



Staff Report for Committee of the Whole Meeting

Date of Meeting: February 19, 2025

Report Number: SRS.25.01

Department: Office of the City Manager

Division: Legal Services

Subject: **SRS.25.01 - Conveyance of Easement located at
64 Castleridge Drive from Qing Sun**

Purpose:

To seek Council authorization with respect to the conveyance of an easement from the property owner located at 64 Castleridge Drive.

Recommendation(s):

- a) That the Mayor and Clerk be authorized to execute any and all documents as may be required to implement the conveyance of an easement designated as Part 1 on Reference Plan 65R-41234 as Part 1 (Reference Project No. 24-B8300) from the property at 64 Castleridge Drive upon the written recommendation of the City Manager.

Contact Person(s):

Christian Greco, Manager of Real Estate, Extension 2421

Jeremy Wychreschuk, Manager of Infrastructure Planning, Extension 5495

Report Approval:

All reports are electronically reviewed and/or approved by the Division Director, Treasurer (as required), City Solicitor (as required), Commissioner, and City Manager. Details of the reports approval are attached.

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Background:

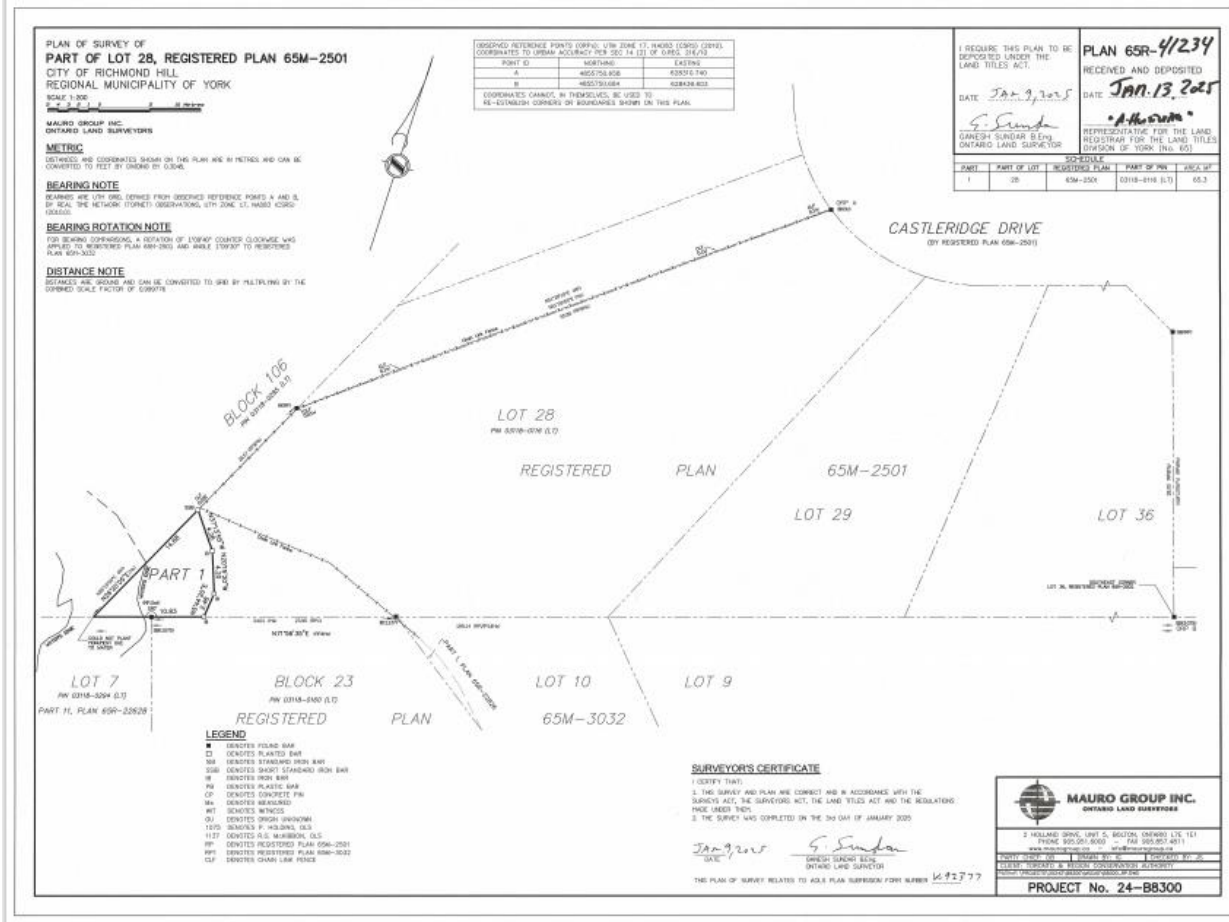
The City of Richmond Hill is undertaking a project regarding rehabilitation works at the rear of 64 Castleridge Drive and the bottom of the natural valleyland slope beside German Mills Creek located in the vicinity of Bayview and Highway 7. The rehabilitation works consists of minor regrading works of the eroding slope and construction of a vegetated bank protection to provide erosion protection for the pedestrian trail, which is located to the north and north-west of 64 Castleridge Drive property.

In order to facilitate the drainage works, Staff has identified a property requirement at 64 Castleridge Drive, which is currently owned by Qing Sun. An easement is required at the rear portion of the property. For illustrative purposes we have included an aerial photo, the easement area is highlighted in blue.



City Staff has been in communication with Qing Sun and their legal representative and have agreed to convey the easement to the City for nominal consideration.

As a result, the City retained the services of Mauro Group Inc. and prepared the reference plan below which shows the easement area:



The description and easement areas are:

Part 1 is 65.3 m² and will be a permanent easement to facilitate the minor regrading works of the eroding slope, construction of a vegetated bank protection to provide erosion protection for the pedestrian walkway and future maintenance as required.

Financial Implications:

There is no financial impact to the City in regard to the agreement.

Relationship to Strategic Plan 2024-2027:

Proceeding in the manner recommended by this report reflects the goal of “responsible municipal management” under the City’s Strategic Plan.

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Conclusion:

City staff is seeking authority from Council with respect to the conveyance of an easement as shown on Reference Plan 65R-41234 designated as Part 1 from the property located at 64 Castleridge Drive upon the written recommendation of the City Manager.

Attachments:

There are no attachments.

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Report Approval Details

| | |
|----------------------|-----------------|
| Document Title: | SRS.25.01 .docx |
| Attachments: | |
| Final Approval Date: | Jan 28, 2025 |

This report and all of its attachments were approved and signed as outlined below:

Antonio Dimilta - Jan 28, 2025 - 10:44 AM

Darlene Joslin - Jan 28, 2025 - 2:21 PM