



Heritage Richmond Hill

Minutes

HRH#04-25

Thursday, June 5, 2025, 3:00 p.m.

A Heritage Richmond Hill meeting of the Council of the City of Richmond Hill was held on Thursday, June 5, 2025 at 3:00 p.m. via videoconference.

Committee Members present via videoconference:

Councillor Cilevitz (Chair)
Barbara Di Mambro (Vice-Chair)
Councillor Davidson
Timothy Cheng
Brian Hatt
Anete Ivsina (Richmond Hill Public Library)
Steven LeBoutillier
Barbara Maher-Erwin
Dianne McLeod
Agnes Parr (Richmond Hill Historical Society)

Regrets:

Bob Berube

Also in attendance:

Councillor Thompson

Staff Members present via videoconference:

K. Chaudhry, Manager, Heritage and Urban Design
J. Smith, Urban Design/Heritage Planner
P. Vega, Urban Design/Heritage Planner
E. Gach, Intern
R. Ban, Deputy City Clerk
K. Hurley, Council/Committee Coordinator
C. Connolly, Legislative Services Assistant

1. Call to Order

Chair Cilevitz called the meeting to order at 3:00 p.m.

2. Adoption of Agenda

Moved by: Councillor Davidson

That the agenda be adopted as distributed by the Clerk with the following additions:

- a) Delegation by Jamie Yoon, Mount Pleasant Group, regarding the Notice of Intention to Designate 1591 Elgin Mills Road East - (Item 5.1);
- b) Delegation by Janet Sherman and Valerie Petroff, Temperanceville United Church, regarding the Notice of Intention to Designate 734 King Road - (Item 5.2);
- c) Delegation by Murray Evans, MEHI Planning Services, on behalf of Summit Golf and Country Club, regarding the Notice of Intention to Designate 11901 Yonge Street - (Item 5.3);
- d) Correspondence received regarding the Notice of Intention to Designate 1591 Elgin Mills Road East - (Item 6.1.1);
- e) Correspondence received regarding the Notice of Intention to Designate 11901 Yonge Street - (Item 6.5.1).

Carried Unanimously

3. Disclosures of Pecuniary Interest and General Nature Thereof

Committee Member McLeod declared a pecuniary interest on Item 6.4 regarding the Notice of Intention to Designate 10201 Yonge Street (Staff Report SRPBS.25.061) as she is the Treasurer for the Richmond Hill United Church. Committee Member McLeod left the meeting during consideration of this item, and did not participate in the discussion or voting on this item.

4. Adoption of Previous Minutes

4.1 Minutes - Heritage Richmond Hill meeting HRH#03-25 held April 3, 2025

Moved by: B. Hatt

- a) That the minutes of Heritage Richmond Hill meeting HRH#03-25 held April 3, 2025.

Carried

5. Delegation(s)**5.1 Jamie Yoon, Mount Pleasant Group, regarding the Notice of Intention to Designate 1591 Elgin Mills Road East - (refer to Item 6.1)**

Jamie Yoon, Mount Pleasant Group, addressed Committee regarding the Notice of Intention to Designate 1591 Elgin Mills Road East. He provided background information on the Mount Pleasant Group including their history and services provided to the community, and respectfully requested that Committee defer consideration of this matter until the September meeting to allow for additional time to consult with City staff to better understand the implications of the proposed designation of the farmhouse located on their property and to perform their own due diligence, as further detailed in his correspondence distributed as Item 6.1.1.

5.2 Janet Sherman and Valerie Petroff, Temperanceville United Church, regarding the Notice of Intention to Designate 734 King Road - (refer to Item 6.2)

Janet Sherman and Valerie Petroff, Temperanceville United Church, addressed Committee regarding the Notice of Intention to Designate 734 King Road. They clarified that they were not the United Church of Canada and noted that they would be submitting a formal request to the appropriate parties to have the records on file for the Church updated. They advised of their concerns with the proposed designation as a number of changes had been made to the structure over the years, and they had intentions to make the Church more accessible and were concerned that the designation would impact their ability to do this. J. Sherman and V. Petroff requested that Committee defer consideration of this matter until the contact information on file for the property had been updated and to allow them additional time to meet with staff regarding accessibility modifications and the impact designation would have on the congregation.

5.3 Murray Evans, MEHI Planning Services, on behalf of Summit Golf and Country Club, regarding the Notice of Intention to Designate 11901 Yonge Street - (refer to Item 6.5)

Murray Evans, MEHI Planning Services, addressed Committee on behalf of Summit Golf and Country Club regarding the Notice of Intention to Designate 11901 Yonge Street. He provided background information on the Golf and Country Club including its history in the community and

highlighted the reciprocal relationship that existed with the municipality, sharing that recent additions and renovations were completed in a cooperative manner. M. Evans advised they preferred that the property was not designated but if that was the direction, he requested that the designation be specific to the Clubhouse on the property, as further detailed in his correspondence distributed as Item 6.5.1.

6. Scheduled Business

Committee consented to separate Items 6.1, 6.2, 6.3, 6.4 and 6.5 for discussion.

On a motion of Councillor Davidson, Committee adopted unanimously those items not identified for separate discussion.

6.1 SRPBS.25.058 - Notice of Intention to Designate 1591 Elgin Mills Road East - City File D12-07179

Committee Members discussed the option of deferring consideration of this matter until the September meeting and what the impact of that decision would be on provincial timelines, and inquired about how much time property owners were given when a municipality stated its intention to designate a property under the *Ontario Heritage Act*, expressing their concerns that property owners were not being given enough time to process the proposed designation and potential impacts. Committee Members also inquired about the impact designation would have on this property and how it would affect the operations of the cemetery.

Staff provided information to the Committee regarding the impact of a deferral; explained the notification process and how notification was provided to property owners in accordance with the legislation; and clarified that a heritage designation was specific to the cultural heritage significance of a property and included a list of heritage attributes, and therefore would not impact the operations of the cemetery.

An inquiry was made regarding the feasibility of relocating the Peter Heise House to another location on the property if the property were to be designated; and additional discussion took place regarding the notification timelines and approval process as set out in the legislation for heritage designations and the impact it had on property owners.

Moved by: Councillor Davidson

That Heritage Richmond Hill recommends to Council:

- a) That staff report SRPBS.25.058 regarding Notice of Intention to Designate 1591 Elgin Mills Road East be received;
- b) That City Council state its intention to designate the property at 1591 Elgin Mills Road East under Part IV, Section 29 of the *Ontario Heritage Act* in recognition of its cultural heritage significance, and in accordance with the Statement of Significance: 1591 Elgin Mills Road East included as Attachment "A" to staff report SRPBS.25.058;
- c) That staff be directed to publish and serve Council's Notice of Intention to Designate as per the requirements of the *Ontario Heritage Act*;
- d) That if there are no objections to the designation in accordance with the provisions of the *Ontario Heritage Act*, that staff be directed to place a Designation By-law before Council at a future Council meeting for adoption; and,
- e) That staff be authorized and directed to do all things necessary to give effect to this resolution.

Motion to Defer:

Moved by: T. Cheng

- a) That consideration of staff report SRPBS.25.058 regarding the Notice of Intention to Designate 1591 Elgin Mills Road East be deferred to the September 4, 2025 Heritage Richmond Hill meeting to permit additional discussion time and to permit further consultation between staff and the property owners.

A recorded vote was taken:

In favour: (2): B. Hatt, T. Cheng

Opposed: (8): Councillor Cilevitz, D. McLeod, Councillor Davidson, B. Maher-Erwin, A. Parr, B. Di Mambro, A. Ivsina, S. LeBoutillier

Motion to Defer Failed to Carry (2 to 8)

Moved by: Councillor Davidson

That Heritage Richmond Hill recommends to Council:

- a) That staff report SRPBS.25.058 regarding Notice of Intention to Designate 1591 Elgin Mills Road East be received;
- b) That City Council state its intention to designate the property at 1591 Elgin Mills Road East under Part IV, Section 29 of the *Ontario Heritage Act* in recognition of its cultural heritage significance, and in accordance with the Statement of Significance: 1591 Elgin Mills Road East included as Attachment "A" to staff report SRPBS.25.058;
- c) That staff be directed to publish and serve Council's Notice of Intention to Designate as per the requirements of the *Ontario Heritage Act*;
- d) That if there are no objections to the designation in accordance with the provisions of the *Ontario Heritage Act*, that staff be directed to place a Designation By-law before Council at a future Council meeting for adoption; and,
- e) That staff be authorized and directed to do all things necessary to give effect to this resolution.

Carried

6.2 SRPBS.25.059 - Notice of Intention to Designate 734 King Road - City File D12-07234

Committee inquired about how accessibility modifications to a designated structure were impacted by a heritage designation. Staff confirmed that a heritage designation did not prevent any kind of alterations, repairs, maintenance work, expansions or building of ramps for accessibility on a property and specifically stated that if a ramp was not impacting a heritage attribute that the owner may not need to obtain a heritage permit. Staff reiterated that property owners were always welcome to contact staff with any questions regarding property modifications.

Clarification was requested regarding whether the cemetery was included in the proposed designation and regarding the property ownership on file for 734 King Road. In response, staff provided an overview of the heritage attributes contained in the Statement of Significance for 734 King Road specific to the cemetery mound and gravestones on the property, and information was provided to the Committee on how property ownership could be updated and/or changed.

Moved by: A. Parr

That Heritage Richmond Hill recommends to Council:

- a) That staff report SRPBS.25.059 regarding Notice of Intention to Designate 734 King Road be received;
- b) That City Council state its intention to designate the property at 734 King Road under Part IV, Section 29 of the *Ontario Heritage Act* in recognition of its cultural heritage significance, and in accordance with the Statement of Significance: 734 King Road included as Attachment “A” to staff report SRPBS.25.059;
- c) That staff be directed to publish and serve Council’s Notice of Intention to Designate as per the requirements of the *Ontario Heritage Act*;
- d) That if there are no objections to the designation in accordance with the provisions of the *Ontario Heritage Act*, that staff be directed to place a Designation By-law before Council at a future Council meeting for adoption; and,
- e) That staff be authorized and directed to do all things necessary to give effect to this resolution.

Carried Unanimously

6.3 SRPBS.25.060 - Notice of Intention to Designate 317 Mill Street - City File D12-07341

Committee requested additional information from staff regarding the criteria, specifically the contextual value, that the property located at 317 Mill Street met under the legislation to allow it to be considered for designation. Staff elaborated on the information contained in the staff report and confirmed that the property met two of the nine criteria within O. Reg 9/06, therefore meeting the threshold for designation under the *Ontario Heritage Act*.

Discussion took place regarding the history of the Mill Pond area and the possible addition of 317 Mill Street to the municipality’s heritage inventory.

Moved by: T. Cheng

That Heritage Richmond Hill recommends to Council:

- a) That staff report SRPBS.25.060 regarding Notice of Intention to Designate 317 Mill Street” be received;

- b) That City Council state its intention to designate the property at 317 Mill Street under Part IV, Section 29 of the *Ontario Heritage Act* in recognition of its cultural heritage significance, and in accordance with the Statement of Significance: 317 Mill Street included as Attachment “A” to staff report SRPBS.25.060;
- c) That staff be directed to publish and serve Council’s Notice of Intention to Designate as per the requirements of the *Ontario Heritage Act*;
- d) That if there are no objections to the designation in accordance with the provisions of the *Ontario Heritage Act*, that staff be directed to place a Designation By-law before Council at a future Council meeting for adoption; and,
- e) That staff be authorized and directed to do all things necessary to give effect to this resolution.

Carried Unanimously

6.4 SRPBS.25.061 - Notice of Intention to Designate 10201 Yonge Street - City File D12-07464

Chair Cilevitz expressed her pleasure in seeing this property come forward for designation and noted that the Church would soon be undergoing renovations so that City staff were aware this work was taking place.

Moved by: B. Maher-Erwin

That Heritage Richmond Hill recommends to Council:

- a) That staff report SRPBS.25.061 regarding Notice of Intention to Designate 10201 Yonge Street be received;
- b) That City Council state its intention to designate the property at 10201 Yonge Street under Part IV, Section 29 of the *Ontario Heritage Act* in recognition of its cultural heritage significance, and in accordance with the Statement of Significance: 10201 Yonge Street included as Attachment “A” to staff report SRPBS.25.061;
- c) That staff be directed to publish and serve Council’s Notice of Intention to Designate as per the requirements of the *Ontario Heritage Act*;
- d) That if there are no objections to the designation in accordance with the provisions of the *Ontario Heritage Act*, that staff be directed to place a

Designation By-law before Council at a future Council meeting for adoption; and,

e) That staff be authorized and directed to do all things necessary to give effect to this resolution.

Carried Unanimously

6.5 SRPBS.25.062 - Notice of Intention to Designate 11901 Yonge Street - City File D12-07490

Discussion ensued regarding the number of buildings located on the property and which were to be included in the designation, and if additions to any of the buildings would be prevented should the property be designated. Staff advised that only the structure and attributes listed in the Statement of Significance for 11901 Yonge Street would be protected if designated, clarified that any additions would not be prevented but would have to go through the heritage permit process, and acknowledged that the multiple renovations done on the property to date had been done tastefully and in collaboration between the property owner and City staff.

Moved by: B. Hatt

That Heritage Richmond Hill recommends to Council:

a) That staff report SRPBS.25.062 regarding Notice of Intention to Designate 11901 Yonge Street be received;

b) That City Council state its intention to designate the property at 11901 Yonge Street under Part IV, Section 29 of the *Ontario Heritage Act* in recognition of its cultural heritage significance, and in accordance with the Statement of Significance: 11901 Yonge Street included as Attachment "A" to staff report SRPBS.25.062;

c) That staff be directed to publish and serve Council's Notice of Intention to Designate as per the requirements of the *Ontario Heritage Act*;

d) That if there are no objections to the designation in accordance with the provisions of the *Ontario Heritage Act*, that staff be directed to place a Designation By-law before Council at a future Council meeting for adoption; and,

e) That staff be authorized and directed to do all things necessary to give effect to this resolution.

Carried Unanimously

6.6 SRPBS.25.063 - Notice of Intention to Designate 12125 Yonge Street - City File D12-07495

Moved by: Councillor Davidson

That Heritage Richmond Hill recommends to Council:

- a) That staff report SRPBS.25.063 regarding Notice of Intention to Designate 12125 Yonge Street be received;
- b) That City Council state its intention to designate the property at 12125 Yonge Street under Part IV, Section 29 of the *Ontario Heritage Act* in recognition of its cultural heritage significance, and in accordance with the Statement of Significance: 12125 Yonge Street included as Attachment "A" to staff report SRPBS.25.063;
- c) That staff be directed to publish and serve Council's Notice of Intention to Designate as per the requirements of the *Ontario Heritage Act*;
- d) That if there are no objections to the designation in accordance with the provisions of the *Ontario Heritage Act*, that staff be directed to place a Designation By-law before Council at a future Council meeting for adoption; and,
- e) That staff be authorized and directed to do all things necessary to give effect to this resolution.

Carried Unanimously

6.7 SRPBS.25.064 - Heritage Permit for 32 Richmond Street (William Harrison Rental House) - City File D12-07354

Moved by: Councillor Davidson

That Heritage Richmond Hill recommends to Council:

- a) That staff report SRPBS.25.064 regarding Heritage Permit for 32 Richmond Street (William Harrison Rental House) be received;
- b) That the heritage permit application to construct a rear addition and repair the William Harrison Rental House at 32 Richmond Street, as described in staff report SRPBS.25.064, be approved subject to the following condition:
 - i. That the owner enter into a Heritage Conservation Agreement containing provisions ensuring insurance coverage for protection of

the heritage house during construction and that the work is completed as proposed in the approved heritage permit; and

c) That the Mayor and Clerk be authorized to execute a Heritage Conservation Agreement with the owner of 32 Richmond Street.

Carried Unanimously

7. Adjournment

Moved by: Councillor Davidson

That the meeting be adjourned.

Carried

The meeting was adjourned at 4:56 p.m.