

May 8, 2024

Memo To: Mayor and Members of Council

From: Stephen M.A. Huycke
Director, Legislative Services/City Clerk

Subject: Annual Report of the City's Integrity Commissioner, Suzanne Craig, dated May 1, 2024

Recommendation:

- a) That the memorandum of the City Clerk in respect to the Integrity Commissioner's Annual Report dated May 1, 2024, be received for information.

Comments:

The May 8, 2024 Council Agenda includes a presentation from the City's Integrity Commissioner, Suzanne Craig, as well as the Integrity Commissioner's Annual Report dated May 1, 2024 (Agenda Item 15.1). Included in the annual report is a recommendation that Council adopt a new Code of Conduct for Council and Local Boards, and new Integrity Commissioner Procedures.

On April 26, 2023, Council adopted the following resolution:

- a) That the memorandum from Stephen Huycke, Director, Legislative Services/City Clerk, dated April 26, 2023, in respect to the Appointment of an Integrity Commissioner and By-law 53-23, be received;
- b) That upon appointment as Integrity Commissioner, Suzanne Craig be requested to undertake a comprehensive review of the Council Code of Conduct ("Code") and report to Council on recommended improvements to the Code and Integrity Commissioner Procedures.

Staff support the Integrity Commissioner's proposed changes, including combining of the Council Code of Conduct and Code of Conduct for Local Boards into a single Code of Conduct applying to both Members of Council and Members of Local Boards. Staff have included the necessary recommendations to approve the new Code of Conduct for Council and Local Board and Integrity Commissioner Procedures on the May 8, 2024 Council Agenda. The resolution is included with Agenda Item 15.1, titled "Annual Report of the City's Integrity Commissioner, Suzanne Craig, dated May 1, 2024", as follows:

- a) That the Annual Report of the Integrity Commissioner, Suzanne Craig, dated May 1, 2024, be received; and
- b) That the Council Code of Conduct (approved September 12, 2018), the Code of Conduct for Local Boards (approved April 12, 2023), and Integrity Commissioner Procedures (approved Sept 12, 2023) be repealed and replaced effective June 1, 2024, with the following:



- (i) the Code of Conduct for Council and Local Boards, attached as Attachment "A" to the Integrity Commissioner's Annual Report dated May 1, 2024; and,
- (ii) Integrity Commissioner Procedure, attached as Attachment "B" to the Integrity Commissioner's Annual Report dated May 1, 2024.

Stephen M.A. Huycke
Director, Legislative Services/City Clerk