



## **Committee of the Whole Meeting**

### **Minutes**

**CW#01-26**

**Wednesday, February 4, 2026, 9:30 a.m.**

**Council Chambers**

**225 East Beaver Creek Road**

**Richmond Hill, Ontario**

A Committee of the Whole meeting of the Council of the City of Richmond Hill was held on Wednesday, February 4, 2026 at 9:30 a.m. in Council Chambers via videoconference.

Committee Members present in Council Chambers:

Councillor Cilevitz (Chair)  
Mayor West  
Regional and Local Councillor Chan  
Regional and Local Councillor DiPaola  
Councillor Davidson  
Councillor Thompson  
Councillor Liu  
Councillor Cui  
Councillor Shiu

Staff Members present in Council Chambers:

D. Joslin, City Manager  
S. Adams, Commissioner of Corporate and Financial Services  
G. Galanis, Commissioner of Planning and Building Services  
P. Masaro, Commissioner of Infrastructure and Engineering Services  
T. Steele, Commissioner of Community Services  
M. Flores, Director, Policy Planning  
J. Manhas, Director, Strategy Transformation and Organizational Performance  
K. Chaudhry, Manager, Heritage and Urban Design  
L. Conde, Manager, Strategy and Government Relations  
C. Thorne, Assistant City Solicitor  
S. Huycke, City Clerk  
R. Ban, Deputy City Clerk  
C. Connolly, Council/Committee Coordinator

K. Hurley, Council/Committee Coordinator  
L. Sampogna, Council/Committee Coordinator

Staff Members present via videoconference:

G. Li, Director, Financial Services and Treasurer  
F. Suppa, Director, Infrastructure Planning and Development Engineering  
A. Farrugia, Manager, Urban Forestry, Natural Environment and Horticulture

**1. Call to Order**

The Chair called the meeting to order at 9:30 a.m.

**2. Council Announcements**

Mayor West extended an invitation to everyone to attend the annual Richmond Hill Winter Carnival this upcoming weekend at the Mill Pond Park and shared the many great events that were planned for the weekend including skating on the pond.

Councillor Thompson shared that February was Heart Month and he and Councillor Davidson, in partnership with St. John Ambulance, hosted a very successful CPR and AED workshop this past weekend for residents to learn and practice essential lifesaving skills.

Councillor Davidson also highlighted the success of the CPR and AED workshop that was held and noted that the event was very well attended by people of all ages, teaching everyone in attendance valuable skills including how to use an AED.

Councillor Cui advised that on February 1st he alongside York Region Police hosted a Ward 4 Community Safety Public Meeting where residents were given the opportunity to learn more about the Neighbourhood Watch Program, share their concerns and hear suggestions on how to protect themselves and their property.

Regional and Local Councillor Chan highlighted the many events that took place this past weekend and shared the success of his annual New Year's Levee that was held on February 1st, extending thanks to the volunteers who helped organize the event and everyone who attended.

**3. Introduction of Emergency/Time Sensitive Matters**

There were no emergency/time sensitive matters raised by Members of Committee.

**4. Adoption of Agenda**

Moved by: Councillor Davidson

That the agenda be adopted as distributed by the Clerk.

Carried

**5. Disclosures of Pecuniary Interest and General Nature Thereof**

There were no disclosures of pecuniary interest by members of Council under the *Municipal Conflict of Interest Act*.

**6. Identification of Items Requiring Separate Discussion**

Committee consented to separate Items 11.4.2 and 11.5 for discussion.

**7. Adoption of the Remainder of Agenda Items**

On a motion of Councillor Cui, Committee unanimously adopted those items not identified for separate discussion.

**8. Public Hearing(s)**

There were no public hearings.

**9. Presentation(s)**

There were no presentations.

**10. Delegation(s)**

There were no delegations.

**11. Committee and Staff Reports**

**11.1 Minutes - Economic Development Committee meeting EDC#01-24 held October 15, 2024**

Moved by: Councillor Cui

a) That the minutes from Economic Development Committee meeting EDC#01-24 held October 15, 2024, be adopted.

Carried Unanimously

**11.2 Minutes - Heritage Richmond Hill meeting HRH#05-25 held July 3, 2025**

Moved by: Councillor Cui

a) That the minutes of Heritage Richmond Hill meeting HRH#05-25 held July 3, 2025, be adopted.

Carried Unanimously

**11.3 Extract - Heritage Richmond Hill meeting HRH#01-26 held January 15, 2026**

**11.3.1 SRPBS.26.002 - Heritage Permit for 123 Hillsvie Drive (David Dunlap Observatory) - File D12-07228 - (HRH Item 6.1)**

Moved by: Councillor Cui

a) That staff report SRPBS.26.002 titled, "Heritage Permit for 123 Hillsvie Drive (David Dunlap Observatory)" be received;

b) That the heritage permit application to allow the removal and replanting of hazardous and invasive trees within the areas identified as "plantation and wooded areas", "specimen plantings" and "larch tree line along Yonge Street" within the David Dunlap Observatory cultural heritage landscape, as described in Staff Report SRPBS.26.002, be approved; and,

c) That staff be authorized and directed to do all things necessary to give effect to this resolution.

Carried Unanimously

**11.4 Extracts - Economic Development Committee meeting EDC#01-26 held January 27, 2026**

**11.4.1 SRCM.26.01 - 2025 Investment Attraction Program Update and 2026 Investment Attraction Program - (EDC Item 6.1)**

Moved by: Councillor Cui

a) That staff report SRCM.26.01 regarding 2025 Investment Attraction Program Update and 2026 Investment Attraction Program, be received for information.

Carried Unanimously

**11.4.2 SRCM.26.02 - Employment Lands Study - (EDC Item 6.2)**

Moved by: Regional and Local Councillor Chan

- a) That staff report SRCM.26.02 regarding Employment Lands Study, be received;
- b) That the recommended measures to protect for the City's target sectors on employment lands as detailed in this report be considered as part of the Official Plan Update; and,
- c) That staff report back to Council with an update on the status of the recommended measures as part of the Official Plan update.

Carried Unanimously

**11.4.3 SRCM.26.04 - 2025 Economic Development Year in Review - (EDC Item 6.3)**

Moved by: Councillor Cui

- a) That staff report SRCM.26.04 regarding 2025 Economic Development Year in Review, be received.

Carried Unanimously

**11.4.4 SRCM.26.05 - 2025 Richmond Hill Centre Year in Review - (EDC Item 6.4)**

Moved by: Councillor Cui

- a) That staff report SRM.26.05 regarding 2025 Richmond Hill Centre Year in Review, be received.

Carried Unanimously

**11.5 SRCM.26.03 - 2024-2027 Strategic Plan - 2025 Annual Report**

Moved by: Mayor West

- a) That staff report SRCM.26.03 regarding 2024-2027 Strategic Plan - 2025 Annual Report, be received;
- b) That the 2024-2027 Strategic Plan - 2025 Annual Report, attached as Appendix 1 to staff report SRCM.26.03, be posted on the City's website for public information.

Carried Unanimously

**11.6 SRCFS.26.004 - Committee Appointment Policy (Citizen Members)**

Moved by: Councillor Cui

a) That staff report SRCFS.26.004 regarding Committee Appointment Policy (Citizen Members), be received;

b) That the “Appointment Policy - Advisory Committees, Taks Forces, Steering Committees” (Attachment “A” to staff report SRCFS.26.004) be repealed and replaced with the new “Committee Appointment Policy (Citizen Members)” attached as Attachment “B” to staff report SRCFS.26.004.

Carried Unanimously

**12. Other Business**

There were no other business items.

**13. Emergency/Time Sensitive Matters**

There were no emergency/time sensitive matters.

**14. Adjournment**

Moved by: Regional and Local Councillor Chan

That the meeting be adjourned.

Carried Unanimously

The meeting was adjourned at 9:48 a.m.