



Committee of the Whole Meeting

Minutes

CW#16-25

Wednesday, November 19, 2025, 9:30 a.m.

Council Chambers

225 East Beaver Creek Road

Richmond Hill, Ontario

A Committee of the Whole meeting of the Council of the City of Richmond Hill was held on Wednesday, November 19, 2025 at 9:30 a.m. in Council Chambers via videoconference.

Committee Members present in Council Chambers:

Councillor Cui (Chair)
Mayor West
Regional and Local Councillor Chan
Regional and Local Councillor DiPaola
Councillor Davidson
Councillor Thompson
Councillor Liu
Councillor Cilevitz
Councillor Shiu

Staff Members present in Council Chambers:

D. Joslin, City Manager
S. Adams, Commissioner of Corporate and Financial Services
G. Galanis, Commissioner of Planning and Building Services
P. Masaro, Commissioner of Infrastructure and Engineering Services
T. Steele, Commissioner of Community Services
A. Dimilta, City Solicitor
M. Flores, Director, Policy Planning
D. Hearn, Director, Recreation and Culture
E. Houdi, Chief of Staff to the Mayor
G. Li, Director, Financial Services and Treasurer
F. Suppa, Director, Infrastructure Planning and Development Engineering
P. Chow, Manager, Policy

D. DiRuscio, Manager, Cultural Services
S. Tu, Manager, Financial Reporting and Accounting
A. Dickinson, Project Manager, Affordable Housing
J. Gu, Coordinator, Strategy and Government Relations
S. Van, Planner II - Policy
S. Huycke, City Clerk
R. Ban, Deputy City Clerk
K. Hurley, Council/Committee Coordinator
C. Connolly, Legislative Services Assistant

Staff Members present via videoconference:

H. Ng, Manager, Transportation and Traffic

1. Call to Order

The Chair called the meeting to order at 9:30 a.m.

Committee consented to recess the meeting between 11:23 a.m. and 11:36 a.m.

2. Council Announcements

Councillor Cilevitz shared that today at 12:55 p.m. there would be a national test of the public emergency alert system with the alert being broadcast on televisions, radios, and other wireless devices.

Mayor West advised that November 25th was International Day for the Elimination of Violence Against Women marking the start of 16 days of activism and shared that he along with other Members of Council attended the walk organized by Yellow Brick House in support of this important cause.

3. Introduction of Emergency/Time Sensitive Matters

There were no emergency/time sensitive matters raised by Members of Committee.

4. Adoption of Agenda

Moved by: Mayor West

That the agenda be adopted as distributed by the Clerk with the following additions:

a) Delegation by Nimisha Raja, Plant Based Treaty, regarding Member of Council Events - (Item 10.2);

- b) Correspondence received regarding Member of Council Events - (Item 11.6);
- c) Correspondence from Sigmund Lee, 20 Hamills Crescent, dated November 18, 2025, regarding Member of Council Expense Policy Review - (Item 11.7).

Carried

5. Disclosures of Pecuniary Interest and General Nature Thereof

There were no disclosures of pecuniary interest by members of Council under the *Municipal Conflict of Interest Act*.

6. Identification of Items Requiring Separate Discussion

Committee consented to separate Items 11.1, 11.2 and 11.5 for discussion.

7. Adoption of the Remainder of Agenda Items

On a motion of Councillor Cilevitz, Committee adopted those items not identified for separate discussion.

8. Public Hearing(s)

There were no public hearings.

9. Presentation(s)

There were no presentations.

10. Delegation(s)

10.1 Doug Elliott, Richmond Hill Winter Carnival Co-Chair, regarding the use of the BC mobile stage at the Richmond Hill Winter Carnival - (refer to Item 11.5)

Doug Elliott, Richmond Hill Winter Carnival Co-Chair, addressed Committee regarding their request to use the BC mobile stage at the Richmond Hill Winter Carnival. He shared background and historical information about the Richmond Hill Winter Carnival which has become an anticipated community-led winter event in the municipality and explained the rationale for their request. D. Elliott asked that Committee consider allowing them to use the BC mobile stage for the 2026 Richmond Hill Winter Carnival as further detailed in his correspondence distributed as Item 11.5.

10.2 Nimisha Raja, Plant Based Treaty, regarding Member of Council Events - (refer to Item 11.1)

Nimisha Raja, Plant Based Treaty, addressed Committee regarding Member of Council Events. She shared the negative impact the proposed changes to the Member of Council Event Policy would have on organizations such as theirs and highlighted the number of local events that they were able to participate in this past summer allowing for a more personal experience with the community. N. Raja respectfully requested that Committee reconsider the staff report recommendations as eliminating Council-led events would be a disservice to the residents of Richmond Hill.

11. Committee and Staff Reports

11.1 SRCS.25.11 - Member of Council Events

Moved by: Councillor Thompson

a) That staff report SRCS.25.11 regarding Member of Council Events be received;

b) That the Member of Council Event Policy approved May 5, 2021 be amended to only permit one (1) Council-led event per Member per calendar year, subject to all applicable administrative controls, pre-approval requirements, financial protocols, and reporting obligations outlined in the Member of Council Expense Policy and related procedures, as amended from time to time;

c) That the new Festivals and Events Strategy include a recommendation for the phase-in of a minimum of four new City Events using existing staff resources.

A recorded vote was taken on clause a):

In favour: (9): Councillor Thompson, Councillor Davidson, Councillor Shiu, Regional and Local Councillor Chan, Councillor Cui, Councillor Cilevitz, Mayor West, Councillor Liu, Regional and Local Councillor DiPaola

Opposed: (0): None

Clause a) Carried Unanimously (9 to 0)

A recorded vote was taken on clause b):

In favour: (4): Councillor Thompson, Councillor Liu, Regional and Local Councillor Chan, Councillor Shiu

Opposed: (5): Councillor Cilevitz, Mayor West, Regional and Local Councillor DiPaola, Councillor Davidson, Councillor Cui

Clause b) Failed to Carry (4 to 5)

A recorded vote was taken on clause c):

In favour: (9): Councillor Thompson, Councillor Shiu, Councillor Cui, Mayor West, Councillor Cilevitz, Regional and locally Councillor DiPaola, Councillor Liu, Councillor Davidson, Regional and Local Councillor Chan

Opposed: (0): None

Clause c) Carried Unanimously (9-0)

Main Motion #1:

Moved by: Councillor Thompson

a) That staff report SRCS.25.11 regarding Member of Council Events be received;

b) That the new Festivals and Events Strategy include a recommendation for the phase-in of a minimum of four new City Events using existing staff resources.

Carried

Main Motion #2:

Moved by: Mayor West

a) That the Member of Council Event Policy approved May 5, 2021 be repealed;

b) That the Council Member Fundraising and Event Policy attached to staff report SRCS.25.11 as Attachment 1 be approved.

A recorded vote was taken:

In favour: (8): Councillor Cilevitz, Councillor Davidson, Mayor West, Councillor Cui, Councillor Liu, Regional and Local Councillor DiPaola, Councillor Shiu, Regional and Local Councillor Chan

Opposed: (1): Councillor Thompson

Carried (8 to 1)

Final Motion for Staff Report SRCS.25.11 to read as follows:

- a) That staff report SRCS.25.11 regarding Member of Council Events be received;
- b) That the new Festivals and Events Strategy include a recommendation for the phase-in of a minimum of four new City Events using existing staff resources;
- c) That the Member of Council Event Policy approved May 5, 2021 be repealed;
- d) That the Council Member Fundraising and Event Policy attached to staff report SRCS.25.11 as Attachment 1 be approved.

11.2 SRCFS.25.044 - Member of Council Expense Policy Review

Moved by: Regional and Local Councillor Chan

- a) That staff report SRCFS.25.044 regarding Member of Council Expense Policy Review be received;
- b) That the Treasurer be directed to report back with a revised Member of Council Expense Policy incorporating the recommendations described in staff report SRCFS.25.044.

Carried Unanimously

11.3 SRIES.25.011 - Traffic Regulation Changes

Moved by: Councillor Cilevitz

- a) That staff report SRIES.25.011 regarding Traffic Regulation Changes be received;
- b) That Council approve the speed limit, parking and traffic control regulation changes outlined in staff report SRIES.25.011;

c) That By-law 100-25 (Attachment 5 to staff report SRIES.25.011) be enacted to amend the Speed Restrictions - Roads By-law, as amended (Municipal Code Chapter 1126) in order to reduce the speed limit on the identified roads to 40 km/h;

d) That By-law 101-25 (Attachment 6 to staff report SRIES.25.011) be enacted to amend the Parking Regulation By-law, as amended (Municipal Code Chapter 1116) in order to implement the recommended parking regulation changes;

e) That By-Law 102-25 (Attachment 7 to staff report SRIES.25.011) be enacted to amend Stop Sign - Erection - Authority By-law, as amended (Municipal Code Chapter 1128) in order to implement the recommended changes to traffic control.

Carried

11.4 SRPBS.25.089 - 2025 Phase 1 Intake Community Improvement Plan for Affordable Housing and Sustainable Design Funding Recommendations

Moved by: Councillor Cilevitz

a) That staff report SRPBS.25.089 titled 2025 Phase 1 Intake Community Improvement Plan ("CIP") for Affordable Housing and Sustainable Design Funding Recommendations be received;

b) That the CIP incentive Per Affordable Unit Grants, totaling up to \$19,778,845 and to be funded from the Housing Accelerator Fund Grant Reserve Fund, be conditionally awarded to the following applicants subject to these applicants entering into a legal agreement with the City and satisfying terms and conditions as set out in the legal agreement:

- i. Richmond Hill Ecumenical Homes Corporation (288 Major Mackenzie Drive East), \$4,216,037;
- ii. Mon Sheong Foundation (189 Vogell Road), \$4,122,692 plus up to an additional \$4,119,981, subject to the City receiving a third HAF funding installment;
- iii. 9700 Yonge GP Inc. (9700 Yonge Street), \$3,661,271 plus up to an additional \$3,658,863, subject to the City receiving a third HAF funding installment.

c) That the CIP incentive Tax Increment Equivalent Grant be awarded to the recommended applicants listed in recommendation (b) above, with

individual grant amounts to be confirmed by the City Treasurer based on the future property tax assessment value of each development and subject to any applicable restrictions identified by City staff through future agreements;

d) That the Commissioner of Planning and Building Services be authorized to:

- i. negotiate agreements outlining the terms for the distribution of the funding as set out in the CIP with the recommended applicants listed in Recommendation (b) above; and,
- ii. undertake any and all actions necessary for the administration of the agreements, once finalized, including but not limited to, all actions reasonably necessary for monitoring compliance, processing payments, consenting to transfers of the grant if property ownership changes, and enforcing agreement terms.

e) That the Mayor and Clerk be authorized to execute any and all agreements and documentation related to CIP incentives: Per Affordable Unit Grant and Tax Increment Equivalent Grant, upon the recommendation of the Commissioner of Planning and Building Services.

Carried

11.5 Correspondence submitted by Doug Elliott, Richmond Hill Winter Carnival Co-Chair, dated October 26, 2025, regarding the use of the BC mobile stage at the Richmond Hill Winter Carnival

Moved by: Mayor West

- a) That the correspondence submitted by Doug Elliott, Richmond Hill Winter Carnival Co-Chair, dated October 26, 2026, regarding the use of the BC mobile stage at the Richmond Hill Winter Carnival, be received;
- b) That staff be directed to work with the Winter Carnival Committee to provide a stage with heaters for the Winter Carnival, and fund any reasonable additional costs from City budget as determined by staff.

Carried Unanimously

11.6 Correspondence received regarding Member of Council Events - (refer to Item 11.1)

Moved by: Councillor Cilevitz

That the following correspondence regarding member of Council Events be received:

1. Sigmund Lee, 20 Hamills Crescent, dated November 18, 2025.
2. Cathy Nikolaidis, 83 Leisure Lane, dated November 18, 2025.
3. Tom Muench, 11042 Yonge Street, Unit 205, dated November 18, 2025.

Carried

11.7 Correspondence from Sigmund Lee, 20 Hamills Crescent, dated November 18, 2025, regarding Member of Council Expense Policy Review - (refer to Item 11.2)

Moved by: Councillor Cilevitz

a) That the correspondence from Sigmund Lee, 20 Hamills Crescent, dated November 18, 2025, regarding Member of Council Expense Policy Review, be received.

Carried

12. Other Business

There were no other business items.

13. Emergency/Time Sensitive Matters

There were no emergency/time sensitive matters.

14. Adjournment

Moved by: Councillor Liu

That the meeting be adjourned.

Carried

The meeting was adjourned at 11:59 a.m.