



Council Meeting

Minutes

C#31-25

Wednesday, November 12, 2025, 9:30 a.m.

Council Chambers

225 East Beaver Creek Road

Richmond Hill, Ontario

A Council meeting of the Council of the City of Richmond Hill was held on Wednesday, November 12, 2025 at 9:30 a.m. in Council Chambers via videoconference.

Council Members present in Council Chambers:

Mayor West
Regional and Local Councillor Chan
Regional and Local Councillor DiPaola
Councillor Davidson
Councillor Thompson
Councillor Cui
Councillor Cilevitz
Councillor Shiu

Council Member present via videoconference:

Councillor Liu

Staff Members present in Council Chambers:

D. Joslin, City Manager
S. Adams, Commissioner of Corporate and Financial Services
G. Galanis, Commissioner of Planning and Building Services
P. Masaro, Commissioner of Infrastructure and Engineering Services
T. Steele, Commissioner of Community Services
C. Thorne, Assistant City Solicitor
G. Li, Director, Financial Services and Treasurer
S. Huycke, City Clerk
S. Dumont, Council/Committee Coordinator

C. Connolly, Legislative Services Assistant

Staff Members present via videoconference:

D. Guy, Director, Community Standards

F. Suppa, Director, Infrastructure Planning and Development Engineering

1. Call to Order

The Mayor called the meeting to order at 9:30 a.m.

2. Land Acknowledgement

We are gathering on lands that have been home to First Nations Peoples from time immemorial. We acknowledge that what we now call Richmond Hill is on the Treaty Lands and Territory of the Mississaugas of the Credit First Nation and the Mississauga and Chippewa Nations of the Williams Treaty. We also recognize that we are on part of the traditional territories of the Haudenosaunee and the Huron Wendat.

We would also like to acknowledge all First Nation, Inuit and Métis peoples from across North America, also known as Turtle Island, who now reside in the City of Richmond Hill. We are committed to rebuilding constructive and cooperative relationships.

3. National Anthem

The National Anthem was played.

4. Public Forum (not exceeding fifteen minutes)

There were no members of the public who addressed Council during the Public Forum.

5. Council Announcements

Regional and Local Councillor DiPaola recognized and thanked the local Legion Branch and staff for organizing Sunday's Remembrance Day ceremony. He remarked that it was a wonderful tribute, and was well attended by young cadets and residents who gathered to honour the sacrifices made by Canada's veterans.

Mayor West remarked on the strong attendance at both the Remembrance Day ceremony and the November 11th Remembrance Day service. He also commended the Royal Canadian Legion in Richmond Hill for their ongoing efforts to honour Canada's veterans.

Councillor Thompson acknowledged the Public Works Department for arranging the restoration of the cenotaph inscriptions remarked on how well it turned out. He also thanked the Legion for their work on the No Stone Left Alone initiative.

Mayor West advised that the recent federal budget included funding for the Unity Park PS752 Memorial in Richmond Hill. He emphasized the importance of the memorial to the city, noting that it will honour the victims and provide a place for the community to come together in remembrance and to support one another.

6. Introduction of Emergency/Time Sensitive Matters

There were no emergency/time sensitive matters raised by Members of Council.

7. Adoption of Agenda

Moved by: Councillor Cui
Seconded by: Councillor Cilevitz

That the agenda be adopted as distributed by the Clerk with the following addition:

a) Delegation - Roberta Scott, AED Foundation Ontario, related to the Member Motion submitted by Regional and Local Councillor DiPaola regarding Registration of AEDs with AED Foundation Ontario – (Item 14.1).

Carried Unanimously

8. Disclosures of Pecuniary Interest and General Nature Thereof

There were no disclosures of pecuniary interest by Members of Council under the *Municipal Conflict of Interest Act*.

9. Adoption of Previous Council Minutes

9.1 Council Public Meeting C#28-25 held October 28, 2025

Moved by: Councillor Shiu
Seconded by: Regional and Local Councillor DiPaola

That the minutes of Council Public Meeting C#28-25 held October 28, 2025, be adopted.

Carried

9.2 Council Meeting C#29-25 held October 29, 2025

Moved by: Councillor Shiu

Seconded by: Regional and Local Councillor DiPaola

That the minutes of Council Meeting C#29-25 held October 29, 2025, be adopted.

Carried

10. Identification of Items Requiring Separate Discussion

Council consented to separate item 15.1.4 for discussion.

11. Adoption of the Remainder of Agenda Items

On a motion of Councillor Davidson, seconded by Councillor Thompson, Council adopted those items not identified for separate discussion.

12. Public Hearing(s)

There were no public hearings.

13. Presentation(s)

There were no presentations.

14. Delegation(s)

14.1 Roberta Scott, AED Foundation Ontario, related to the Member Motion submitted by Regional and Local Councillor DiPaola regarding Registration of AEDs with AED Foundation Ontario - (refer to Item 15.1.4)

Roberta Scott, AED Foundation Ontario, provided clarification on Bill 141, noting that once proclaimed, the registry will become operational and require designated or public premises to register their AEDs. She explained that the Foundation, designated by the Ministry of Health as the provincial registrar, is developing the registry and collecting AED location data. R. Scott also clarified what constitutes a publicly accessible AED and noted that this motion allows Richmond Hill to take a proactive step by registering AEDs in City facilities, positioning the municipality as a leader in promoting AED awareness.

15. Committee and Staff Reports

15.1 Minutes - Committee of the Whole Meeting CW#15-25 held November 5, 2025

That the minutes of Committee of the Whole Meeting CW#15-25 held November 5, 2025, be adopted as circulated and the following recommendations approved:

15.1.1 SRPBS.25.073 - Request for Approval – Zoning By-law Amendment Application – Yangping Bao and Yanpy Development Inc. – 181 and 187 Elgin Mills Road East - City File D02-20013 (Related City File D06-21080) - (CW Item 11.1)

Moved by: Councillor Davidson

Seconded by: Councillor Thompson

a) That the Zoning By-law Amendment application submitted by Yangping Bao and Yanpy Development Inc. for the lands municipally known as 181 and 187 Elgin Mills Road West, City File D02-20013 (Related City File D06-21080) be approved, subject to the following:

- i. that the subject lands be rezoned from “Third Density Residential (R3) Zone” under Zoning By-law 2523, as amended, to “Residential Multiple Family One (RM1) Zone”, and that the amending Zoning By-law establish site-specific development standards as outlined in Appendix “B” to Staff Report SRPBS.25.073;
- ii. that “Neighbourhood Mixed Use (NMU) Zone” of By-law 93-25, as amended, be further amended with site-specific development standards, as outlined in Appendix “C” to Staff Report SRPBS.25.073;
- iii. that the draft amending Zoning By-laws attached hereto as Appendices “B” and “C” be finalized to the satisfaction of the Commissioner of Planning and Building Services and be brought forward to November 26, 2025 Council meeting for consideration and enactment; and
- iv. that pursuant to Section 34(17) of the *Planning Act*, Council deem that no further notice be required with respect to any necessary modifications to the draft amending Zoning By-

laws to implement the proposed development on the subject lands.

Carried

15.1.2 SRPBS.25.090 - Request for Approval – Noise Classification Request – Schlegel Villages Inc. - 11300 Yonge Street – City File D06-22074 - (CW Item 11.2)

Moved by: Councillor Davidson
Seconded by: Councillor Thompson

a) That the subject lands be classified as a Class 4 Area as defined by the Ontario Ministry of Environment, Conservation and Parks in its “Environmental Noise Guideline – Stationary and Transportation Sources – Approval and Planning (NPC-300)” to address Stationary Noise.

Carried

15.1.3 Correspondence received regarding the Member Motion submitted by Regional and Local Councillor DiPaola with respect to Mandatory Registration of AEDs with AED Foundation Ontario - (CW Item 11.3)

Moved by: Councillor Davidson
Seconded by: Councillor Thompson

a) That the following correspondence regarding the Member Motion submitted by Regional and Local Councillor DiPaola with respect to Mandatory Registration of AEDs with AED Foundation Ontario, be received:

1. Sigmund Lee, 20 Hamills Crescent, dated October 31, 2025.

Carried

15.1.4 Member Motion - Regional and Local Councillor DiPaola - Registration of AEDs with AED Foundation Ontario - (CW Item 12.1)

Moved by: Regional and Local Councillor DiPaola
Seconded by: Councillor Cilevitz

Whereas sudden cardiac arrest is a leading cause of death in Canada, and timely access to an Automated External Defibrillator (AED) can significantly increase survival rates;

Whereas the City of Richmond Hill has installed AEDs in various municipal facilities to enhance public safety and emergency preparedness;

Whereas the AED Foundation Ontario (www.aedfoundationontario.ca) is the official provincial registry for AEDs, providing a centralized and accessible database for emergency responders and the public;

Whereas registering AEDs with the AED Foundation Ontario ensures that emergency services can locate and access AEDs quickly during critical incidents, thereby improving response times and outcomes;

Now Therefore Be It Resolved That:

1. All City-owned properties and facilities equipped with AEDs be required to register their devices with the AED Foundation Ontario at www.aedfoundationontario.ca;
2. The City of Richmond Hill promote AED awareness and registration through its communication channels, encouraging private businesses and community organizations to register their AEDs as well.

Carried Unanimously

15.2 Memorandum from Stephen M.A. Huycke, Director of Legislative Services/City Clerk, dated November 12, 2025 regarding Additional Meeting - 2026 Council and Committee Meeting Schedule

Moved by: Councillor Davidson

Seconded by: Councillor Thompson

a) That the memorandum from Stephen M.A. Huycke, Director, Legislative Services/City Clerk, regarding Additional Meeting - 2026 Council and Committee Meeting Schedule, be received;

b) That the 2026 Council and Committee Meeting schedule, approved by Council on September 24, 2025, be amended to include a Council Public Meeting on December 8, 2026 at 6:00 p.m.

Carried

15.3 Correspondence received regarding the Member Motion submitted by Regional and Local Councillor DiPaola with respect to Registration of AEDs with AED Foundation Ontario - (refer to Item 15.1.4)

Moved by: Councillor Davidson
Seconded by: Councillor Thompson

That the following correspondence regarding the Member Motion submitted by Regional and Local Councillor DiPaola with respect to Registration of AEDs with AED Foundation Ontario, be received:

1. Sigmund Lee, 20 Hamills Crescent, dated November 6, 2025.

Carried

16. Other Business

There were no other business items.

17. Emergency/Time Sensitive Matters

There were no emergency/time sensitive matters.

18. By-laws

Moved by: Regional and Local Councillor Chan
Seconded by: Councillor Cui

That the following By-laws be approved:

By-law 132-25 - A By-law to Remove Certain Lands from Part Lot Control

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By-law 134-25 - A By-law to Remove Certain Lands from Part Lot Control

By-law 135-25 - A By-law to Remove Certain Lands from Part Lot Control

By-law 136-25 - A By-law to Remove Certain Lands from Part Lot Control

By-law 137-25 - A By-law to assume aboveground and belowground municipal services; and assume lands as public highway

By-law 152-25 - A By-Law to Provide for the Authorization and Payment of Remuneration of Members of Council

Carried

19. Closed Session

19.1 Resolution to Move into Closed Session and General Nature Thereof:

Council consented not to resolve into a Closed Session meeting to consider matters relating to personal matters about an identifiable individual, including municipal or local board employees, and labour relations or employee negotiations, with respect to the appointment of a Fire Chief, and adopted the following resolution:

Moved by: Councillor Thompson

Seconded by: Councillor Cui

a) That Council approve the appointment of Thomas Raeburn as the Fire Chief in accordance with Subsection 6 (1) of the Fire Protection and Prevention Act, S. O. 1997, and

b) That draft By-law 151-25, attached as Appendix 'A' to closed session staff report SRCS.25.17 be approved and deemed to come into effect on December 1, 2025.

Carried Unanimously

20. By-law to Confirm the Proceedings of Council at this Meeting

20.1 By-law 144-25

Moved by: Councillor Davidson

Seconded by: Councillor Thompson

That By-law 144-25, A By-law to confirm the proceedings of Council at this meeting, be passed.

Carried

21. Adjournment

Moved by: Councillor Cilevitz

Seconded by: Councillor Cui

That the meeting be adjourned.

Carried

The meeting was adjourned at 11:12 a.m.

David West, Mayor

Stephen M.A. Huycke, City Clerk