



Budget Committee of the Whole Meeting

Minutes

BCW#02-25

Tuesday, June 24, 2025, 1:30 p.m.

Council Chambers

225 East Beaver Creek Road

Richmond Hill, Ontario

A Budget Committee of the Whole meeting of the Council of the City of Richmond Hill was held on Tuesday, June 24, 2025 at 1:30 p.m. in Council Chambers via videoconference.

Council Members present in Council Chambers:

Regional and Local Councillor DiPaola (Chair)
Mayor West (Vice-Chair)
Regional and Local Councillor Chan
Councillor Davidson
Councillor Thompson
Councillor Liu
Councillor Cui
Councillor Cilevitz
Councillor Shiu

Staff Members present in Council Chambers:

D. Joslin, City Manager
S. Adams, Commissioner of Corporate and Financial Services
G. Galanis, Commissioner of Planning and Building Services
P. Masaro, Commissioner of Infrastructure and Engineering Services
T. Steele, Commissioner of Community Services
B. Gorman, Chief Executive Officer, Richmond Hill Public Library
D. Hearn, Director, Recreation and Culture
G. Li, Director, Financial Services and Treasurer
F. Quarisa, Director, Public Works Operations
L. Chen, Manager, Fiscal Planning and Strategy
L. Conde, Manager, Strategy and Government Relations
M. Raza, Manager, Fiscal Strategy and Long-Term Planning
E. Song, Supervisor, General Accounting

S. Tu, Manager, Financial Reporting and Accounting
D. Selicean, Supervisor, Capital Budget
J. Concepcion, Financial Management Advisor
S. Deshpande, Financial Management Advisor
H. Leung, Financial Management Advisor
A. Li, Financial Management Advisor
I. Treiger, Financial Management Advisor
S. Wang, Financial Management Advisor
B. Yu, Financial Management Advisor
S. Huycke, City Clerk
R. Ban, Deputy City Clerk
L. Sampogna, Council/Committee Coordinator
C. Connolly, Legislative Services Assistant

Staff Members present via videoconference:

B. Burbidge, Fire Chief
D. Guy, Director, Community Standards
A. Ierullo, Director, Economic Development and Richmond Hill Center
N. Kalyvas, Director, Facility Management
N. Khan, Director, Building Division and Chief Building Official
B. Levesque, Director, Infrastructure Delivery
A. McArthur, Director, People and Culture
E. Houdi, Chief of Staff to the Mayor

1. Call to Order

The Chair called the meeting to order at 1:30 p.m.

2. Adoption of Agenda

Moved by: Councillor Cilevitz

That the agenda be adopted as distributed by the Clerk.

Carried Unanimously

3. Disclosures of Pecuniary Interest and General Nature Thereof

There were no disclosures of pecuniary interest by members of Council under the *Municipal Conflict of Interest Act*.

4. Delegation(s)

There were no delegations.

5. Scheduled Business

5.1 SRCFS.25.013 - 2024 Reserve and Reserve Fund Status

Moved by: Councillor Cilevitz

- a) That staff report SRCFS.25.013 regarding 2024 Reserve and Reserve Fund Status, be received;
- b) That the Housing Accelerator Fund Grant Reserve Fund By-law 63-25 included in Appendix C to staff report SRCFS.25.013, be enacted; and
- c) That for administration purposes, the Ontario Cannabis Legalization Implementation Reserve be closed upon amalgamation with the Tax Rate Stabilization Reserve.

Carried Unanimously

5.2 SRCFS.25.025 - 2024 Development Charges, Cash in Lieu of Parkland and Community Benefits Charge Reserve Funds Statement

Moved by: Councillor Shiu

- a) That staff report SRCFS.25.025 regarding 2024 Development Charges, Cash in Lieu of Parkland and Community Benefits Charge Reserve Funds Statement, be received;
- b) That the 2024 Development Charges, Cash in Lieu of Parkland and Community Benefits Charge Reserve Funds Statement be made available to the public on the City of Richmond Hill website as outlined in staff report SRCFS.25.025.

Carried Unanimously

5.3 SRCM.25.11 - 2024 Grant Portfolio Update

Moved by: Councillor Cui

- a) That staff report SRCM.25.11 regarding 2024 Grant Portfolio Update, be received.

Carried Unanimously

5.4 SRCFS.25.028 - Stormwater Management Capital Financing Plan

Moved by: Councillor Davidson

- a) That staff report SRCFS.25.028, regarding Stormwater Management Capital Financing Plan, be received for information purposes;

b) That internal financing from the Community Enhancement and Economic Vitality Reserve Fund to finance the \$22 million capital requirements of the Stormwater Management Financial Plan, be approved.

Carried Unanimously

5.5 SRCFS.25.019 - 2026 Tariff of Fees Update

Gigi Li, Director of Financial Services and Treasurer, made a presentation regarding an update to the 2026 Tariff of Fees. She outlined the annual review process, key considerations, and general guidelines for updating fees. She highlighted areas subject to increases due to inflationary pressures, including potential impact from the U.S. tariffs. G. Li provided an overview of the four main fee categories, presented a breakdown by category, and reviewed adjustments to Recreation and Culture programming fees. She also introduced new departmental fees along with their anticipated revenue and outlined fee reductions. She concluded by reviewing staff's recommendations in the associated staff report, and noted a correction to Schedule E of proposed By-law 61-25, removing the term "prorated" under Community Standards fees, as the 2026 Cat Licensing fee would be charged at the full annual rate.

Moved by: Councillor Davidson

a) That staff report SRCFS.25.019 regarding the 2026 Tariff of Fees Update be received; and

b) That draft By-law 61-25, attached as Appendix "D" to the staff report SRCFS.25.019 be brought forward to the July 9, 2025, Council meeting for consideration and enactment with fees effective January 1, 2026, unless otherwise noted.

Carried Unanimously

6. Adjournment

Moved by: Councillor Liu

That the meeting be adjourned.

Carried Unanimously

The meeting was adjourned at 2:03 p.m.