



Heritage Richmond Hill

Minutes

HRH#01-24

Thursday, January 25, 2024, 3:00 p.m.

A Heritage Richmond Hill meeting of the Council of the City of Richmond Hill was held on Thursday, January 25, 2024 at 3:00 p.m. via videoconference.

Committee Members present via videoconference:

Councillor Cilevitz (Chair)
Barbara Di Mambro (Vice-Chair)
Bob Berube
Timothy Cheng
Anete Ivsina (Richmond Hill Public Library)
Barbara Maher-Erwin
Dianne McLeod
Agnes Parr (Richmond Hill Historical Society)
Joanne Schreiber

Regrets:

Councillor Davidson
Natasha Khan
Nancy Spinks

Staff Members present via videoconference:

K. Chaudhry, Manager, Heritage and Urban Design
J. Smith, Urban Design/Heritage Planner
P. Vega, Urban Design/Heritage Planner
E. Gach, Intern
R. Ban, Deputy City Clerk
L. Sampogna, Council/Committee Coordinator
C. Connolly, Legislative Services Assistant

1. Call to Order

Chair Cilevitz called the meeting to order at 3:01 p.m.

2. Adoption of Agenda

Moved by: B. Di Mambro

That the agenda be adopted as distributed by the Clerk.

Carried Unanimously

3. Disclosures of Pecuniary Interest and General Nature Thereof

There were no disclosures of pecuniary interest by members of the Committee under the *Municipal Conflict of Interest Act*.

4. Adoption of Previous Minutes

4.1 Minutes - Heritage Richmond Hill meeting HRH#06-23 held September 14, 2023

Moved by: D. McLeod

a) That the minutes of Heritage Richmond Hill meeting HRH#06-23 held September 14, 2023, be adopted.

Carried Unanimously

4.2 Extract - Council Meeting C#31-23 held September 27, 2023

Moved by: D. McLeod

a) That the extract from Council meeting C#31-23 held September 27, 2023, regarding staff report SRPBS.23.002, Notice of Intent to Demolish - Listed Property on the Richmond Hill Heritage Register - 9893 Leslie Street (Horner House) City File D12-07255, be received.

Carried Unanimously

5. Delegation(s)

There were no delegations.

6. Scheduled Business

6.1 Introduction and Staffing Changes - Verbal update by Kunal Chaudhry, Manager, Heritage and Urban Design

Kunal Chaudhry, Manager, Heritage and Urban Design, introduced himself and provided a staffing update within the Heritage and Urban Design Section.

Moved by: B. Berube

a) That the verbal update by Kunal Chaudhry, Manager, Heritage and Urban Design, regarding an introduction and staffing changes, be received with thanks.

Carried Unanimously

6.2 Heritage Designation Sub-Committee - Verbal Update on the Heritage Designation Sub-Committee Focus Group

Bob Berube, on behalf of the Designation Sub-Committee, advised that the Sub-Committee participated in three focus groups with staff, highlighted their work in assessing properties within the historical Hamlets of Richmond Hill that were eligible for heritage designation which were arranged in three categories, and outlined the objectives of the focus groups as well as the pre-screening criteria. B. Berube provided an overview of focus group discussions, reviewed the Sub-Committee's next steps and noted that the City hired an Intern to assist with the Designation Strategy Process.

Julia Smith, Urban Design/Heritage Planner, provided an update on the Heritage Designation Strategy that staff plan on implementing over the next 11 months, in accordance to changes of the *Ontario Heritage Act* and its regulations with Bill 23, *More Homes Bult Faster Act, 2022*. She noted that all of the City's listed heritage properties must either be designated by the end of 2024 or they would be removed from the municipal Register and cannot be re-listed for a period of five years. J. Smith advised that staff worked with the Sub-Committee via a series of three focus groups to gather community-based insight on listed properties, prioritized all 236 properties on the municipal Register for potential heritage designation, highlighted the steps required for designation, and staff's plan on taking a batched or phased approach of the designations by grouping 10-15 designations in one staff report for Committee consideration on March 7, June 6, and September 5, 2024. J. Smith reviewed the Designation Strategy Process Flow Chart, which illustrated the steps to obtaining Council approval for potential heritage designations.

Committee members acknowledged the difficulties and tight deadlines to designate heritage properties, the need to prioritize by highest values, and inquired what would happen if the work in progress was not completed by the end of the year deadline, as well as what impacts Bill 23, *More Homes Bult Faster Act, 2022*, had on heritage properties listed on the municipal Heritage Register.

Moved by: A. Parr

a) That the verbal update from Bob Berube, Sub-Committee Member, and Julia Smith, Urban Design/Heritage Planner, regarding the Heritage Designation Sub-Committee Focus Group update be received with thanks.

Carried Unanimously

6.3 Heritage Richmond Hill Committee Meeting Format for the remainder of the 2022 to 2026 Term of Council

Committee members shared their opinions and preferences on having meetings electronically and in-person and discussed continuing meetings electronically for the remaining term of this Council.

Moved by: A. Ivsina

a) That the Heritage Richmond Hill meeting format be held electronically, for the remainder of the 2022 to 2026 Term of Council.

Carried

6.4 Proposed 2024 Heritage Richmond Hill Meeting Schedule

Ryan Ban, Deputy City Clerk, advised that Committee could consider changing the proposed 2024 Heritage Richmond Hill meeting schedule start time to an earlier time to allow for longer meetings which staff anticipated would occur as a result of the number of heritage property designations that would be presented to Committee for consideration as part of the Heritage Designation Strategy.

Committee members discussed the possibility of having an earlier start time of 1:00 p.m. or 1:30 p.m. to consider anticipated heritage property designations coming forward to Committee on March 7, June 6, and September 5, 2024.

Moved by: A. Parr

a) That the proposed 2024 meeting schedule for Heritage Richmond Hill, be approved.

Carried Unanimously

7. Adjournment

Moved by: J. Schreiber

That the meeting be adjourned.

Carried Unanimously

The meeting was adjourned at 3:54 p.m.

The next meeting of Heritage Richmond Hill was scheduled on February 15, 2024, at 3:00 p.m.