

MEMORANDUM OF UNDERSTANDING

The Memorandum of Understanding (the “MOU”) entered into in triplicate as of \_\_\_\_\_, 2025 (the Effective Date”).

B E T W E E N:

City of Richmond Hill (the “City”)

- and -

York University

Each a “Party” and together, the “Parties.”

RECITALS

WHEREAS, the municipal government, strives to provide exceptional public service to our community; and

WHEREAS, York University was continued by the York University Act, 1965, and is dedicated to academic quality, research and teaching, student success, community engagement and outreach; and

WHEREAS, the Parties acknowledge that over the years they have worked together on important efforts in various fields with the shared intent of improving and enhancing the Richmond Hill community; and

WHEREAS, the Parties are now interested in outlining in a non-binding Memorandum of Understanding (“MOU”) those areas of common interest where they may continue to collaborate strategically on their shared goals to benefit the Richmond Hill community;

NOW, THEREFORE, the Parties agree as follows:

1. TERM

This MOU shall be effective from the date of the signature for five years, at which time it will be reviewed for possible extension. Either party may revise, renew, or terminate the MOU by written notification signed by the appropriate official of the institution initiating the notice. Such notification must be received by the other party at least six months prior to the effective date of revision, renewal or termination.

2. SHARED GOALS

The parties recognize that they share such goals as community building, business development, environmental sustainability and continuous improvement and innovation for which they each pursue a wide range of initiatives and projects.

### 3. COLLABORATION

The parties acknowledge that by continuing to collaborate in these and other areas, they enhance the reputation of their institutions while simultaneously improving and enhancing the Richmond Hill community.

More specifically, the parties acknowledge opportunities for collaboration in the following priority areas, among other areas:

- Collaboration for the development of research and capstone projects between the City of Richmond Hill and York University faculty and students;
- Experiential learning opportunities at the City of Richmond Hill for York University students in areas of mutual benefit, that are intended to provide increased access to talent for the City;
- Professional development and training opportunities for staff within the City of Richmond Hill;
- Support for local economic development initiatives;
- Special projects as identified by the parties and agreed to as part of the implementation process; and,
- Community Education in areas mutually agreed to by the parties.
- Collaboration on entrepreneurship and innovation initiatives to contribute to the region's knowledge-based economy

### 4. NEXT STEPS

The Parties will strive to identify priorities and develop appropriate joint action plans. Any financial obligations related to a particular initiative identified in the action plan would be agreed to in writing in advance of moving forward with the initiative.

Liaison offices of each Party, identified below, will:

- Oversee efforts
- Track progress of collaborations
- Coordinate activities
- Arrange periodic meetings
- Assist in establishing project teams
- Communicate with external stakeholders

The following offices will act as central liaisons between the parties:

For the City:

Anthony Ierullo  
Director, Richmond Hill Centre and Economic Development  
225 East Beaver Creek Road, 2nd Floor  
Richmond Hill, ON L4B 3P4  
**Phone: 905-747-6515**  
**Email: [anthony.ierullo@richmondhill.ca](mailto:anthony.ierullo@richmondhill.ca)**

For York University

- Ijade Maxwell Rodrigues  
Chief of Community & Government Relations & Protocol  
York University  
1050 Kaneff Tower  
4700 Keele Street  
Toronto ON M3J 1P3  
**Phone: 416-736-5200**  
**Email: [ijade@yorku.ca](mailto:ijade@yorku.ca)**

5. NON-BINDING

Although the Parties intend to use their best efforts to collaborate and work together where possible, this MOU does not create or constitute any legally binding obligations by or between the Parties unless and until such efforts are set forth in a separate, authorized, written contract.

6. NON-EXCLUSIVE

Both Parties agree that this MOU is not exclusive and that each Party remains free to enter into similar arrangements with other entities.

IN WITNESS WHEREOF, the Parties have executed this Memorandum of Understanding as of the Effective Date.

CITY OF RICHMOND HILL

YORK UNIVERSITY

By: \_\_\_\_\_

By: \_\_\_\_\_

Stephen Huycke  
City Clerk

Rhonda Lenton  
President & Vice-Chancellor

By: \_\_\_\_\_

David West  
Mayor