



Heritage Richmond Hill

Minutes

HRH#03-25

Thursday, April 3, 2025, 3:00 p.m.

A Heritage Richmond Hill meeting of the Council of the City of Richmond Hill was held on Thursday, April 3, 2025 at 3:00 p.m. via videoconference.

Committee Members present via videoconference:

Councillor Cilevitz (Chair)
Barbara Di Mambro (Vice-Chair)
Councillor Davidson
Bob Berube
Brian Hatt
Anete Ivsina (Richmond Hill Public Library)
Barbara Maher-Erwin
Dianne McLeod

Regrets:

Timothy Cheng
Agnes Parr (Richmond Hill Historical Society)

Also in attendance:

Councillor Thompson

Staff Members present via videoconference:

P. Vega, Urban Design/Heritage Planner
R. Ban, Deputy City Clerk
S. Dumont, Council/Committee Coordinator
C. Connolly, Legislative Services Assistant

1. Call to Order

Chair Cilevitz called the meeting to order at 3:00 p.m.

2. Adoption of Agenda

Moved by: D. McLeod

That the agenda be adopted as distributed by the Clerk.

Carried Unanimously

3. Disclosures of Pecuniary Interest and General Nature Thereof

There were no disclosures of pecuniary interest by members of the Committee under the *Municipal Conflict of Interest Act*.

4. Adoption of Previous Minutes

4.1 Minutes - Heritage Richmond Hill meeting HRH#02-25 held March 6, 2025

Moved by: Councillor Davidson

a) That the minutes of Heritage Richmond Hill meeting HRH#02-25 held March 6, 2025, be adopted.

Carried Unanimously

5. Delegation(s)

There were no delegations.

6. Scheduled Business

6.1 SRPBS.25.032 - 2025 Heritage Grant Applications – Seven (7) Properties

Moved by: B. Di Mambro

That Heritage Richmond Hill recommends to Council:

a) That Staff Report SRPBS.25.032 be received;

b) That a Heritage Grant in the amount of \$5,000 be approved towards the cost of repairing the front porch of the property located at 11 Station Road (designated under Part V of the Ontario Heritage Act), as outlined in SRPBS.25.032;

c) That a Heritage Grant in the amount of \$2,600 be approved towards the cost of emergency structural repairs to the property located at 4 Elizabeth Street North (designated under Part IV of the Ontario Heritage Act), as outlined in SRPBS.25.032;

- d) That a Heritage Grant in the amount of \$4,450 be approved towards the cost of replacing seven windows of the property located at 188 Gormley Road West (designated under Part V of the Ontario Heritage Act), as outlined in SRPBS.25.032;
- e) That a Heritage Grant in the amount of \$4,300 be approved towards the cost of repainting the porches and soffit of the property located at 97 Centre Street West (designated under Part IV of the Ontario Heritage Act), as outlined in SRPBS.25.032;
- f) That a Heritage Grant in the amount of \$5,000 be approved towards the cost of repairing the foundation of the property located at 9853 Leslie Street (designated under Part IV of the Ontario Heritage Act), as outlined in SRPBS.25.032;
- g) That a Heritage Grant in the amount of \$2,500 be approved towards the cost of repairing the chimney of the property located at 151 Gormley Road West (designated under Part V of the Ontario Heritage Act), as outlined in SRPBS.25.032; and,
- h) That a Heritage Grant in the amount of \$5,000 be approved towards the cost of replacing the front door of the property located at 165 Richmond Street (designated under Part IV of the Ontario Heritage Act), as outlined in SRPBS.25.032.

Carried Unanimously

6.2 SRPBS.25.035 - Heritage Permit for 18 Arnold Crescent (William Pugsley House) – D12-07001

Committee members expressed their support of the application, highlighting it as a positive example of how a heritage designation does not have to be restrictive. They noted their appreciation of the balance between preserving heritage elements and giving the owner flexibility to improve the building.

Committee members inquired about the building's proposed use and questioned why the design of the addition did not reflect the historical character of the original structure. Staff clarified the Committee's authority to comment on proposed alterations and explained that the Heritage Conservation Agreement protects the heritage house during construction and ensures that all work aligns with the approved heritage permit. Staff also addressed the proposed alterations of two north-facing windows to

meet *Ontario Building Code* requirements and confirmed that the inscription stone, identified as a heritage attribute, will be preserved.

Moved by: Councillor Davidson

That Heritage Richmond Hill recommends to Council:

a) That staff report SRPBS.25.035 titled, "Heritage Permit for 18 Arnold Crescent (William Pugsley House)" be received;

b) That the heritage permit application to construct an addition to the William Pugsley House at 18 Arnold Crescent, as described in Staff Report SRPBS.25.035, be approved subject to the following condition:

i. That the owner enter into a Heritage Conservation Agreement containing provisions ensuring insurance coverage for protection of the heritage house during construction and that the work is completed as proposed in the approved heritage permit; and

c) That the Mayor and Clerk be authorized to execute a Heritage Conservation Agreement with the owners of 18 Arnold Crescent.

Carried Unanimously

7. Adjournment

Moved by: B. Berube

That the meeting be adjourned.

Carried Unanimously

The meeting was adjourned at 3:19 p.m.