



Capital Sustainability Steering Committee

Minutes

CSSC#01-24

Tuesday, January 30, 2024, 1:30 p.m.

Council Chambers

225 East Beaver Creek Road

Richmond Hill, Ontario

A Capital Sustainability Steering Committee meeting of the Council of the City of Richmond Hill was held on Tuesday, January 30, 2024, at 1:30 p.m. via videoconference.

Committee Members present in Council Chambers:

Mayor West - Chair
Councillor Davidson

Committee Members present via videoconference:

Regional and Local Councillor Chan
Regional and Local Councillor DiPaola
Councillor Cilevitz

Council Member also in attendance in Council Chambers:

Councillor Thompson

Council Member also in attendance via videoconference:

Councillor Shiu

Staff Members present in Council Chambers:

D. Joslin, City Manager
S. Adams, Commissioner of Corporate and Financial Services
G. Li, Director, Financial Services and Treasurer
L. Chen, Manager, Fiscal Planning and Strategy
S. Huycke, Director, Legislative Services/City Clerk
S. Dumont, Council/Committee Coordinator
C. Connolly, Legislative Services Assistant

Staff Members present in via videoconference:

T. Steele, Commissioner of Community Services
G. Galanis, Acting Commissioner of Planning and Building Services
P. Masaro, Executive Director, Infrastructure and Engineering Services
B. Levesque, Director, Infrastructure Delivery
S. Tsenis, Manager, Corporate Asset Management
I. Treiger, Financial, Management Advisor
D. Selicean, Financial Management Advisor

1. Call to Order

The Chair called the meeting to order at 1:30 p.m.

1.1 Election of Vice-Chair

Moved by: Councillor Cilevitz

a) That Regional and Local Councillor DiPaola, be elected as Vice-Chair of the Capital Sustainability Steering Committee for the remainder of the 2022 to 2026 Term of Council.

Carried Unanimously

2. Adoption of Agenda

Moved by: Regional and Local Councillor Chan

That the agenda be adopted as distributed by the Clerk.

Carried

3. Disclosures of Pecuniary Interest and General Nature Thereof

There were no disclosures of pecuniary interest by Members of Council under the *Municipal Conflict of Interest Act*.

4. Adoption of Previous Minutes

**4.1 Minutes - Capital Sustainability Steering Committee meeting
CSSC#02-20 held June 22, 2020**

Moved by: Councillor Cilevitz

a) That the minutes of the Capital Sustainability Steering Committee meeting CSSC#02-20 held June 22, 2020 be adopted.

Carried

5. Delegation(s)

There were no delegations.

6. Scheduled Business**6.1 SRCFS.24.004 - Capital Sustainability Steering Committee Work Plan and 2024 Meeting Schedule**

Gigi Li, Director, Financial Services and Treasurer, made a presentation regarding the Capital Sustainability Steering Committee's (CSSC) proposed workplan and meeting schedule. She provided background information on the committee, reviewed its past accomplishments and introduced the new phase of the CSSC. G. Li outlined the CSSC's proposed 2024 and 2025 work plan and meeting dates, the 2024 to 2033 10-year Capital Budget and Forecast Funding Requirements, and the agenda for the next CSSC meeting.

Members of Committee sought clarification on the CSSC Work Plan, and the 2024 to 2033 Capital Budget Forecast and Funding Requirements. They questioned the reason for the large increase in funds coming out of Development Charges in 2028, and if the estimated funding sources took into account upcoming changes in the legislative environment. There were further questions regarding Cash in Lieu of Parkland, the Rate Supported, and Canada Community Building Fund funding sources. Director Li also explained the process the Committee would undertake to ensure the Capital Budget was appropriately funded and balanced.

Further comments were made by the Committee with respect to using the findings from the CSSC meetings to report and advocate to the Provincial government on financial challenges faced by the City.

Moved by: Regional and Local Councillor Chan

- a) That Staff Report SRCFS.24.004 regarding Capital Sustainability Steering Committee Work Plan and 2024 Meeting Schedule be received;
- b) That the Capital Sustainability Steering Committees work plan, as generally described in staff report SRCFS.24.003, be endorsed; and
- c) That Committee approve its 2024 meeting schedule as set out in Staff Report SRCFS.24.003.

Carried Unanimously

7. Adjournment

Moved by: Councillor Davidson

That the meeting be adjourned.

Carried

The meeting was adjourned at 2:11 p.m.