



## **Committee of the Whole Meeting**

### **Minutes**

**CW#11-23**

**Wednesday, October 4, 2023, 10:00 a.m.**

**Council Chambers**

**225 East Beaver Creek Road**

**Richmond Hill, Ontario**

A Committee of the Whole meeting of the Council of the City of Richmond Hill was held on Wednesday, October 4, 2023 at 10:00 a.m. in Council Chambers via videoconference.

Committee Members present in Council Chambers:

Regional and Local Councillor DiPaola (Chair)  
Mayor West  
Regional and Local Councillor Chan  
Councillor Davidson  
Councillor Cui  
Councillor Cilevitz

Council Members present via videoconference:

Councillor Thompson  
Councillor Liu

Regrets:

Councillor Shiu

Staff Members present in Council Chambers:

D. Joslin, City Manager  
S. Adams, Commissioner of Corporate and Financial Services  
G. Galanis, Acting Commissioner of Planning and Building Services  
T. Steele, Commissioner of Community Services  
P. Masaro, Executive Director, Infrastructure and Engineering Services  
E. Houdi, Chief of Staff  
H. Punia, Chief of Staff  
A. Adari, Assistant City Solicitor  
M. Flores, Director, Policy Planning

D. Hearn, Director, Recreation and Culture  
G. Li, Director, Financial Services and Treasurer  
K. Ash, Manager, Recreation Programs  
R. Rendon, Manager, Sustainability  
D. Shermet, Natural Environment Coordinator  
A. Chu, Recreation and Culture Business Analyst  
S. Huycke, City Clerk  
R. Ban, Deputy City Clerk  
K. Hurley, Council/Committee Coordinator  
C. Connolly, Legislative Services Assistant

Staff Members present via videoconference:

R. Jones, Director, Information Technology/CIO  
F. Quarisa, Director, Public Works Operations  
D. Terzievski, Director, Director, Infrastructure Planning and Development Engineering  
B. Akingbade, Manager, Application Services  
L. Conde, Manager, Strategy and Government Relations  
J. Walters, Manager, Engineering Subdivisions and Infrastructure Planning  
J. Wychreschuk, Manager, Water Resources  
S. Raj, Supervisor, Application Services

**1. Call to Order**

The Chair called the meeting to order at 10:00 a.m.

**2. Council Announcements**

Councillor Cui advised that last Friday he held his second economic development discussion meeting where important topics such as OPA's were discussed and connections were made with local businesses, and noted that he hoped to host similar meetings in the future.

Regional and Local Councillor Chan extended his thanks to all of the volunteers who helped and contributed to the success of his Mid-Autumn Festival Celebration held this past Saturday.

Regional and Local Councillor Chan highlighted the great experience he had accompanying Minister Parsa at the Kids Festival where he was able to talk with various vendors about the services they provided to children in the community, and that he hoped in the future to work with interested parties on a city-wide children's festival.

Regional and Local Councillor Chan noted that he visited the Central Library grounds on October 1st to commemorate the one year anniversary of the rally that was held to mourn the passing of Mahsa Amini, expressed that everyone on Council continued to stand in solidarity with the community calling for freedom and democracy for all citizens, and acknowledged Regional and Local Councillor DiPaola was also on site for a commemoration ceremony.

Mayor West recognized the wonderful work done by Jay Shea and Sarah Loretta Schuster for National Truth and Reconciliation Day this past Saturday, September 30th. Mayor West further acknowledged the many residents who attended, the event organizers, and the speakers who shared their stories and identified the challenges that continue to be faced in achieving reconciliation.

Regional and Local DiPaola extended congratulations to the Markham, Richmond Hill and Vaughan Chinese Business Association on the success of their 30th Anniversary Gala, one of many well attended and well received mid-autumn events.

**3. Introduction of Emergency/Time Sensitive Matters**

There were no emergency/time sensitive matters raised by Members of Committee.

**4. Adoption of Agenda**

Moved by: Councillor Cilevitz

That the agenda be adopted as distributed by the Clerk.

Carried

**5. Disclosures of Pecuniary Interest and General Nature Thereof**

There were no disclosures of pecuniary interest by members of Council under the *Municipal Conflict of Interest Act*.

**6. Identification of Items Requiring Separate Discussion**

Committee consented to separate Items 11.4 and 11.6 for discussion.

**7. Adoption of Remainder of Agenda Items**

On a motion of Regional and Local Councillor Chan, Committee adopted those items not identified for separate discussion.

**8. Public Hearings**

There were no public hearings.

## 9. Presentations

### 9.1 Presentation by Ruth Rendon, Manager, Sustainability, and Diana Shermet, Natural Environment Coordinator, regarding the Urban Forest Management Plan Progress Update, 2020 to 2022 - (refer to Item 11.6)

Ruth Rendon, Manager, Sustainability, provided introductory remarks regarding the Urban Forest Management Plan Progress Update, 2020 to 2022, advising that as part of their commitment to keep Council and residents informed on the City's sustainability initiatives, they were in attendance to provide an overview of the work that had been undertaken to implement the actions of the Urban Forest Management Plan. R. Rendon introduced Diana Shermet, Natural Environment Coordinator, who was managing the work and was in attendance to make a detailed presentation to Committee of the key highlights.

Diana Shermet, Natural Environment Coordinator, defined for Committee what the urban forest included and how it was a vital component of the City's urban structure, and provided an overview of the various ecosystem services. She advised of the four goals of the Urban Forest Management Plan: build knowledge to make wise decisions, plan and protect to preserve canopy cover, strengthen the urban forest to increase resilience, and grow partnerships to strengthen stewardship; and highlighted the key accomplishments staff have had between 2020 and 2022. D. Shermet concluded the presentation by sharing statistics specific to the state of the forest, and summarized next steps in the process to continue the progress that has been made.

Moved by: Councillor Thompson

a) That the presentation by Ruth Rendon, Manager, Sustainability, and Diana Shermet, Natural Environment Coordinator, regarding the Urban Forest Management Plan Progress Update, 2020 to 2022, be received with thanks.

Carried

## 10. Delegations

There were no delegations.

**11. Committee and Staff Reports**

**11.1 SRCFS.23.048 - Renewal and Support Services with SAP Canada Inc. to Sustain the City Enterprise Resource Planning (ERP) Application**

Moved by: Regional and Local Councillor Chan

a) That the sole source renewal of SAP software licenses, maintenance and support be awarded non-competitively to SAP Canada Inc. for a contract duration of five (5) years and a cost not exceeding \$2,961,000, exclusive of taxes, pursuant to Appendix "B" Part I, Section (c) of the Procurement By-law 113-16 in order to ensure compatibility with existing SAP software used and maintained by the City of Richmond Hill staff;

b) That the Commissioner of Corporate and Financial Services, and upon the recommendations of the Chief Information Officer, be authorized to execute any necessary documentation to effect the contract(s).

Carried

**11.2 SRCFS.23.049 - Renewal and Support Services with City of Mississauga for Tax Manager Application**

Moved by: Regional and Local Councillor Chan

a) That the sole source renewal of Tax Manager licenses, maintenance and support be awarded non-competitively to the City of Mississauga for a contract duration of five (5) years and a cost not exceeding \$1,037,000, exclusive of taxes, pursuant to Appendix "B" Part I, Section (c) of the Procurement By-law 113-16 in order to ensure compatibility with existing TXM software used and maintained by the City of Richmond Hill staff;

b) That the Commissioner of Corporate and Financial Services, and upon the recommendations of the Chief Information Officer, be authorized to execute any necessary documentation to effect the contract(s).

Carried

**11.3 SRCFS.23.053 - Area Specific Development Charge Payments - 19T-11004 Montagna Capital (BT) Inc.**

Moved by: Regional and Local Councillor Chan

a) That the timing for Area Specific Development Charge payments for Subdivision File 19T-11004 be delayed until execution of site plan or subdivision agreements for development Blocks within 19T-11004 after registration of the plan for 19T-11004;

b) That the Subdivision Agreement for 19T-11004 to be executed by the Mayor and Clerk include provisions to reflect this delayed timing for Area Specific Development Charge payments upon the written recommendation of the Director of Financial Services and Treasurer.

Carried

**11.4 SRCS.23.18 - Age-Friendly Community Strategy**

Moved by: Regional and Local Councillor Chan

a) That staff report SRCS.23.18 regarding the 2023 Richmond Hill Age-Friendly Community Strategy be received;

b) That the 2023 Richmond Hill Age-Friendly Community Strategy, attached as Appendix 'A' to staff report SRCS 23.18, be approved.

Carried Unanimously

**11.5 SRIES.23.002 - Provincial Legislative Changes to the Consolidated Linear Infrastructure Environmental Compliance Approval Process and Delegated Authority**

Moved by: Regional and Local Councillor Chan

a) That staff report SRIES.23.002 regarding Provincial Legislative Changes to the Consolidated Linear Infrastructure Environmental Compliance Approval Process and Delegated Authority, be received for information;

b) That Council delegate signing authority to the Manager of Water Resources, Director of Infrastructure Planning and Development Engineering, and the Executive Director of Infrastructure and Engineering Services as it pertains to applications and approvals for the City's drinking water, wastewater and stormwater management systems under the Province's Consolidated Linear Infrastructure Compliance Approval process (CLI-ECA).

Carried

**11.6 SRPBS.23.008 - Urban Forest Management Plan Progress Update, 2020 to 2022**

Moved by: Councillor Thompson

a) That staff report SRPBS.23.008 regarding the Urban Forest Management Plan Progress Update, 2020 to 2022, and the attached

Urban Forest Management Plan Progress Tracker (2020-2022) and Urban Forest Study Fact Sheets, be received for information.

Carried

**11.7 SRCM.23.16 - Streamline Development Approval Fund Final Reporting**

Moved by: Regional and Local Councillor Chan

a) That staff report SRCM.23.16 regarding Streamline Development Approval Fund Final Reporting be received for information.

Carried

**12. Other Business**

There were no other business items.

**13. Emergency/Time Sensitive Matters**

There were no emergency/time sensitive matters.

**14. Closed Session**

There were no closed session items.

**15. Adjournment**

Moved by: Mayor West

That the meeting be adjourned.

Carried

The meeting was adjourned at 10:53 a.m.