

# The Corporation of the City of Richmond Hill

## By-Law 24-25

A by-law to amend By-law No.188-05, being the City of Richmond Hill Kennel Licensing By-law

Whereas on December 12, 2005, Council of the Corporation of the City of Richmond Hill (the "Corporation") enacted by-law 188-05, the City of Richmond Hill Kennel Licensing By-law to license and regulate kennel establishments within the City of Richmond Hill;

And Whereas on March 26, 2025, Council of the City adopted the recommendations of Staff Report No. SRCS.25.04 to amend the Kennel Licencing By-law No. 188-05, Municipal Code Chapter 321;

**Now Therefore The Council Of The Corporation Of The City Of Richmond Hill Enacts As Follows:**

1. That the City's Kennel Licensing By-law No. 188-05, being Chapter 321 of the Municipal Code, be amended as follows:

(a) By repealing and replacing the following definitions to **Article 1 – Interpretation:**

**321.1.5 Kennel – defined**

"kennel means a place whether enclosed or not, where more than three (3) dogs or four (4) cats are Kept of the purpose of keeping, breeding or boarding for commercial purposes.

(b) That the following definitions be added to **Article 1 – Interpretation**, and the remainder of the Article be renumbered alphanumerically:

**Administrative Penalty By-law – defined**

"Administrative Penalty By-law" means the Corporation's Administrative Penalty By-law No. 69-16, as amended or superseded, establishing a system of administrative penalties.

**Animal – defined**

"animal" means any member of the animal kingdom, other than human.

**Keep or Kept – defined**

"keep or kept" means to have temporary or permanent care and control or possession of an Animal.

**Municipal By-law Enforcement Officer – defined**

"Municipal By-law Enforcement Officer" means any individual or Person appointed for the purpose of enforcing the provisions of this By-law or all of the by-laws of the Corporation, and may include an Animal Control Officer or Provincial Offences Officer that has been designated by the Commissioner, or a police officer.

**Penalty Notice – defined**

"Penalty Notice" means a notice given to a Person pursuant to Part 4 of the Administrative Penalty Bylaw.

(c) That the following be added to **Article 21 – Enforcement:**

**321.21.2 Administrative Penalties**

In lieu of laying a charge under the Provincial Offences Act for a breach of any provision of this By-law, a Municipal By-law Enforcement Officer may issue a Penalty Notice to the Person(s) who has contravened this By-law in

accordance with the service requirements of the Administrative Penalty By-law. For greater certainty, the Municipal By-law Enforcement Officer has the discretion to either proceed by way of an administrative penalty or a charge laid under the Provincial Offences Act. If an administrative penalty is issued to a Person(s) for the breach, no charge shall be laid against that same Person(s) for the same breach.

**321.21.3 Administrative Penalties - Collections**

A Person served with a Penalty Notice shall be liable to pay to the Corporation an administrative penalty in the amount specified in Schedule "A" of the Administrative Penalty By-law. An administrative penalty for a contravention of this By-law that is not paid within 15 days after the day it becomes due and payable, shall be subject to administrative fees as set out in the City's Tariff of Fees By-law and shall constitute a debt of the Person to the Corporation, and may be added to a municipal tax roll and collected in the same manner as municipal taxes for which all Owners are responsible to pay.

2. Except as herein provided and as required to give effect to the amendments in this By-law No. 24-25, the provisions of the Kennel Licensing By-law No. 188-05, as amended, shall continue in full force and effect without amendment.

Passed this 26 day of March, 2025.

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David West  
Mayor

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Ryan Ban  
Deputy City Clerk