

Pending Items List - 2022 to 2026 Term of Council (As of December 13, 2023 Council Meeting)

Appendix A to Staff Report SRCFS.24.006

Item Number	Responsible Department	Term of Council	Meeting	Meeting Date	Moved by	Report	Action	Status	Comments
1	Corporate and Financial Services	2018-2022	Council	October 28, 2020	Councillor Muench	Item 13.3.3 - SRCFS.20.028 - Update on Bill 197, COVID-19 Economic Recovery Act, 2020, and Results of the LPAT Appeal Case DC160010 - (BCW Item 4.3)	a) That the update and initiatives outlined in staff report SRCFS.20.028, be received; b) That Staff update three Development Charges By-laws, including the amendment of the City-wide Development Charges By-law to incorporate changes to soft services and two Area Specific Development Charges By-laws by July of 2021; c) That staff update the City-wide Development Charges By-law prior to the end of 2023, to reflect the update of various City-wide plans and studies.	In Progress	Public Meeting scheduled for February 13, 2024. Council consideration of adoption March 5, 2024
2	Corporate and Financial Services	2018-2022	Council	October 28, 2020	Councillor Muench	Item 13.3.2 - SRCFS.20.026 - Financial Sustainability Strategy - (BCW Item 4.2)	a) That staff report SRCFS.20.026, regarding the Financial Sustainability Strategy be received; b) That the Financial Sustainability Strategy for the Tax Supported Capital Program, based on the third scenario presented in staff report SRCFS.20.026, be implemented commencing in the 2022 Capital Budget process; c) That Finance staff continue to work with Council to seek other sustainable measures that can be implemented prior to 2022.	In Progress	Capital Sustainability Steering Committee was reinstated
3	Planning and Building Services	2022-2026	Council	December 7, 2022	Regional and Local Councillor Chan	Item 13.9 - SRPI.22.113 – Request for Approval – Zoning By-law Amendment and Draft Plan of Subdivision Applications – Silver Spring Homes Development Inc. – City Files D02-20004 and D03-20002	a) That the revised Zoning By-law Amendment and draft Plan of Subdivision applications submitted by Silver Spring Homes Development Inc. for the lands known as Part of Lots 11, 12, 13, 32, 35, 36, and Lots 33 and 34, Plan 3805 and Part of Lots 13 and 53, Plan 3806 (Municipal Addresses: 265 and 305 16th Avenue and 86, 92, 94, 98, 102 and 106 Duncan Road), City Files D02-20004 and D03-20002, be approved, subject to the following: (i) that the subject lands be rezoned from Low Density Residential Six (R6) Zone, Low Density Residential Seven (R7) Zone and Special Residential (SR-1) Zone to Low Density Residential Six (R6) Zone, Low Density Residential Seven (R7) Zone, Special Residential (SR-1) Zone and Flood (F) Zone under By-law 255-96, as amended, with site specific exceptions as set out in Appendix “B” to Staff Report SRPI.22.113; (ii) that the draft amending Zoning By-law as set out in Appendix “B” be finalized to the satisfaction of the Commissioner of Planning and Infrastructure, and be brought forward to a future Council meeting for consideration and enactment; (iii) that pursuant to Section 34(17) of the Planning Act, Council deem that no further notice be required with respect to any necessary modifications to the draft amending Zoning By-law to implement the proposed development on the subject lands;	In Progress	Finalization of draft Plan of Subdivision pending
3b	Planning and Building Services	2022-2026	Council	December 7, 2022	Regional and Local Councillor Chan	Item 13.9 - SRPI.22.113 – Request for Approval – Zoning By-law Amendment and Draft Plan of Subdivision Applications – Silver Spring Homes Development Inc. – City Files D02-20004 and D03-20002	(iv) that the Plan of Subdivision as depicted on Map 5 to Staff Report SRPI.22.113 be draft approved, subject to the conditions as set out in Appendix “C”; (v) that prior to draft approval being granted, the applicant pay the applicable processing fee in accordance with the City's Tariff of Fees By-law 68-21, as amended; b) That the Manager of Real Estate be directed to commence negotiations for the sale of the lands described as Part of Lot 10, Plan 3805, designated as Parts 2 and 3 on Plan 65R-16599 and further depicted as the lands northwest of Block 27 on Map 5; c) That Site Plan Control By-law 137-09, as amended, be further amended to include the subject lands within a Site Plan Control Area for the purposes of securing the applicant's sustainability commitments, and that said by-law be brought forward to a future Council meeting for consideration and enactment; and, d) That the authority to assign municipal servicing allocation to the proposed development to be constructed on the subject lands be delegated to the Commissioner of Planning and Infrastructure subject to the criteria in the City's Interim Growth Management Strategy, and that the assigned servicing allocation be released in accordance with the provisions of By-law 109-11.	In Progress	Finalization of draft Plan of Subdivision pending

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4	Planning and Building Services	2022-2026	Council	December 7, 2022	Regional and Local Councillor Chan	Item 13.10 - SRPI.22.116 – Request for Approval – Zoning By-law Amendment and Draft Plan of Subdivision Applications – Libang Developments Inc. – 159, 169, 177, 181 and 189 Carrville Road - City Files D02-18015 and D03-18008	<p>a) That the revised Zoning By-law Amendment and draft Plan of Subdivision applications submitted by Libang Developments Inc. for lands known as Part of Lots 125 and 126, and Lots 127 and 128, Plan 1960 (Municipal Addresses: 159, 169, 177, 181 and 189 Carrville Road), City Files D02-18015 and D03-18008, be approved, subject to the following:</p> <p>(i) that the subject lands be rezoned from Third Density Residential – A (R3A) Zone under By-law 2523, as amended, to Multiple Family One (RM1) Zone under By-law 2523, as amended, and that the amending Zoning By-law establish site specific development standards as outlined in Staff Report SRPI.22.116;</p> <p>(ii) that prior to the final amending Zoning By-law being brought forward to Council for consideration and enactment, the following take place:</p> <p>a) that a Site Plan application be submitted and substantially completed to the satisfaction of the Commissioner of Planning and Infrastructure;</p> <p>b) that confirmation be received that the applicant has registered restrictions over the subject lands under Section 118 of the Land Titles Act;</p> <p>c) that the draft amending Zoning By-law as set out in Appendix "B" be finalized and updated to address the comments in Staff Report SRPI.22.116 to the satisfaction of the Commissioner of Planning and Infrastructure;</p>	In Progress	Finalization of draft Plan of Subdivision pending. By-law 4-23 approved by Council on January 25, 2023
4b	Planning and Building Services	2022-2026	Council	December 7, 2022	Regional and Local Councillor Chan	Item 13.10 - SRPI.22.116 – Request for Approval – Zoning By-law Amendment and Draft Plan of Subdivision Applications – Libang Developments Inc. – 159, 169, 177, 181 and 189 Carrville Road - City Files D02-18015 and D03-18008	<p>(iii) that pursuant to Section 34(17) of the Planning Act, Council deem that no further notice be required with respect to any necessary modifications to the draft amending Zoning By-law to implement the proposed development on the subject lands;</p> <p>(iv) that the Plan of Subdivision as depicted on Map 5 to Staff Report SRPI.22.116 be draft approved, subject to the conditions of draft approval as set out in Appendix "C";</p> <p>(v) that prior to draft approval being granted, the applicant pay the applicable processing fee in accordance with the City's Tariff of Fees By-law 68-21, as amended;</p> <p>b) That the authority to assign servicing allocation to the proposed development to be constructed on the subject lands be delegated to the Commissioner of Planning and Infrastructure subject to the City's Interim Growth Management Strategy, and that the assigned servicing allocation be released in accordance with By-law 109-11, as amended; and,</p> <p>c) That staff be directed to bring forward a site specific exception to the City's Disabled Parking By-law 10-04 (Chapter 1106 of the Municipal Code) to a future Council Meeting as outlined in Staff Report SRPI.22.116.</p>	In Progress	Site Plan Application, servicing allocation and disabled parking by-law exception are still under review

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5	Corporate and Financial Services	2022-2026	Council	December 7, 2022	Regional and Local Councillor Chan	Item 13.13 - SRCFS.22.040 – Response to September 14, 2022 Member Motion – Regarding Stormwater Fairness - (proposed By-law 148-22)	a) That Staff Report SRCFS.22.040 – Response to September 14, 2022 Member Motion – Regarding Stormwater Fairness be received; b) That Council authorize a maximum property area of ten acres (435,600 square feet) to levy a stormwater management fee effective April 1, 2022 on farm land, vacant land and golf course property types as prescribed by Assessment Act R.S.O. 1990 Section 7; c) That Council authorize a maximum property area of one acre (43,560 square feet) to levy a stormwater management fee effective April 1, 2022 on residential properties as prescribed by Assessment Act R,S,O, 1990 Section 7; d) That Staff be directed to cancel and adjust the 2022 stormwater management fee billings for property types described in b) and c); e) That Staff be directed to undertake a comprehensive stormwater management funding and rate structure review and report back to Council in the 3rd quarter of 2023; f) That Staff be directed to include the budget for the stormwater management funding and rate structure review in the 2023 Draft Operating Budget; g) That a credit / subsidy system for managing runoff on one's property, once established and approved by Council as part of the 2023 stormwater management funding and rate structure review be retroactive to April 1, 2022; h) That draft By-law 148-22, Appendix B to staff report SRCFS.22.040, be enacted to adopt the 2022 Stormwater Management Rate maximum land area.	Completed - November 22, 2023 Council Meeting	
6	City Manager	2022-2026	Council	January 25, 2023	Regional and Local Councillor Chan	Item 14.1 - Member Motion - Regional and Local Councillor Chan - Service Charter	NOW THEREFORE BE IT RESOLVED THAT: Staff be directed to review the best practices in delivering services that promote customer satisfaction and operational efficiency and report findings at an appropriate time that aligns with the strategic planning process, operational transformation, and diversity, inclusion and equity strategy with a draft Service Charter for consideration.	In Progress	
7	Planning and Building Services	2022-2026	Council	February 8, 2023	Councillor Davidson	Item 13.3 - SRPI.23.006 - Request for Approval - Private Street Naming Application - Zonix Kent Inc. - 356 King Road - City File AA-22-0042	a) That Staff Report SRPI.23.006 regarding a Private Street Naming Application submitted by Zonix Kent Inc. for the lands known Part Lot 37, Plan 202 (Municipal Address: 356 King Road) be approved subject to the following: i. that the proposed private street name Davide Nicola Lane (P) be approved in accordance with Staff Report SRPI.23.006; and ii. that staff be directed to bring forward a by-law to implement the approval of the private street name in accordance with SRPI.23.006.	In Progress	Waiting for applicant to submit required material
8	Planning and Building Services	2022-2026	Council	February 8, 2023	Councillor Davidson	Item 13.4 - SRPI.23.007 - Request for Approval - Private Street Naming Application - 8608415 Canada Inc. - 25, 45 and 61 Harris Avenue - City File AA-22-0048	a) That Staff Report SRPI.23.007 regarding a Private Street Naming Application submitted by 8608415 Canada Inc. for the lands known Block N, Plan 1916 (Municipal Address: 25, 45, and 61 Harris Avenue be approved subject to the following: i. that the proposed private street name Russell Fleming Lane (P) be approved in accordance with Staff Report SRPI.23.007; and ii. that staff be directed to bring forward a by-law to implement the approval of the private street name in accordance with SRPI.23.007.	In Progress	Waiting for applicant to submit required material
9	Corporate and Financial Services	2022-2026	Council	February 22, 2023	Councillor Cilevitz	Item 13.4.2 - SRCFS.23.005 - Municipal Elections Campaign Contribution Rebate Program - (BCW Item 4.2)	a) That staff report SRCFS.23.005 regarding the Municipal Elections Campaign Contribution Rebate Program be received. b) That the "Allocation of Election Campaign Surpluses and Other Contributions Policy", attached as Attachment "G" to staff report SRCFS.23.005, be approved. c) That staff be directed to bring forward an appropriate By-law to a future Council Meeting to formally establish an Election Reserve that was created by previous Council's.	Completed - January 24, 2024 Council Meeting	
10	Corporate and Financial Services	2022-2026	Council	February 22, 2023	Regional and Local Councillor Chan	Item 13.4.4 - Member Motion - Regional and Local Councillor Chan - Public Consultation on Budget	NOW THEREFORE BE IT RESOLVED: That staff are requested to report back on a budget consultation plan for the 2024 Budget process, including the use of an online budget tool/survey before summer recess in 2023.	In Progress	Budget consultation is deferred to 2025 as per SRCFS.23.043

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11	Planning and Building Services	2022-2026	Council	March 29, 2023	Regional and Local Councillor Chan	Item 14.1 - Member Motion - Regional and Local Councillor Chan - Sunset Clause as part of Site-Specific Zoning By-law Amendments	Now Therefore Be It Resolved: That staff be directed to review the feasibility to include sunset clauses in site-specific zoning bylaw amendments and report back at an appropriate time that aligns with the process improvements in building permit process.	In Progress	Council Briefing Note Sent to Mayor and members of Council December 15, 2023 to update current status
12	City Manager	2022-2026	Council	April 12, 2023	Councillor Davidson	Item 15.2 - SRCFS.23.022 Code of Conduct for Local Boards	a) That Staff Report SRCFS.23.022 regarding Code of Conduct for Local Boards be received. b) That Council adopt the Code of Conduct for Local Boards attached as Appendix "A" to staff report SRCFS.23.022. c) That Council direct City staff to prepare and present draft Rules of Procedure, pursuant to section 25.1 of the Statutory Powers Procedure Act, R.S.O. 1990, Chapter s. 22, to the City's Adjudicative Local Boards for their consideration.	In Progress	
13	Corporate and Financial Services	2022-2026	Council	April 26, 2023	Councillor Cilevitz	Item 15.3 - Memorandum from Stephen Huycke, Director, Legislative Services/City Clerk, dated April 26, 2023, regarding the Appointment of an Integrity Commissioner and By-law 53-23 - (By-law 53-23)	a) That the memorandum from Stephen Huycke, Director, Legislative Services/City Clerk, dated April 26, 2023, in respect to the Appointment of an Integrity Commissioner and By-law 53-23, be received; b) That upon appointment as Integrity Commissioner, Suzanne Craig be requested to undertake a comprehensive review of the Council Code of Conduct ("Code") and report to Council on recommended improvements to the Code and Integrity Commissioner Procedures.	In Progress	
14	Planning and Building Services	2022-2026	Council	May 10, 2023	Councillor Liu	Item 19.3.1 SRCS.23.10 - Renaming Bayview Hill Community Centre Renaissance Room to the Raj Sethi Room - (Agenda Item A)	a) That the Renaissance Room at the Bayview Hill Community Centre be renamed as the 'Raj Sethi Room'; and, b) That staff report back on an updated facility naming process.	In Progress	Part A: Complete Part B: Report back targeting Q3 2024.
15	Corporate and Financial Services	2022-2026	Council	May 24, 2023	Councillor Cilevitz	15.3.7 Correspondence from Mark Hebert, President and CEO, Cosmo Music, dated May 1, 2023, regarding a Request to Deem an Event Municipally Significant - CosmoFEST - (CW Item 11.7)	a) That the correspondence from Mark Hebert, President and CEO, Cosmo Music, dated May 1, 2023, regarding a Request to Deem an Event Municipally Significant – CosmoFEST, be received; b) That CosmoFEST, scheduled to be held on June 3, 2023, be deemed as an event of municipal significance in order for CosmoFEST to obtain a Special Occasion Permit from the Alcohol and Gaming Commission of Ontario (AGCO) to be utilized at the CosmoFEST event; and c) That staff be directed to report back regarding delegated authority for special occasion permits, liquor licenses and deeming events to be considered as municipally significant in accordance with the Alcohol and Gaming Commission of Ontario (AGCO).	Completed - November 8, 2023 Council Meeting	
16	Community Services	2022-2026	Council	June 14, 2023	Councillor Thompson	15.2.6 SRCS.23.14 - Sign By-law Amendments for Digital Displays, Highway and Election Signs - (CW Item 11.6) - (By-law 62-23)	a) That Staff Report SRCS.23.14 regarding amendments to the Sign By-law be received; b) That By-law 62-23 (Attachment 1 to staff report SRCS.23.14) be enacted to amend the Sign By-law 52-09, Municipal Code Chapter 740 regarding the regulation of Highway and Digital Display Signs within the City of Richmond Hill; c) That draft By-law 63-23 (Attachment 2 to staff report SRCS.23.14, Agenda Item 18.6) be referred back to staff for consideration of the comments raised by Council at its meeting held June 14, 2023.	Completed - September 6, 2023 Committee of the Whole Meeting	
17	Community Services	2022-2026	Council	June 28, 2023	Councillor Shiu	15.4.1 SRCS.23.12 – 2022 to 2023 Season Winter Maintenance Review - (CW Item 11.1)	a) That Staff Report SRCS.23.12 regarding review of winter maintenance during the 2022 to 2023 winter season be received for information; b) That staff investigate the potential to provide the South Richvale Greenway, in whole or in part, with the same standard of maintenance provided for other city trails maintained through the winter months; and, that staff report back to Council their findings through the 2024 Operating Budget process; c) That Staff report back, in advance of next year's operating budget process, with a comprehensive review of the Windrow Program that explores ways to enhance the effectiveness and efficiency of the program and includes an assessment of options with associated financial implications.	In Progress	b) Completed - November 28, 2023 Budget Committee of the Whole Meeting c) Staff Report planned for Q2 2024

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18	Planning and Building Services	2022-2026	Council	June 28, 2023	Regional and Local Councillor Chan	15.4.8 Member Motion - Mayor West - Civic Centre Revitalization - (CW Item 12.1)	Now Therefore Be It Resolved That: a) Staff undertake a consultation process to confirm the design elements to be included in a passive park (i.e. a park with no permanent outdoor recreational facilities) on the portion of the Richmond Hill Civic Centre lands to the east of the Central Library to provide a central location for community gatherings and civic events in the short-term to be considered in the 2024 capital Budget discussion; and b) A report back to Council following the completion of the short-term passive park works on the recommended process to develop and undertake the longer-term vision for the Richmond Hill Civic Centre lands.	In Progress	Part A: Funding for consultation process and staff resourcing approved through the 2024 Capital Budget. Preparation of RFP and Job Posting in process. Part B - TBD pending completion of Part A
19	Community Services	2022-2026	Council	June 28, 2023	Regional and Local Councillor Chan	15.4.9 Member Motion - Regional and Local Councillor DiPaola - Pilot Project Re: Allowing Residents to Have Hens in Residential Zoned Areas - (CW Item 12.2)	That the member motion submitted by Regional and Local Councillor DiPaola regarding a Pilot Project to Allow Residents to Have Hens in Residential Zoned Areas be referred to staff to report back when the Animal Keeping By-law review is brought forward to Council.	In Progress	Staff Report planned for Q4 2024
20	Planning and Building Services	2022-2026	Council	July 12, 2023	Councillor Cilevitz	Item 15.2.3 - SRPI.23.063 - Request for Direction: Community Pickleball Hub Planning - (CW Item 11.3)	a) That staff report SRPI.23.063 regarding Community Pickleball Hub Planning be received; b) That staff be directed to prepare a 2025 Capital Budget request to initiate the Tennis and Pickleball Strategy; c) That \$280,200 from the Cash-in-Lieu of Parkland Reserve Fund be allocated to a capital account to facilitate seasonal operation of the ten (10) pickleball courts at Richmond Green and pickleball planning to 2026; d) That the Richmond Hill David Dunlap Observatory Park community pickleball hub be paused to allow time to monitor the impact of the outdoor pickleball facility improvements being made between 2022 and 2024, and to facilitate further detailed analysis of the City's combined tennis and pickleball needs through the preparation of the Tennis and Pickleball Strategy directed by the 2022 Parks Plan.	In Progress	Part A - Complete Part B - PNF entered into Capital Plan forecast for 2025. Part C - Complete. Capital accounts have been set up to receive the transfer of funds from the reserve. Part D - Pause is complete; Monitoring is pending following completion of improvements in 2024.
21	Corporate and Financial Services	2022-2026	Council	July 12, 2023	Councillor Thompson	Item 16.1 Member Motion - Councillor Thompson - Member of Council Expense Policy Analysis	Now Therefore Be It Resolved That: Staff be directed to conduct a high level analysis on the areas in which Constituency accounts are spent since the Member of Council Expense Policy last revision, and report back by Q3 2023 with recommendations on how to improve the policy to best align with Council's intention of transparent and accountable allocation of public funds to conduct City business.	In Progress	Q1 2024 - to align with other ongoing review process
22	Corporate and Financial Services	2022-2026	Council	July 12, 2023	Councillor Thompson	Item 16.2 - Member Motion - Councillor Thompson - Member of Council Events Policy Analysis	Now Therefore Be It Resolved That: Staff be directed to conduct a high-level analysis on the areas in which Events accounts are spent since the adoption of the Member of Council Events Policy, and report back in Q3 2023 with recommendations on how to improve the policy to best align with Council's intention that ensures fairness, accountability and transparency.	In Progress	Q1 2024 - to align with other ongoing review process
23	Community Services	2022-2026	Committee of the Whole	September 6, 2023	Regional and Local Councillor Chan	Item 11.5 - SRCS.23.17 - Sign By-law Amendments for Election Signs	That Staff Report SRCS.23.17 - Sign By-law Amendments for Election Signs, be referred back to staff to report back with a revised draft By-law that includes the following changes: 1) That one Election Sign per candidate per frontage be permitted; 2) Election signs be permitted on the public boulevard adjacent to private property.	Completed - December 13, 2023 Council Meeting	
24	Community Services	2022-2026	Council	September 13, 2023	Regional and Local Councillor Chan	Item 15.1.5 Member Motion - Regional and Local Councillor Chan - Commemoration of Mahsa Jina Amini - (CW Item 12.1)	Now Therefore Be It Resolved That: 1. Council declare September 16, 2023 as "Mahsa Jina Amini Memorial Day". 2. Council direct staff to identify the appropriate location to plant a tree and install a bench with memorial plaque in Richmond Hill to commemorate the anniversary of Mahsa Jina Amini's death and support the "Woman, Life, Freedom" movement, and report back on the timing of tree planting and bench installation.	Pending	This item is on hold until the Civic Precinct Planning process is further underway.

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25	Infrastructure and Engineering Services	2022-2026	Council	September 13, 2023	Councillor Davidson	Item 15.1.7 Member Motion - Councillor Davidson - Prioritizing Neighbourhood Traffic Calming Measures - (CW Item 12.3)	Now Therefore Be It Resolved: 1. The Council directs appropriate city staff to prioritize a report back to Council by December 6, 2023, that identifies, with associated costs, quick build temporary traffic calming measures to be installed in six targeted neighbourhoods, one pilot in each ward, with installation commencing in the Spring of 2024; and 2. That staff be directed to include in the report the following, but not limited to, quick build measures: a. boulevard streetscaping enhancements b. in-road flexible signs c. bollards d. new pavement markings in school zones and 40 kilometre per hour neighbourhoods e. temporary road narrowing with pavement markings f. raised crosswalks / Intersections g. temporary rubber speed cushions h. temporary curb extensions; and 3. That staff be directed to report back to Council by March 2024 the selection criteria and recommendations for six pilot neighbourhoods including which appropriate traffic calming and speed management approaches to test for each pilot; and 4. That staff work collaboratively with various city departments, Members of Council, external stakeholders, and partners to develop selection criteria and determine potential pilot sites; and	In Progress	1. Completed - December 6, 2023 Committee of the Whole Meeting 2. Completed - December 13, 2023 3. Traffic Safety and Operations Strategy (TSOS) implementation staff report planned for March 2024 4. In Progress
25b	Infrastructure and Engineering Services	2022-2026	Council	September 13, 2023	Councillor Davidson	Item 15.1.7 Member Motion - Councillor Davidson - Prioritizing Neighbourhood Traffic Calming Measures - (CW Item 12.3)	5. That staff develop criteria to evaluate the pilot projects and report back to Council by November 2024 with a plan to expand the pilot traffic calming measures that proved effective; and 6. That Council recommends that the 2024 Capital Budget include the costs associated with the implementation of the six traffic calming measures; and 7. That staff be directed to finalize the Traffic Operations and Safety Study providing a clear set of policies, procedures, and “tools” on how the City can efficiently and effectively address traffic safety going forward.	In Progress	5. Completed - December 6, 2023 Committee of the Whole Meeting 6. Completed - December 13, 2023 Council Meeting 7. TSOS strategy implementation monitoring effectiveness in Q4 2024
26	Planning and Building Services	2022-2026	Council	September 27, 2023	Regional and Local Councillor Chan	Item 15.4 - SRPBS.23.017 - Request for Approval - Street Naming Application - Montagna Capital (BT) Inc. 1577-1621 Major Mackenzie Drive East - City File AA-23-0001	a) That Staff Report SRPBS.23.017 regarding a Street Naming Application submitted by Montagna Capital Inc. for the lands known as Part of Lot 19 and Part of Lot 20, Concession 3, E.Y.S. (Municipal Addresses: 1577-1621 Major Mackenzie Drive) be approved subject to the following: i. That the proposed street names Kenneth Appleton Avenue, Boccella Crescent, Monticola Avenue, and Matawin Lane (P) be approved in accordance with SRPBS.23.017; and, ii. That staff be directed to bring forward a by-law to implement the approval of the street names in accordance with SRPBS.23.017.	In Progress	Waiting for applicant to submit required material
27	Corporate and Financial Services	2022-2026	Special Council	October 3, 2023	Councillor Cilevitz	Item 3.1 - Presentation by Stephen Huycke, Director, Legislative Services/City Clerk, regarding Updating the Procedure By-law	a) That the presentation of the City Clerk in respect to proposed revisions to the Procedure By-law be received; b) That the recommended changes to the Procedure By-law contained in the presentation of the City Clerk be endorsed; c) That all comments be referred back to staff for consideration in preparing a proposed new Procedure By-law; d) That the City Clerk report back at a future Committee of the Whole meeting on a proposed new Procedure By-law for Council and its committees; and e) That the City Clerk prepare and present the 2024 meeting calendar with all changes endorsed at the October 3, 2023 Special Council meeting.	Completed - December 13, 2023 Council Meeting	

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28	Corporate and Financial Services	2022-2026	Council	October 11, 2023	Regional and Local Councillor DiPaola	Item 15.2.1 - SRCFS.23.042 - 2023 Operating Forecast - (BCW Item 4.1)	a) That staff report SRCFS.23.042 regarding the 2023 Operating Forecast be received for information purposes; b) That staff be directed to report back on the advisability and effectiveness of investing a portion of the 2023 Operating Surplus to hire additional contract staff resources to effectively and materially advance and accelerate the building of housing that meets the Region of York's definition of affordable, the purpose of this initiative being within the jurisdiction and power afforded to municipalities, to find ways to see built in the near future, more housing that is affordable to more people for our current and future residents, and to assist Richmond Hill in meeting our Provincial Housing Pledge; and c) That staff report back to Council through the 2024 Operating Budget process.	Completed - November 28, 2023 Budget Committee of the Whole Meeting	
29	Corporate and Financial Services	2022-2026	Council	October 11, 2023	Regional and Local Councillor Chan	Item 15.2.2 - SRCFS.23.043 - Budget Consultation Update - (BCW Item 4.2)	a) That the 2024 Budget Consultation be deferred to 2025 after the new Strategic Plan is approved by Council; b) That Council endorse in principle funding for the 2025 Budget Consultation, to be considered in the 2024 Operating Budget.	In Progress	
30	Planning and Building Services	2022-2026	Council	October 11, 2023	Regional and Local Councillor Chan	Item 15.4 - SRPBS.23.019 - Request for Approval - Street Naming Application - Ramin Jalalpoor - 265 and 305 16th Avenue and 86, 92, 94, 98, 102 and 106 Duncan Road - City File AA-23-0008	a) That Staff Report SRPBS.23.019 regarding a Street Naming Application submitted by Ramin Jalalpoor for the lands known as Part of Lots 11, 12, 13, 32, 35 and 36, and All of Lots 33 and 34, Plan 3805 and Part of Lots 13 and 53, Plan 3806 (Municipal Addresses: 265 and 305 16th Avenue and 86, 92, 94, 98, 102 and 106 Duncan Road) be approved subject to the following: i. That the proposed street Lloyd Hill Lane and Imogene Court be approved in accordance with SRPBS.23.019; and, ii. That staff be directed to bring forward a by-law to implement the approval of the street names in accordance with SRPBS.23.019.	In Progress	Waiting for applicant to submit required material
31	Planning and Building Services	2022-2026	Council	October 25, 2023	Councillor Liu	Item 15.2.4 - SRPBS.23.023 - Request for Approval - Private Street Naming Application - Leslie Richmond Developments Ltd. - 11491 Leslie Street - City File AA-23-0031 - (CW Item 11.4)	a) That staff report SRPBS.23.023 regarding a Private Street Naming Application submitted by Leslie Richmond Developments Ltd. for the lands known as Part of Lot 30, Concession 3, E.Y.S. (municipal address: 11491 Leslie Street) be approved subject to the following: i. That the proposed street Whitefish Lane (P) be approved in accordance with staff report SRPBS.23.023; and, ii. That staff be directed to bring forward a by-law to implement the approval of the street names in accordance with staff report SRPBS.23.023.	Completed - January 24, 2024 Council Meeting	
32	Planning and Building Services	2022-2026	Council	October 25, 2023	Mayor West	Item 17.1 - Member Motion - Mayor West - Housing Accelerator Fund	Now Therefore Be It Resolved That: 1. Council direct staff to propose an amendment to the City's Official Plan and Zoning By-law to permit up to four (4) residential units on a property wherever zoning permits single detached, semi-detached or townhouse dwelling units. The implementing zoning by-law may prescribe additional criteria such as servicing capacity to support the proposed units for consideration by Council as soon as permitted by the statutory requirements of The Planning Act. 2. Council direct staff to propose an amendment to the City's Official Plan and Zoning By-Law to allow up to four (4) storeys "as-of-right" within an MTSA along the Yonge Street and Highway 7 priority transit corridors where there is a mixed-use centre or corridor designation in the Official Plan with permissions for building heights of 3 storeys or greater. 3. Council direct staff on an expedited basis to conduct community and stakeholder consultation and assessment of impacts to infrastructure capacity be undertaken as part of this work to obtain feedback prior to making a recommendation to Council. 4. Council direct staff to further engage the Federal and Provincial Government to explore all opportunities including incentivizing residents with programs that would allow the City to expedite and deliver affordable housing units to ensure Richmond Hill is a community with a number of housing options for current and future residents.	In Progress	Parts 1 , 2 and 3: Scope of work developed and consultant hired to prepare recommendations following consultation and impact assessment. Part 4: Complete and ongoing. Richmond Hill's HAF Action Plan was approved and the federal HAF grant to the City was confirmed. Implementation is underway.

Item Number	Responsible Department	Term of Council	Meeting	Meeting Date	Moved by	Report	Action	Status	Comments
33	Planning and Building Services	2022-2026	Council	November 8, 2023	Regional and Local Councillor Chan	Item 15.4.5 - SRPBS.23.028 - Request for Approval - OPA 18.6 Village Local Centre (City File MOPA-23-0001) - (CW Item 11.5) - (Proposed By-law 106-23)	a) That OPA 18.6 (Village Local Centre), be referred back to staff for further consultation and consideration of comments raised, with a report back to a Special Council meeting on November 29, 2023.	Completed - November 29, 2023 Special Council Meeting	
34	Planning and Building Services	2022-2026	Council	November 22, 2023	Councillor Cui	Item 15.4.4 - SRPBS.23.020 - Request for Approval - Street Naming Application - Countrywide Homes (Jefferson) Inc. and Giuseppina Brunetto - 30 Beech Avenue, 211-305 Jefferson Sideroad, 196-288 and 307 Harris Avenue - City File AA-23-0013 - (CW Item 11.3)	a) That staff report SRPBS.23.020 regarding a Street Naming Application submitted by Countrywide Homes (Jefferson) Inc. and Giuseppina Brunetto for the lands known as Lots 1 to 5, Plan 9597, Lots 11, 15 to 18, 20 to 24, 27 and 28, Plan 1916 and Lot 3, Plan 65M-2071 (municipal addresses: 30 Beech Avenue, 211-305 Jefferson Sideroad, 196-288 and 307 Harris Avenue) be approved subject to the following: i. That the proposed streets James Pollard Drive, Moose Avenue, and Flower Court be approved in accordance with staff report SRPBS.23.020; and ii. That staff be directed to bring forward a by-law to implement the approval of the street names in accordance with staff report SRPBS.23.020.	In Progress	Waiting for applicant to submit required material
35	Corporate and Financial Services	2022-2026	Council	November 22, 2023	Councillor Cui	Item 15.4.9 - SRCFS.23.045 - Stormwater Rate Structure Review - (CW Item 11.8)	a) That staff report SRCFS.23.045 regarding Stormwater Rate Structure Review be received; b) That Council approve the proposed refinements to the Stormwater Management Rate Structure, as outlined in staff report SRCFS.23.045; c) That staff be directed to include in the 2024 Draft Stormwater Management Services Budget for Council's consideration, an increase in the Stormwater Management rates to generate additional revenues and provide much needed funding contribution to the reserve fund to ensure long term financial sustainability for Stormwater related infrastructure; d) That staff be directed to undertake a Stormwater Management Financial Plan along with a Water and Wastewater Financial Plan and report back to Council by the 3rd quarter of 2024; e) That staff be directed to include in the 2024 Draft Stormwater Management Services Budget, a reward program for residents acting as good ambassadors with respect to stormwater management; f) That By-Law 99-23, attached as Appendix 'A' to staff report SRCFS.23.045, be enacted to adopt the 2024 Stormwater Management Rate Structure.	In Progress	c) Completed - December 5, 2023 Budget Committee of the Whole Meeting
36	Community Services	2022-2026	Council	November 22, 2023	Councillor Thompson	Item 15.4.10 - SRCS.23.23 - Blue Box Transition Update - (CW Item 11.9)	a) That Council receive, for information, the outcome of contract discussions associated with the transition of Ontario's Blue Box Program to Producers, effective January 1, 2026 as outlined in staff report SRCS.23.23; b) That the City of Richmond Hill not pursue Circular Materials upcoming Request for Proposal (RFP) for collection of blue box materials on behalf of Producers for the York Region catchment area beginning January 1, 2026; c) That staff report back to Council with options and costs for post-transition collection of blue box materials from non-eligible sources; d) That the expansion of the City's super mailbox recycling program be put on hold until post-transition costs to deliver this service are obtained and a decision by Council is made on this program; e) That the Mayor be directed to send a letter expressing Council's concerns with the Blue Box Transition Program to the Minister of Environment, Conservation and Parks, Association of Municipalities Ontario, Ontario Big City Mayors, York Region and local Richmond Hill Members of Provincial Parliament.	In Progress	c) Staff report anticipated for Q4 2024 or Q1 2025. We are awaiting additional information and the outcome of the producer RFP process.
37	Planning and Building Services	2022-2026	Council	December 13, 2023	Councillor Cilevitz	Item 15.5.10 - SRPBS.23.024 - Request for Approval - Private Street Naming Application - Life Construction Inc. - 11280 Leslie Street - City File AA-23-0035 - (CW Item 11.10)	a) That Staff Report SRPBS.23.024 regarding a Private Street Naming Application submitted by Life Construction Inc. for the lands known as Part of Lot 29, Concession 2, E.Y.S. (Municipal Address: 11280 Leslie Street) be approved subject to the following: i. That the proposed private streets Grimsby Lane (P), William Fisher Lane (P) and Carlow Lane (P) be approved in accordance with Staff Report SRPBS.23.024; and, ii. That staff be directed to bring forward a by-law to implement the approval of the street names in accordance with Staff Report SRPBS.23.024.	In Progress	Waiting for applicant to submit required material

Item Number	Responsible Department	Term of Council	Meeting	Meeting Date	Moved by	Report	Action	Status	Comments
38	Planning and Building Services	2022-2026	Council	December 13, 2023	Councillor Cilevitz	Item 15.6 - SRPBS.23.025 - Request for Approval - Public and Private Street Naming Application - 1863106 Ontario Inc. - 11430 Leslie Street - City File AA-23-0036	a) That staff report SRPBS.23.025 regarding a Private Street Naming Application submitted by 1863106 Ontario Inc. for the lands known as Part of Lot 30, Concession 2, E.Y.S. (municipal address: 11430 Leslie Street) be approved subject to the following: i. That the proposed public street Charles Glover Crescent, and the private streets Biloba Lane (P), Krosno Lane (P), Percy Green Lane (P), Halesia Lane (P), Canina Lane (P), Moschata Lane (P), and Opinicon Lane (P), be approved in accordance with staff report SRPBS.23.025; and, ii. That staff be directed to bring forward a by-law to implement the approval of the street names in accordance with staff report SRPBS.23.025.	In Progress	Waiting for applicant to submit required material
39	Planning and Building Services	2022-2026	Council	December 13, 2023	Regional and Local Councillor DiPaola	Item 16.1 - Member Motion - Regional and Local Councillor DiPaola - Direct Planning Staff on Provincial Housing Targets in Richmond Hill	Council directs Planning staff to report to Council as early as possible in 2024 regarding where in Richmond Hill the 27,000 new housing units are planned to be built by 2031 and the feasibility of achieving Richmond Hill's annual housing target as set by the Province within the three-year time horizon of the Province's Building Faster Fund.	In Progress	Data review underway. Staff report to be brought forward in Q1 2024.