



## Heritage Richmond Hill

### Minutes

**HRH#05-25**

**Thursday, July 3, 2025, 3:00 p.m.**

A Heritage Richmond Hill meeting of the Council of the City of Richmond Hill was held on Thursday, July 3, 2025 at 3:00 p.m. via videoconference.

Committee Members present via videoconference:

Councillor Cilevitz (Chair)  
Barbara Di Mambro (Vice-Chair)  
Councillor Davidson  
Timothy Cheng  
Anete Ivsina (Richmond Hill Public Library)  
Steven LeBoutillier  
Barbara Maher-Erwin  
Dianne McLeod  
Agnes Parr (Richmond Hill Historical Society)

Regrets:

Bob Berube  
Brian Hatt

Also in attendance:

Councillor Thompson

Staff Members present via videoconference:

P. Vega, Urban Design/Heritage Planner  
R. Ban, Deputy City Clerk  
S. Dumont, Council/Committee Coordinator  
C. Connolly, Legislative Services Assistant

#### **1. Call to Order**

Chair Cilevitz called the meeting to order at 3:00 p.m.

**2. Adoption of Agenda**

Moved by: D. McLeod

That the agenda be adopted as distributed by the Clerk with the following additions:

a) Withdrawn - Delegation from Ali Sajadi, 8 Wellington Heights Court, regarding Heritage Permit for 86 Major Mackenzie Drive West (Highland Cottage/Ada Mackenzie House) - (Item 5.1).

Carried Unanimously

**3. Disclosures of Pecuniary Interest and General Nature Thereof**

There were no disclosures of pecuniary interest by members of the Committee under the *Municipal Conflict of Interest Act*.

**4. Adoption of Previous Minutes**

**4.1 Minutes - Heritage Richmond Hill meeting HRH#04-25 held June 5, 2025**

Moved by: Councillor Davidson

a) That the minutes of Heritage Richmond Hill meeting HRH#04-25 held June 5, 2025, be adopted.

Carried Unanimously

**5. Delegation(s)**

**5.1 Ali Sajadi, 8 Wellington Heights Court, regarding Heritage Permit for 86 Major Mackenzie Drive West (Highland Cottage/Ada Mackenzie House) - (refer to item 6.1)**

Ali Sajadi, 8 Wellington Heights Court, withdrew their delegation request regarding Heritage Permit for 86 Major Mackenzie Drive West (Highland Cottage/Ada Mackenzie House).

**6. Scheduled Business**

**6.1 SRPBS.25.065 - Heritage Permit for 86 Major Mackenzie Drive West (Highland Cottage/Ada Mackenzie House) – D12-07324**

Committee members raised concerns about the consequences for heritage homeowners who make alterations without the required approvals and asked how staff became aware of the unauthorized changes. Questions were also raised about how new homeowners are

informed that a property is designated under the Ontario Heritage Act, and whether they are proactively notified of the process for making alterations.

Committee members expressed concern about the precedent that could be set by approving and recognizing changes that were completed without a permit. Staff indicated their opinion that the cultural heritage impact was minimized, as the original entrance is no longer visible from the public realm and there is no definitive evidence confirming its originality.

Committee members asked how frequently similar cases arise and whether the work undertaken at the property required a building permit. Staff clarified that a building permit was required for the work but had not been obtained by the owner. Committee members requested that staff coordinate with the Building Division to provide an update on any follow-up actions taken with the owner. There was also discussion about potential alternatives, including denying the heritage permit and requiring the original features to be restored. Committee members emphasized the importance of enhanced education and outreach to promote compliance and prevent similar issues moving forward.

Moved by: A. Parr

That Heritage Richmond Hill recommends to Council:

- a) That staff report SRPBS.25.065 regarding Heritage Permit for 86 Major Mackenzie Drive West (Highland Cottage/Ada Mackenzie House), be received;
- b) That the heritage permit application to recognize the construction of a vestibule on the front façade and the removal of the front door and original classical door case at 86 Major Mackenzie Drive West, as described in Staff Report SRPBS.25.065, be approved; and,
- c) That staff be authorized and directed to do all things necessary to give effect to this resolution.

Carried

## **7. Adjournment**

Moved by: B. Di Mambro

That the meeting be adjourned.

Carried Unanimously

The meeting was adjourned at 3:29 p.m.