



Council Meeting

Minutes

C#05-26

Wednesday, March 11, 2026, 9:30 a.m.

Council Chambers

225 East Beaver Creek Road

Richmond Hill, Ontario

A Council meeting of the Council of the City of Richmond Hill was held on Wednesday, March 11, 2026 at 9:30 a.m. in Council Chambers via videoconference.

Council Members present in Council Chambers:

Mayor West
Regional and Local Councillor Chan
Regional and Local Councillor DiPaola
Councillor Davidson
Councillor Thompson
Councillor Liu
Councillor Cui
Councillor Cilevitz
Councillor Shiu

Staff Members present in Council Chambers:

D. Joslin, City Manager
S. Adams, Commissioner of Corporate and Financial Services
G. Galanis, Commissioner of Planning and Building Services
P. Masaro, Commissioner of Infrastructure and Engineering Services
T. Steele, Commissioner of Community Services
A. Adari, Assistant City Solicitor
G. Li, Director, Financial Services and Treasurer
A. McArthur, Director, People and Culture
M. Raza, Manager, Fiscal Strategy and Long-Term Planning
S. Huycke, City Clerk
R. Ban, Deputy City Clerk
L. Sampogna, Council/Committee Coordinator
C. Connolly, Council/Committee Coordinator

Staff Members present via videoconference:

M. Flores, Director, Policy Planning
F. Suppa, Director, Infrastructure Planning and Development Engineering
M. Dobbie, Manager, Park and Natural Heritage Planning
A. Farrugia, Manager, Urban Forestry, Natural Environment and Horticulture
D. Oliveira, Manager, Water, Wastewater and Roads
J. Walters, Manager, Engineering Subdivisions and Infrastructure Planning
J. Wychreschuk, Manager, Infrastructure Planning
T. Posey, Planner II - Parks

1. Call to Order

The Mayor called the meeting to order at 9:30 a.m.

2. Land Acknowledgement

We are gathering on lands that have been home to First Nations Peoples from time immemorial. We acknowledge that what we now call Richmond Hill is on the Treaty Lands and Territory of the Mississaugas of the Credit First Nation and the Mississauga and Chippewa Nations of the Williams Treaty. We also recognize that we are on part of the traditional territories of the Haudenosaunee and the Huron Wendat.

We would also like to acknowledge all First Nation, Inuit and Métis peoples from across North America, also known as Turtle Island, who now reside in the City of Richmond Hill. We are committed to rebuilding constructive and cooperative relationships.

3. National Anthem

The National Anthem was played.

4. Public Forum (not exceeding fifteen minutes)

4.1 Juni Yeung, E.T. Seton Archery Folk of Toronto/Toronto Asiatic Archery Group, 7 Leach Gate, regarding Affirming Parks Policy: proposal for outdoor archery range

Juni Yeung, E.T. Seton Archery Folk of Toronto/Toronto Asiatic Archery Group, 7 Leach Gate, commended Council's commitment to parks, recreation, and culture, and highlighted how well-planned recreational infrastructure can strengthen community life and support public third spaces. J. Yeung proposed that the City explore establishing a fully public outdoor archery range and that Council consider referring the matter to

staff for a preliminary feasibility review as part of the City’s Parks Planning process.

5. Council Announcements

Councillor Cilevitz advised that the Ward 5 Civic Engagement Committee meeting would be held virtually on March 26th at 7 p.m., noting that City staff would present on Urban Forestry programs and services, and invited residents to register in advance through her social media or website to obtain the meeting link.

Councillor Cui advised of the successful 7th Annual Jefferson Community Charity Musical Concert held last week, noting that proceeds benefited the Hospital for Sick Children, and expressed gratitude to attending colleagues, sponsors, and donors for their generosity and support.

Regional and Local Councillor Chan advised that free outdoor (weather permitting) and indoor public skating opportunities would be available during March Break and noted the participating arenas and scheduled hours.

Regional and Local Councillor Chan further advised that York Region would be installing U-turn restriction signs on Milbourne Lane at Bloomington Road in Richmond Hill in the coming weeks.

Mayor West extended thanks to the David Suzuki Foundation for hosting an outstanding performance of *What You Won’t Do For Love* at the Richmond Hill Centre for the Performing Arts, featuring Dr. David Suzuki and Dr. Tara Cullis. He also noted that the Foundation held an invitation-only roundtable at the Bayview Hill Community Centre with environmental groups to discuss urban resilience and expressed appreciation for Richmond Hill being selected to host the event.

6. Introduction of Emergency/Time Sensitive Matters

There were no emergency/time sensitive matters raised by Members of Council.

7. Adoption of Agenda

Moved by: Councillor Shiu
 Seconded by: Councillor Cui

That the agenda be adopted as distributed by the Clerk.

Carried

8. Disclosures of Pecuniary Interest and General Nature Thereof

There were no disclosures of pecuniary interest by Members of Council under the *Municipal Conflict of Interest Act*.

9. Adoption of Previous Council Minutes

9.1 Council Meeting C#04-26 held February 25, 2026

Moved by: Councillor Cilevitz

Seconded by: Councillor Cui

That the minutes of Council Public Meeting C#04-26 held on February 25, 2026 be adopted.

Carried

10. Identification of Items Requiring Separate Discussion

Council consented not to separate items for discussion.

11. Adoption of the Remainder of Agenda Items

On a motion of Councillor Liu, seconded by Councillor Cilevitz, Council adopted those items not identified for separate discussion, including the By-laws.

12. Public Hearing(s)

There were no public hearings.

13. Presentation(s)

There were no presentations.

14. Delegation(s)

There were no delegations.

15. Committee and Staff Reports

15.1 Minutes - Committee of the Whole meeting CW#03-26 held March 4, 2026

That the minutes of Committee of the Whole meeting CW#03-26 held March 4, 2026, be approved as circulated and the following recommendations approved:

15.1.1 SRCS.26.02 - 2025 Municipal Drinking Water Reporting - (CW Item 11.1)

Moved by: Councillor Liu
Seconded by: Councillor Cilevitz

- a) That staff report SRCS.26.02 containing various 2025 Municipal Drinking Water Reporting documents including the Summary Report required by Schedule 22 of O.Reg. 170/03 be received;
- b) That the City of Richmond Hill 2025 Drinking Water Annual Report, attached as Appendix 1 to staff report SRCS.26.02, required under Section 11 of O. Reg. 170/03 be received and made available to the public on the City's website;
- c) That the Quality Management System Report 2025, attached as Appendix 2 to staff report SRCS.26.02, required by the Drinking Water Quality Management Standard, be received;
- d) That the Ministry of the Environment, Conservation and Parks Report 2025, attached as Appendix 3 to staff report SRCS.26.02, be received.

Carried

15.1.2 SRIES.26.001 - Authorization to Execute Servicing Agreements for Sanitary Improvements - (CW Item 11.2)

Moved by: Councillor Liu
Seconded by: Councillor Cilevitz

- a) That staff report SRIES.26.001 regarding Authorization to Execute Servicing Agreements for Sanitary Improvements, be received;
- b) That upon the written recommendation of the Commissioner of Infrastructure and Engineering Services, the Mayor and the Clerk be authorized to execute servicing agreements with Baif Developments Limited for the construction of Sanitary Improvement Project WW-14;
- c) That the acquisition of lands or easements required pursuant to a condition of the servicing agreements with Baif Developments Limited, be authorized.

Carried

15.1.3 SRPBS.26.010 - Park Naming Report (Millstone Park and Meadowlark Park) - (CW Item 11.3)

Moved by: Councillor Liu
Seconded by: Councillor Cilevitz

- a) That the proposed name “Millstone Park” be approved in principle for the site described in staff report SRPBS.26.010;
- b) That the proposed name “Meadowlark Park” be approved in principle for the site described in staff report SRPBS.26.010;
- c) That the proposed names “Millstone Park” and “Meadowlark Park” be advertised on the City’s website with request for public comments in accordance with the City’s Policy for Naming and Renaming Parks, Open Space and Recreational Facilities; and
- d) That staff report back to Council regarding public comments on the proposed “Millstone Park” and “Meadowlark Park” names and with a final recommendation for naming the sites.

Carried

15.1.4 SRPBS.26.014 - Request for Approval - Zoning By-law Amendment Application - Leslie Centre Ltd. - 1430 Major Mackenzie Drive East - City File ZBLA-25-0008 - (CW Item 11.4) - (By-laws 14-26 and 15-26)

Moved by: Councillor Liu
Seconded by: Councillor Cilevitz

- a) That the Zoning By-law Amendment application submitted by Leslie Centre Ltd. for lands municipally known 1430 Major Mackenzie Drive East, City File ZBLA-25-0008, be approved subject to the following:
 - i. that the “Community Commercial (CC) Zone” under By-law 38-95, as amended, applicable to the subject lands be further amended with site specific development standards, as outlined in Appendix “B” to staff report SRPBS.26.014;
 - ii. that the “Neighbourhood Mixed Use (NMU) Zone” under By-law 93-25, as amended, applicable to the subject lands be further amended with site specific development standards, as outlined in Appendix “C” to staff report SRPBS.26.014;

- iii. that the draft amending Zoning By-laws attached as Appendices “B” and “C” to staff report SRPBS.26.014 be finalized to the satisfaction of the Commissioner of Planning and Building Services and brought forward to the March 11, 2026 Council meeting for consideration and enactment; and,
- iv. that pursuant to Section 34(17) of the *Planning Act*, Council deem that no further notice be required with respect to any necessary modifications to the draft Zoning By-law Amendment to implement the proposed development on the subject lands.

Carried

15.1.5 SRCFS.26.001 - Development Agreement Surety Bonds Policy Update - (CW Item 11.5)

Moved by: Councillor Liu
Seconded by: Councillor Cilevitz

- a) That staff report SRCFS.26.001 regarding Development Agreement Surety Bond Policy, be received;
- b) That the updated Development Agreement Surety Bond Policy attached as Appendix “A” to staff report SRCFS.26.001, be received for informational purposes; and
- c) That the Mayor and City Clerk be authorized to execute amending agreements to replace existing securities as set out in the Development Agreement Surety Bond Policy, upon the recommendation of the Commissioner of Corporate and Financial Services.

Carried

15.1.6 SRCFS.26.002 - City of Richmond Hill Financial Master Plan - (CW Item 11.6)

Moved by: Councillor Liu
Seconded by: Councillor Cilevitz

- a) That staff report SRCFS.26.002 regarding the City of Richmond Hill Financial Master Plan, be received;

b) That the Financial Master Plan (FMP) prepared by Hemson Consulting Ltd. (Hemson), attached as Appendix "A" to staff report SRCFS.26.002, be received;

c) That Council approve the strategic direction to guide the City's longterm financial sustainability framework, including:

- i. Continued refinement of capital planning processes and prioritization of major capital investments;
- ii. Strengthening financial management practices by establishing enhanced Reserves & Reserve Funds policies;
- iii. Consideration of strategic debt financing as part of future capital budget processes, while being prudent of the financial impact on taxpayers;
- iv. A gradual increase to the Capital Asset Sustainability (CAS) levy over time toward a 3% target, to help balance infrastructure needs with affordability.

Carried

15.1.7 SRCFS.26.006 - 2025 Council and Committee Remuneration and Expenses - (CW Item 11.7)

Moved by: Councillor Liu
Seconded by: Councillor Cilevitz

a) That staff report SRCFS.26.006 regarding 2025 Council and Committee Remuneration and Expenses, be received.

Carried

16. Other Business

There were no other business items.

17. Emergency/Time Sensitive Matters

There were no emergency/time sensitive matters.

18. By-laws

Moved by: Councillor Liu
Seconded by: Councillor Cilevitz

That the following By-laws be approved:

18.1 By-law 14-26 - A By-law to Amend By-law 38-95, as amended, of The Corporation of the City of Richmond Hill

18.2 By-law 15-26 - A By-law to Amend By-law 93-25, as amended, of The Corporation of the City of Richmond Hill

Carried

19. Closed Session

19.1 Resolution to Move into Closed Session and General Nature Thereof:

Moved by: Councillor Cilevitz

Seconded by: Councillor Cui

That Council move into Closed Session:

a) To consider matters relating to labour relations or employee negotiations with respect to the Council Staffing and Access Policy, pursuant to Section 239(2)(d) of the *Municipal Act, 2001*.

Carried

19.2 Resolution to Reconvene in Open Session

Council moved into closed and then returned to open session (9:44 a.m. to 10:34 a.m.).

19.3 Adoption of Recommendations Arising from the Closed Session Meeting

19.3.1 SRCFS.26.003 - Council Office Staffing and Access Policy - (Item A)

Moved by: Councillor Cilevitz

Seconded by: Councillor Davidson

a) That the “Council Office Staffing and Access Policy” (Attachment “A” to Confidential Closed Session Staff Report SRCFS.26.003), with an effective date of November 15, 2026, be approved.

Carried Unanimously

20. By-law to Confirm the Proceedings of Council at this Meeting

20.1 By-law 31-26

Moved by: Councillor Liu

Seconded by: Councillor Davidson

That By-law 31-26, A By-law to confirm the proceedings of Council at this meeting, be passed.

Carried

21. Adjournment

Moved by: Councillor Shiu

Seconded by: Regional and Local Councillor DiPaola

That the meeting be adjourned.

Carried

The meeting was adjourned at 10:35 a.m.

David West, Mayor

Stephen M.A. Huycke, City Clerk