



Heritage Richmond Hill

Minutes

HRH#04-24

Thursday, April 4, 2024, 3:00 p.m.

A Heritage Richmond Hill meeting of the Council of the City of Richmond Hill was held on Thursday, April 4, 2024 at 3:00 p.m. via videoconference.

Committee Members present via videoconference:

Councillor Cilevitz (Chair)
Barbara Di Mambro (Vice-Chair)
Councillor Davidson
Bob Berube
Timothy Cheng
Barbara Maher-Erwin
Dianne McLeod
Agnes Parr (Richmond Hill Historical Society)
Joanne Schreiber

Regrets: Anete Ivsina (Richmond Hill Public Library)
Natasha Khan
Nancy Spinks

Also in attendance:

Councillor Thompson

Staff Members present via videoconference:

K. Chaudhry, Manager, Heritage and Urban Design
J. Smith, Urban Design/Heritage Planner
P. Vega, Urban Design/Heritage Planner
R. Ban, Deputy City Clerk
K. Hurley, Council/Committee Coordinator
C. Connolly, Legislative Services Assistant

1. Call to Order

Chair Cilevitz called the meeting to order at 3:00 p.m.

2. Adoption of Agenda

Moved by: Councillor Davidson

That the agenda be adopted as distributed by the Clerk with the following additions:

- a) Delegation by David Mock, Richmond Hill Presbyterian Church Cemetery, regarding Heritage Permit for 10066 Yonge Street (Richmond Hill Presbyterian Cemetery Octagonal Vault) - (Item 5.1);
- b) Delegation by Edwin Rowse, 26 Wayland Avenue, Toronto, regarding Heritage Permit for 10066 Yonge Street (Richmond Hill Presbyterian Cemetery Octagonal Vault) - (Item 5.2);
- c) Delegation by David Mock, Richmond Hill Presbyterian Church Cemetery, regarding 2024 Heritage Grant Applications - 7 Properties - (Item 5.3);
- d) Delegation by Edwin Rowse, 26 Wayland Avenue, regarding 2024 Heritage Grant Applications - 7 Properties - (Item 5.4).

Carried Unanimously

3. Disclosures of Pecuniary Interest and General Nature Thereof

There were no disclosures of pecuniary interest by members of the Committee under the *Municipal Conflict of Interest Act*.

4. Adoption of Previous Minutes

4.1 Minutes - Heritage Richmond Hill meeting HRH#03-24 held March 7, 2024

An amendment was made to the minutes of Heritage Richmond Hill meeting HRH#03-24 held March 7, 2024, as the incorrect street name was inadvertently referenced under Item 6.2. Reference to 90 Centre Street West was corrected to reflect 90 Centre Street East on page 5 of the March 7, 2024 Heritage Richmond Hill meeting minutes.

Moved by: A. Parr

- a) That the minutes of Heritage Richmond Hill meeting HRH#03-24 held March 7, 2024, as amended, be adopted.

Carried Unanimously

4.2 Extracts - Council Meeting C#07-24 held March 27, 2024

Chair Cilevitz provided an overview of the decisions made at the March 27, 2024 Council meeting regarding the recommendations from the previous Heritage Richmond Hill meeting, specifically related to 90 Centre Street East and 37 and 39 Centre Street West, and advised that she was bringing forward a Member Motion to the next Committee of the Whole meeting regarding an extension of the deadline for listed non-designated heritage properties.

Moved by: B. Maher-Erwin

a) That the extracts from Council meeting C#07-24 held March 27, 2024 regarding the following staff reports be received:

- SRPBS.24.009 - Notice of Intention to Designate 18 Arnold Crescent - City File D12-07001;
- SRPBS.24.019 - Notice of Intention to Designate 90 Centre Street East - City File D12-07097;
- SRPBS.24.020 - Notice of Intention to Designate 11 Centre Street West - City File D12-07103;
- SRPBS.24.021 - Notice of Intention to Designate 37 and 39 Centre Street West - City File D12-07108;
- SRPBS.24.022 - Notice of Intention to Designate 13076 Leslie Street - City File D12-07289;
- SRPBS.24.023 - Notice of Intention to Designate 32 Richmond Street - City File D12-07354;
- SRPBS.24.024 - Notice of Intention to Designate 42 Richmond Street - City File D12-07356;
- SRPBS.24.025 - Notice of Intention to Designate 111 Richmond Street - City File D12-07365;
- SRPBS.24.026 - Notice of Intention to Designate 124 Richmond Street - City File D12-07368;

- SRPBS.24.027 - Notice of Intention to Designate 10350 Yonge Street - City File D12-07476;
- SRPBS.24.035 - Notice of Intent to Demolish Garage at 34 Roseview Avenue - City File D12-07380.

Carried Unanimously

5. Delegation(s)

5.1 **David Mock, Richmond Hill Presbyterian Church Cemetery, regarding Heritage Permit for 10066 Yonge Street (Richmond Hill Presbyterian Cemetery Octagonal Vault) - (refer to Item 6.5)**

David Mock, Richmond Hill Presbyterian Church Cemetery, addressed Committee regarding the Heritage Permit for 10066 Yonge Street (Richmond Hill Presbyterian Cemetery Octagonal Vault). He advised this was the second year of a three-year phased project at the Richmond Hill Presbyterian Cemetery, provided an overview of the repair work that had been completed on the Octagonal Vault, and explained the repair work that was being proposed to fix the lantern at the top of the roof and restore the door. D. Mock highlighted the history and significance of the Octagonal Vault, and noted they were talking with various groups and companies to raise the required funds for the repairs because of their interest in preserving its architecture.

5.2 **Edwin Rowse, 26 Wayland Avenue, Toronto, regarding Heritage Permit for 10066 Yonge Street (Richmond Hill Presbyterian Cemetery Octagonal Vault) - (refer to Item 6.5)**

Edwin Rowse, Edwin Rowse Architecture Inc., 26 Wayland Avenue, Toronto, addressed Committee regarding the Heritage Permit for 10066 Yonge Street (Richmond Hill Presbyterian Cemetery Octagonal Vault) as the heritage architect retained to complete the work on the Vault. He noted that the staff report was very comprehensive and provided a few additional details related to the repair work being proposed, and advised that he was in attendance to answer any questions that Committee members may have.

5.3 David Mock, Richmond Hill Presbyterian Church Cemetery, regarding 2024 Heritage Grant Applications - 7 Properties - (refer to Item 6.7)

David Mock, Richmond Hill Presbyterian Church Cemetery, addressed Committee regarding the 2024 Heritage Grant Applications - 7 Properties, to explain the rationale for the Heritage Grant Application that they submitted in the amount of \$5,000, which was to be put towards the cost of repairing the Octagonal Vault located within the Richmond Hill Presbyterian Church at 10066 Yonge Street as part of phase two of the restorations.

5.4 Edwin Rowse, 26 Wayland Avenue, Toronto, regarding 2024 Heritage Grant Applications - 7 Properties - (refer to Item 6.7)

Edwin Rowse, Edwin Rowse Architecture Inc., 26 Wayland Avenue, Toronto, registered to address Committee regarding the 2024 Heritage Grant Applications - 7 Properties. He advised that he did not have anything further to add to the comments made by the previous delegate on this item.

6. Scheduled Business

6.1 SRPBS.24.030 - Heritage Permit for 530 Carrville Road (Guild Hall) - City File D12-07079

Moved by: D. McLeod

- a) That staff report SRPBS.24.030 regarding Heritage Permit for 530 Carrville Road (Guild Hall) be received;
- b) That the Heritage Permit application for exterior work to Guild Hall located at 530 Carrville Road, as described in staff report SRPBS.24.030, be approved.

Carried Unanimously

6.2 SRPBS.24.031 - Heritage Permit for 10268 Yonge Street (Old Town Hall) - City File D12-07471

Moved by: D. McLeod

- a) That staff report SRPBS.24.031 regarding Heritage Permit for 10268 Yonge Street (Old Town Hall) be received;

b) That the Heritage Permit application for exterior work to the Old Town Hall located at 10268 Yonge Street, as described in staff report SRPBS.24.031, be approved.

Carried Unanimously

6.3 SRPBS.24.032 - Heritage Permit for 10184 Yonge Street (Old Post Office) - City File D12-07462

Moved by: D. McLeod

a) That staff report SRPBS.24.032 regarding Heritage Permit for 10184 Yonge Street (Old Post Office) be received;

b) That the Heritage Permit application for exterior work to the Old Post Office located at 10184 Yonge Street, as described in staff report SRPBS.24.032, be approved.

Carried Unanimously

6.4 SRPBS.24.033 - Heritage Permit for 528 Carrville Road (Burr House) - City File D12-07078

Moved by: D. McLeod

a) That staff report SRPBS.24.033 regarding Heritage Permit for 528 Carrville Road (Burr House) be received;

b) That the Heritage Permit Application for exterior restoration work to the Burr House located at 528 Carrville Road, as described in report staff SRPBS.24.033, be approved.

Carried Unanimously

6.5 SRPBS.24.046 - Heritage Permit for 10066 Yonge Street (Richmond Hill Presbyterian Cemetery Octagonal Vault) - City File D12-07438

Committee members expressed their appreciation of the restoration work being done on the Octagonal Vault located within the Richmond Hill Presbyterian Cemetery at 10066 Yonge Street as it's an important historical structure within the municipality.

Moved by: D. McLeod

- a) That staff report SRPBS.24.046 regarding Heritage Permit for 10066 Yonge Street (Richmond Hill Presbyterian Cemetery Octagonal Vault) be received;
- b) That the Heritage Permit application for repairs to the Octagonal Vault located at 10066 Yonge Street, as described in staff report SRPBS.24.046, be approved.

Carried Unanimously

6.6 SRPBS.24.047 - Heritage Permit for 38 Bedford Park Avenue (Crosby Hall) - City File D12-07056

Moved by: D. McLeod

- a) That staff report SRPBS.24.047 regarding Heritage Permit for 38 Bedford Park Avenue (Crosby Hall) be received;
- b) That the Heritage Permit application for repairs to the cupola located at 38 Bedford Park Avenue, as described in staff report SRPBS.24.047, be approved.

Carried Unanimously

6.7 SRPBS.24.040 - 2024 Heritage Grant Applications - 7 Properties

Committee members acknowledged the benefits of having a Heritage Grant Program in place to provide financial assistance to the owners of heritage properties, and discussed if it was a possibility for Council in the future to review the matching grant of up to 50% of a project cost to a maximum of \$5,000 per year so that it could be increased to further assist homeowners.

Inquiries were made regarding what advertising was done to inform the residents of Richmond Hill about the Heritage Grant Program, if the grant money could become a tax-free benefit, and if staff monitored from the City's perspective the renovations after a heritage permit or heritage grant was approved. Staff reviewed for Committee members how heritage property owners were notified about the Heritage Grant Program noting that information was available on the City's website under Cultural Heritage, suggested that follow up could be made with Finance staff to

determine if the grant money could become a tax-free benefit, and explained how the renovation process was overseen and monitored from a staff perspective.

Clarification was requested regarding the Heritage Permit Application and the Heritage Grant Application and what requirements and processes were in place for each type of application. Staff confirmed that the Heritage Permit Application and Heritage Grant Application were currently two separate processes, and provided additional details regarding how the processes worked and how a homeowner could go about getting assistance for their heritage property. General discussion ensued regarding the possibility of these two application processes being combined in the future to make it more efficient and easier for the homeowner.

Moved by: A. Parr

- a) That a Heritage Grant in the amount of \$5,000 be approved towards the cost of reconstructing the west verandah of the property located at 16 Bawden Drive (designated under Part IV of the *Ontario Heritage Act*), as outlined in staff report SRPBS.24.040;
- b) That a Heritage Grant in the amount of \$5,000 be approved towards the cost of repairing the cupola of the property located at 38 Bedford Park Avenue (designated under Part IV of the *Ontario Heritage Act*), as outlined in staff report SRPBS.24.040;
- c) That a Heritage Grant in the amount of \$3,800 be approved towards the cost of replacing seven windows of the property located at 146 Gormley Road West (designated under Part V of the *Ontario Heritage Act*), as outlined in staff report SRPBS.24.040;
- d) That a Heritage Grant in the amount of \$5,000 be approved towards the cost of emergency structural repairs to the west foundation wall of the property located at 151 Gormley Road West (designated under Part V of the *Ontario Heritage Act*), as outlined in staff report SRPBS.24.040;
- e) That a Heritage Grant in the amount of \$3,500 be approved towards the cost of replacing six windows of the property located at 188 Gormley Road West (designated under Part V of the *Ontario Heritage Act*), as outlined in staff report SRPBS.24.040;

f) That a Heritage Grant in the amount of \$1,600 be approved towards the cost of emergency roof repairs to the garage of the property located at 217 Gormley Road West (designated under Part V of the *Ontario Heritage Act*), as outlined in staff report SRPBS.24.040;

g) That a Heritage Grant in the amount of \$5,000 be approved towards the cost of repairing the Octagonal Vault of the property located at 10066 Yonge Street (designated under Part IV of the *Ontario Heritage Act*), as outlined in staff report SRPBS.24.040.

Carried Unanimously

7. **Adjournment**

Moved by: B. Di Mambro

That the meeting be adjourned.

Carried Unanimously

The meeting was adjourned at 3:39 p.m.