



## Memorandum

July 3, 2025

**MEMO TO:** Mayor and Members of Council

**COPY TO:** Executive Leadership Team

**FROM:** Gus Galanis, Commissioner of Planning and Building Services

**SUBJECT:** Request for Additional Council Public Meeting – September 2, 2025  
City of Richmond Hill Comprehensive Zoning By-law  
City Files: MZBA-23-0001 and MZBA-25-0001

---

### Background:

Staff has engaged in extensive public consultation to bring forward a Comprehensive Zoning By-law for the City. In addition to a number of informal public consultation sessions which included both virtual and in-person participation, formal public consultation has taken place as follows:

- December 10, 2024, Staff Report: SRPBS.24.124, Scope: Yonge/16<sup>th</sup> KDA and 3 LCs  
<https://pub-richmondhill.escribemeetings.com/Meeting.aspx?Id=a6861144-0c1b-4f65-85de-fd9870a02898&Agenda=Merged&lang=English>
- February 25, 2025, Staff Report: SRPBS.25.017, Scope: Centres and Corridors  
<https://pub-richmondhill.escribemeetings.com/Meeting.aspx?Id=58e0f505-fed4-4cd8-9af3-72537ee12473&Agenda=Merged&lang=English>
- March 19, 2025, Staff Report: SRPBS.25.029, Scope: Centres and Corridors  
<https://pub-richmondhill.escribemeetings.com/Meeting.aspx?Id=fe64f81f-0440-48f1-bb5a-0927b5cd0a04&Agenda=Merged&lang=English>
- March 26, 2025, Approval of By-law 30-25 and By-law 21-25 (Accessible Parking By-law), Scope: Centres and Corridors,  
<https://pub-richmondhill.escribemeetings.com/Meeting.aspx?Id=82dd6808-8557-4e61-8281-7425ffc4ce72&Agenda=Merged&lang=English>
- May 27, 2025, Staff Report: SRCM.25.07, Scope: Richmond Hill Centre  
<https://pub-richmondhill.escribemeetings.com/Meeting.aspx?Id=153b08dc-d2c0-43c2-954e-63276c2a85af&Agenda=Merged&lang=English>
- June 24, 2025, Staff Report: SRPBS.25.070, Scope: Balance of City (outside Centres and Corridors)  
<https://pub-richmondhill.escribemeetings.com/Meeting.aspx?Id=bdaffbf1-243b-4518-a0a6-3b91c8cc5862&Agenda=Merged&lang=English>

**Discussion:**

The City is now in a position to bring forward a consolidated version of the Comprehensive Zoning by-law for the entirety of the City, inclusive of the Richmond Hill Centre. In order to meet the City's statutory requirements under the *Planning Act* as well as the timelines for City's Housing Accelerator Fund commitments, a final statutory Council Public Meeting by the end of September 2025 is required to be held prior to the enactment of the by-law. It is noted that the associated statutory Open House will be held in August 2025.

**Recommendation(s):**

- a) That the Memorandum from Gus Galanis, Commissioner of Planning and Building Services, dated July 3, 2025, regarding a Request for Additional Council Public Meeting on September 2, 2025, be received;
- b) That an additional Council Public Meeting, pursuant to Article 8 of the Procedure By-law 125-23, as amended, be scheduled for 6:00 p.m. on September 2, 2025, for the purpose of the consideration of the City's Comprehensive Zoning By-law.

**Submitted by:**



---

Gus Galanis, MCIP, RPP  
Commissioner of Planning and Building Services