Huycke, Director, Legislative Services/City Clerk, reviewed the purpose of the meeting and provided background information regarding the Procedure By-law. He outlined the current rules and the recommended changes with respect to meeting schedules, public participation, motions, member motions, and rules of debate. S. Huycke provided recommendations regarding the use of points of order and points of information, and proposed revisions with respect to the waiver of rules, closed session, electronic/hybrid meetings, Special Council meetings, and by-laws.

S. Huycke reviewed the Strong Mayor Powers, and outlined the required amendments to the Procedure By-law to address the Mayor's legislative, administrative and financial powers. He recommended rules with respect to the treatment of resolutions/correspondence from other municipalities and levels of government, as well as other technical changes, and concluded by outlining next steps and staff's recommendations.

Moved by: Councillor Cilevitz
Seconded by: Councillor Chan

- a) That the presentation of the City Clerk in respect to proposed revisions to the Procedure By-law be received;
- b) That the recommended changes to the Procedure By-law contained in the presentation of the City Clerk be endorsed;
- c) That all comments be referred back to staff for consideration in preparing a proposed new Procedure By-law;
- d) That the City Clerk report back at a future Committee of the Whole meeting on a proposed new Procedure By-law for Council and its committees; and
- e) That the City Clerk prepare and present the 2024 meeting calendar with all changes endorsed at the October 3, 2023 Special Council meeting.

Carried Unanimously

4. By-law to Confirm the Proceedings of Council at this Meeting

4.1 By-law 116-23

Moved by: Councillor Cilevitz
Seconded by: Councillor Davidson

That By-law 116-23, A By-law to confirm the proceedings of Council at this meeting, be passed.

Carried Unanimously

5. Adjournment

Moved by: Councillor Thompson
Seconded by: Councillor Davidson

That the meeting be adjourned.

Carried

The meeting was adjourned at 3:58 p.m.

David West, Mayor

R. Ban, Deputy City Clerk