

The Corporation of the City of Richmond Hill

By-Law 16-24

A By-Law to confirm the establishment of the Elections Reserve

Whereas Section 417 (1) of the *Municipal Act, 2001*, authorizes Council to establish reserve for any purpose for which the municipality has authority to expend funds;

And Whereas Council for the Corporation of the City of Richmond Hill has previously established an Elections Reserve for the purpose of funding the costs of conducting regular Municipal Elections held under the *Municipal Elections Act, 1996*, over a four (4) year period;

And Whereas no formal by-law to establish the Elections Reserve has been previously passed by Council;

And Whereas Council at its meeting on February 22, 2023 directed, for record keeping purposes, that an appropriate By-law be placed on an agenda of a future Council Meeting to formally establish an Elections Reserve that has been in effect for many years prior;

Now Therefore The Council Of The Corporation Of The City Of Richmond Hill Enacts As Follows:

1. That the Elections Reserve previously established by Council resolution be confirmed to be, and confirmed to have been at all times, a reserve of the City pursuant to Section 417(1) of the *Municipal Act, 2001*.
2. That the Elections Reserve shall be operated and maintained from:
 - a. Annual allocations in the Operating Budget as approved by Council; and
 - b. Such other funding sources as may be approved by Council.
3. The Elections Reserve shall be used for the following purposes:
 - a. To fund the costs of conducting regular Municipal Elections held under Section 4 of the *Municipal Elections Act, 1996*, S.O. 1996, c. 32, as may be amended or superseded, as well as the Inauguration of Council following a regular municipal election; and
 - b. Other purposes pertaining to Municipal Elections as approved by Council.
4. On an annual basis, the Treasurer of the Corporation shall prepare and submit to the Council of the Corporation of the City of Richmond Hill, for its information, a statement of revenues and expenditures and a balance sheet of the Elections Reserve for the immediate preceding year together with the auditor's report thereon.

Passed this 24th day of January, 2024.

David West
Mayor

Stephen M.A. Huycke
City Clerk