



## **Committee of the Whole Meeting**

### **Minutes**

**CW#01-25**

**Wednesday, January 15, 2025, 9:30 a.m.**

**(Electronic Meeting in accordance with Article 12 of the Procedure By-law No. 125-23)**

An electronic Committee of the Whole meeting of the Council of the City of Richmond Hill was held on Wednesday, January 15, 2025 at 9:30 a.m., in Committee Room 1, via videoconference.

Committee Member present in Committee Room 1:

Councillor Liu (Chair)

Committee Members present via videoconference:

Mayor West  
Regional and Local Councillor Chan  
Regional and Local Councillor DiPaola  
Councillor Davidson  
Councillor Thompson  
Councillor Cui  
Councillor Cilevitz  
Councillor Shiu

Staff Members present via videoconference:

D. Joslin, City Manager  
S. Adams, Commissioner of Corporate and Financial Services  
G. Galanis, Commissioner of Planning and Building Services  
T. Steele, Commissioner of Community Services  
C. Thorne, Assistant Solicitor  
E. Houdi, Chief of Staff to the Mayor  
D. Giannetta, Director, Development Planning  
A. Ierullo, Director, Economic Development and Richmond Hill Center  
G. Li, Director, Financial Services and Treasurer  
D. Kwan, Manager, Technology Infrastructure  
K. Graham, Project Manager, Development Planning

Staff Members present in Committee Room 1:

- S. Huycke, City Clerk
- R. Ban, Deputy City Clerk
- L. Sampogna, Council/Committee Coordinator
- C. Connolly, Legislative Services Assistant

**1. Call to Order**

The Chair called the meeting to order at 9:30 a.m.

**2. Council Announcements**

There were no Council announcements.

**3. Introduction of Emergency/Time Sensitive Matters**

There were no emergency/time sensitive matters raised by Members of Committee.

**4. Adoption of Agenda**

Moved by: Councillor Davidson

That the agenda be adopted as distributed by the Clerk with the following addition:

- a) Memorandum from Darlene Joslin, City Manager, dated January 14, 2025 regarding Addendum to Staff Report SRCM.25.01 - Delegated Authority Winter Recess Accounting - Reference by-law 86-20 (December 16, 2024 to January 14, 2025) – (Item 11.7).

Carried Unanimously

**5. Disclosures of Pecuniary Interest and General Nature Thereof**

There were no disclosures of pecuniary interest by members of Council under the *Municipal Conflict of Interest Act*.

**6. Identification of Items Requiring Separate Discussion**

Committee consented not to separate any items for discussion.

**7. Adoption of the Remainder of Agenda Items**

On a motion of Regional and Local Councillor DiPaola, Committee adopted unanimously those items not identified for separate discussion.

**8. Public Hearing(s)**

There were no public hearings.

**9. Presentation(s)**

There were no presentations.

**10. Delegation(s)**

There were no delegations.

**11. Committee and Staff Reports**

**11.1 Minutes - Accessibility Advisory Committee meeting AAC#02-24 held September 26, 2024**

Moved by: Regional and Local Councillor DiPaola

a) That the minutes of Accessibility Advisory Committee meeting AAC#02-24 held September 26, 2024, be adopted.

Carried Unanimously

**11.2 Minutes - Heritage Richmond Hill meeting HRH#08-24 held November 7, 2024**

Moved by: Regional and Local Councillor DiPaola

a) That the minutes of Heritage Richmond Hill meeting HRH#08-24 held November 7, 2024, be adopted.

Carried Unanimously

**11.3 SRCM.25.01 - Delegated Authority Winter Recess Accounting – Reference By-law 86-20 (December 16, 2024 to January 10, 2025)**

Moved by: Regional and Local Councillor DiPaola

a) That staff report SRCM.25.01, regarding Delegated Authority Winter Recess Accounting, be received.

Carried Unanimously

**11.4 SRCM.25.03 - York University Memorandum of Understanding**

Moved by: Regional and Local Councillor DiPaola

a) That staff report SRCM.25.03, regarding York University Memorandum of Understanding, be received;

b) That the Mayor and City Clerk be authorized to sign a Memorandum of Understanding with York University at the recommendation of the City Manager.

Carried Unanimously

**11.5 SRCFS.25.002 - Non-Competitive Renewal of Oracle Software**

Moved by: Regional and Local Councillor DiPaola

a) That staff report SRCFS.25.002, regarding Non-Competitive Renewal of Oracle Software, be received;

b) That the sole source renewal of the Oracle Database Software maintenance and support be awarded non-competitively to Oracle Corporation Canada Inc for a contract duration of three (3) years and a cost not exceeding \$510,000, exclusive of taxes, pursuant to Appendix “B” Part I, Section (c) of the Procurement By-law 113-16 in order to ensure compatibility with existing enterprise applications that use Oracle Database software;

c) That the Commissioner of Corporate and Financial Services, and upon the recommendations of the Chief Information Officer, be authorized to execute any necessary documentation to affect the contract(s).

Carried Unanimously

**11.6 SRPBS.25.003 - Municipal Servicing Capacity and Allocation Summary Update**

Moved by: Regional and Local Councillor DiPaola

a) That Staff Report SRPBS.25.003, regarding Municipal Servicing Capacity and Allocation Summary Update, be received for information purposes;

b) That the City’s Interim Policy for Allocating Sanitary Sewer Capacity, as amended, and the Interim Growth Management Strategy, be revoked;

c) That the proposed Municipal Servicing Allocation Policy By-law 9-25, attached as Appendix “G” to Staff Report SRPBS.25.003, being a by-law to adopt a policy to provide for the allocation of water supply and sewage capacity, and to assign administration of this policy to the Commissioner of Planning and Building Services, be approved and enacted; and,

d) That the Amendment to the City’s Tariff of Fees By-law 8-25, attached as Appendix “H” to Staff Report SRPBS.25.003 to facilitate the

implementation of the proposed Municipal Servicing Allocation Policy, be approved and enacted.

Carried Unanimously

**11.7 Memorandum from Darlene Joslin, City Manager, dated January 14, 2025 regarding Addendum to Staff Report SRCM.25.01 - Delegated Authority Winter Recess Accounting - Reference by-law 86-20 (December 16, 2024 to January 14, 2025)**

Moved by: Regional and Local Councillor DiPaola

a) That the Memorandum from Darlene Joslin, City Manager, dated January 14, 2025 regarding Addendum to Staff Report SRCM.25.01 - Delegated Authority Winter Recess Accounting - Reference by-law 86-20 (December 16, 2024 to January 14, 2025), be received.

Carried Unanimously

**12. Other Business**

There were no other business items.

**13. Emergency/Time Sensitive Matters**

There were no emergency/time sensitive matters.

**14. Adjournment**

Moved by: Mayor West

That the meeting be adjourned.

Carried Unanimously

The meeting was adjourned at 9:32 a.m.